



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
March 18th, 2026 at 7:05 PM, Via Google Meet



Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held via Zoom call, commencing at approximately 7:05 PM.

In Attendance via conference call: Marissa Axell, Florian Schneider, Carla Richard, James Grady, Fergus Tanaka, Robert Carlsen, Martin Szwarc

Absent: Alex Winter

Guest: Wagner Souza

1. Board Director Reports:

1A. Approval of the previous month’s meeting minutes

- The February meeting minutes were approved by unanimous vote of 7 in attendance.

1B President Report:

Rental container is up to date, some wheels need to be trued, Fergus suggesting a maintenance day to get everything done at once.

The office container is ready to be cleaned out of OLD stuff, especially the file cabinets in the office etc. Looking at a date to work on the back container and the rental container, getting the junior parents involved as well. Date tbd.

The fence may be too expensive with goods from China and tariffs on that. Wagner is looking at someone more local fence company to avoid expenses. Also we might look at other less expensive options, like a pullgate from home depot.

Personal container, making the swap from the old locker to the new container. ETA tbd.

Quick update Martin and Alex to test ride the new e-bike unit - Wagner needs to know about the power needs for the e-bike and battery!

Wagner suggests purchase an external fire box to put battery into, however it sounds as though the battery isn't really removable. More battery storage options were discussed.

James will investigate the insurance needs and report back asap.

Wagner is working with Doug to run electrical to the containers, let's keep Wagner in the loop about plugging in the bike.

PSA to the Board, huge thank you to Wagner for organizing everything super clean and orderly. To the board members, let's really help keep the containers clean and up to date for as long as we can. The juniors have been very responsible with the containers!

There was discussion about supervisor mistake in coverage from the past weekend, Fergus has emailed all supervisors to double check their coverage of Saturdays to ensure this lapse doesn't happen in the future.

2A. NCVA Treasurer Report – (February 17 through March 17, 2026) (as of 10am 2026/03/18)

Accounts:

Main: \$91,478.20

Juniors: \$1,713.93

subtotal: \$93,192.13

PayPal: \$1,533.82

TOTAL: \$94,725.95

Income:

Training & Racing fees Square:

\$1,664.40

Donations: \$1,250.00

TOTAL: \$2,914.40

Expenditures:

Background Check: \$71.50

General Expenses: \$46.58

Office Expenses: \$298.83

Utilities: \$264.80

Donation to other orgs: \$250.00

Coaching & supervisor fees: \$100.00

TOTAL: \$1,031.71

(Income – Expenditures) = \$1,882.69

President's report - Florian

- Florian continued the President's report by updating the board about meeting with new Santa Clara County leadership at the velodrome. There is a new director and vice director with the county. Together they discussed the infield

project, the original landscape with drought resistance plants are not working as intended. The county will mow the infield when they are available. Fergus suggested asking for it to be mowed around the 1st of each month. Florian will also ask the county about tree trimming around the track to avoid any contact with power lines.

- Second thing, the SignNow (digital waivers company) increased prices ~10x - Erik is trying to find a better plan, Erik and Florian will find an alternative since there are a large selection of digital waiver options out there.

2B. Vice President's report - James

James emailed the ATRA contact, asking what insurance updates are needed for when Hellyer owns and operates an e-bike on the track, and will get back to the board with an answer. The insurance question may further complicate the type of bike we can purchase and how we can use it. Stay tuned.

3. Marketing Update - Fergus

James created a list of emails of folks who came to the track once but haven't come back anymore. Then plans to survey those folks and use it for marketing data.

Robert updated the TRYTHETRACK campaign email outreach to south bay teams. Emailed 10 contacts so far. Will update about if they have been used at the next meeting.

4. Racing/Scheduling (Fergus Tanaka, Chair)

The emails and newsletter are going out about the racing season getting started, and the training schedule is underway. Fergus is busy putting out the call to folks in the community to become new promoters to help take on the season!

Reminder that Vintage Track Bike Day on April 12th after the Sunday session.

2C Infrastructure (Alex Winter, Chair)

Updates from Wagner and Florian occurred earlier in the meeting

2D Supervisor Committee update (Fergus)

Fergus is emailing supervisors to ask them to make sure the containers are well taken care of, and orderly. James is going to shadow Larry and finish becoming a supervisor!

2E. Upgrades (Alex)-

No update

2. NEW or OTHER BUSINESS

3A. New business

none

3B. other business

none

Next Meeting is on 4/29/26 @ 7pm

The meeting adjourned at approximately 8:10 PM.

Marissa Axell; recording the minutes of the March 2026 NCVA Board Meeting.