



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
February 18th, 2026 at 7:05 PM, Via Google Meet



Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held via Zoom call, commencing at approximately 7:05 PM.

In Attendance via conference call: Marissa Axell, Florian Schneider, Carla Richard, Alex Winter, James Grady, Fergus Tanaka, Robert Carlsen

Absent: Martin Szwarc

Guest: Wagner Souza

1. Board Director Reports:

1A. Approval of the previous month’s meeting minutes

- The January meeting minutes were approved by unanimous vote of 7 in attendance.

1B President Report:

Florian asked Wagner to update the board about the new container project.

The project is moving to welding and getting the fencing ordered and installed.

Wagner wants to make sure we have brand new doors on the containers. It seems that we paid for new containers but received used containers, do we want to ask for a discount back? Wagner and Carla will work together to reconcile and determine if there is a bait n switch situation.

The doors are secure and better than what was in place prior. Florian is going to track down the red locks, see if we need to order new ones.

Wagner will request a quote from the security company for re-installing the security system, and Wagner will connect with Erik to facilitate the electrical up and running. Wagner left approximately 7:30pm.

Florian continued, he is going to meet with the County leadership, and Annabell on

March 16, 10:30am-12pm about the infield project. He invited Alex as well, and will follow up to secure an agenda for the meeting.

Hellyer will sponsor at Cat's Hill crit, and the NCNCA women's series. Florian will ask that we have a presence at the crit race, perhaps a tent and handing out postcards to invite folks to try the track. And look to nail down a specific track day for the women's series, similar to past years.

2A. NCVA Treasurer Report – January 19 to February 17, 2026 (as of 4pm 2026/02/18)

Accounts:

Main: \$89,863.12

Juniors: \$1,713.93

subtotal: \$91,577.05

PayPal: \$1,674.60

TOTAL: \$93,251.65

Income:

Training & Racing fees Square: \$1,653.64

Donations: \$810.00

TOTAL: \$2,463.64

Expenditures:

Background Check: \$25.50

Office Expenses: \$203.79

Utilities: \$73.97

Wages and Salaries: \$180.00

Equipment Delivery: \$1,885.52

Facilities Equipment: \$15,399.47

TOTAL: \$17,768.25

(Income – Expenditures) = \$15,304.6

2B. Vice President's report - James

No update

3. Marketing Update - Fergus

- Newsletter had about 40% open rate
- Survey - asking folks about joining, and or why they aren't coming to the track, and seeking more feedback.
- Email outreach update from Robert - with a list of teams to reach out to, we will continue to invite them to TRYTHETRACK and save \$10 on an entry to a track day!

4. Racing/Scheduling (Fergus Tanaka, Chair)

- The county needs a season schedule so they know what to expect for their scheduling needs.
- Fergus will reach out to Larry to make sure we don't have late Tuesday sessions prior to the time change, in accordance to the County and overtime etc.
- Saturday is the final Winter Series session - and March will be timed events!
- Vintage Track Bike Day on April 12th after the Sunday session.

2C Infrastructure (Alex Winter, Chair)

Updates from Alex listed below:

- **Determine legal definition of the Segway Xyber**
 - It is sold as a Class 3 e-bike and when unlocked by Segway, it becomes an "e-moto" under California law. This classification would require M1 license and DMV registration if used on-road, but since it will be used off-road only, it is exempt.
- **Insurance Policy**
 - @James Grady can you dig into this for us? I know we've talked about it before at high level, but haven't closed the loop with all the details yet.
- **Charging Rules / Fire Risk**
 - Discussed with Annabell about this, no conversations or concerns with the county have ever been raised. However, she voiced the same operational safety concerns we discussed in our last meeting. Chiefly, unattended charging and high temperature in the container. While

there's no liability risk here, it's really just in our best interest to be diligent about the precautions. A remote cut-off for power and an A/C unit for the container could potentially solve these concerns.

- **Storage**
 - As we settle in with the new containers, we should assess our comfort level with keeping the bike in the container. If we aren't comfortable, we could have [@Martin Szwarc](#) keep it at his house and bring to track, but that necessitates him (or anyone else who stores it at their residence) to be present for the sessions needed.
- **Check on Lease Agreement**
 - After consulting our lease agreement, I didn't see any language in it that would preclude us from collectively owning an e-bike and keeping it on the property. Furthermore, in Section 4a, it explicitly states that activities "ancillary to the bicycle racing program" are allowed.
- **Inspect and Test-Ride the bike at a retailer**
 - Alex (and maybe [@Martin Szwarc](#)) to visit a retailer in person to ensure it meets our expectations before we purchase on behalf of NCVA. Retailer can also help with the unlock process and/or secondary battery purchase if desired. I have found that [Electric Bike Center in Palo Alto](#) will be most convenient for us. I will provide update to this group once I've gone in-person.
- **Internal Approval Process and Checklist for Operators**
 - We need to formalize both of these still, but this does not gate our purchase.

Ideally, we could set up the charging in the container and set up a remote cut off, and then consider a way to regulate the temperature of the container to make sure we don't have high temperatures interfering or possibly starting a fire.

We're left with two options: determining logistics to keep the bike with nearby community members at their home, OR updating a container with AirCon so the battery can be kept safe temperatures and secure.

Alex and Martin will take next steps to test ride one of the bikes, more updates to come.

2D Supervisor Committee update (Fergus)

No update

2E. Upgrades (Alex)-

No update

2. NEW or OTHER BUSINESS

3A. New business

3B. other business

Next Meeting is on 3/18/26 @ 7pm

The meeting adjourned at approximately 8:12PM.

Marissa Axell; recording the minutes of the February 2026 NCVA Board Meeting.