



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)
December 20th, 2025 at 7:05 PM, Via Google Meet**



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:05 PM.

In Attendance via conference call: Marissa Axell, Florian Schneider, Carla Richard, James Grady, Fergus Tanaka, Robert Carlsen, Alex Winter, Martin S joined 7:30
Fergus left 8:12

Absent:

Guest: Wagner Souza

Florian welcomed the new board members to the meeting. While waiting on all board members to arrive, Wagner gave an update on the container replacement project..

Replacement project UPDATE: Wagner has taken apart bleachers and are storing closer to the old personal lockers. In the future we can set them up after the containers are finished.

Jesus and Chris Gusik came out to help Wagner dismantle the bleachers. Wagner and Fergus will reward volunteers with free entries at Winter racing series as a thank you for the hard work.

Next steps are to empty the rental container in order to coordinate the project. Carla will send communication to the hellyer community to empty their lockers by January 11th, to help us with storage needs during the interim.

Florian submitted the permit application to the county. We will need to forward a map to the county with the route that the crane will set up and Wagner will connect with the County about where they want the old container placed. Then, we will need to order the containers, fencing, and crane etc but want to make sure all the permits are ready and approved before we proceed.

Thank you Wagner for the hard work and celebrated his Contributor of the Year before he adjourned.

Board Positions:

President - Florian Schneider volunteered. Unanimous approval.

Vice President - James Grady volunteered. Unanimous approval.

Treasury- Carla Richard volunteered. Unanimous approval.

Secretary- Marissa Axell volunteered. Unanimous approval.

Committee appointments -

Racing committee duties are planning the season, scheduling a supervisor and scheduling officials- racing committee and promoters

Scheduling committee duties include scheduling events onto the Hellyer calendar.

Fergus volunteered to chair both Racing and Scheduling in 2026.

Infrastructure committee involves managing and caring for the velodrome grounds and assets, and communicating with the County!

Alex and Martin volunteered to chair the Infrastructure committee.

Marketing Committee - involves bringing more people to the track.

Fergus will chair, with James and Robert volunteering to take the lead on marketing in 2026. Erik Salander will continue to fill in with marketing help, especially with re-building the Hellyer website project.

Supervisor committee - This person Managing the supervisors, scheduling them and keep them up to date on certifications. Recruiting and bringing them through the steps to become a supervisor. - Fergus will continue, with Carla to provide more backup too.

Upgrades - reviewing upgrading requests and communication to USA cycling. Alex will chair, along with John Simmons. Alex will send a note to Matt and Annabell to see if they will serve as well.

1. Board Director Reports:

1A. Approval of the previous month's meeting minutes

- The November meeting minutes were approved by unanimous vote of 5

2A. NCVA Treasurer Report – November 21 to December 12, 2025 (as of 9pm 2025/12/13)

Carla requested a Board resolution authorizing a JPMorgan Chase Investment Account. This was approved unanimously, and Carla and Florian will start the process of establishing an investment account. Per Carla, there are no fees and it will be self-directed investing account. More specific details to come in the next meeting.

Accounts:

Main: \$106,295.52

Juniors: \$1,713.93

subtotal: \$107,166.77

PayPal: \$2,096.82

TOTAL: \$109,263.59

Income

Training & Racing fees Square:

\$913.73

TOTAL: \$913.73

Expenses:

General Expenses: \$130.74

Refunds: \$465.40

Utilities: \$65.77

Coaching, Racing: \$200

TOTAL: \$861.91

(Income – Expenses) = **\$51.82**

1C. President's report -(Florian Schneider)

- Request for renewing insurance for ATRA and awaiting an invoice and certificate to submit to the county asap.
- More discussion around the USAC insurance vs ATRA insurance, and recommended
- Florian will email Cats Hill about sponsoring their race.

1D. Vice-President's Report (James Grady)

- No report

2. Committee Updates:

2A. Sponsorship/Marketing/Publicity (Fergus Tanaka & Robert Carlsen)

- Fergus, Robert, and James will head up the committee in 2026.

2B Racing/Scheduling (Fergus Tanaka, Chair)

- 2026 racing schedule is taking shape and almost ready

2C Infrastructure (Alex Winter, Chair)

From past meeting: Alex will draft a proposal for the board to move forward with purchasing an E-bike to be used for moto-pacing, and the board will vote on it in the November meeting. - tabled for November, we can pick this up in January.

We briefly discussed the proposal to purchase a bike that we can ride at the velodrome, satisfy legal and insurance regulations. We will resume conversation in January's meeting.

2D Supervisor Committee update (Fergus)

No update

2E. Upgrades (Alex)-

No updates

3. NEW or OTHER BUSINESS

3A. New business

3B. other business

Next Meeting is on 1/21/26 @ 7pm

The meeting adjourned at approximately 8:35PM.

Marissa Axell; recording the minutes of the December 2025 NCVA Board Meeting.