



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
September 17th, 2025 at 7:05 PM, Via Google Meet



Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held via Zoom call, commencing at approximately 7:05 PM.

In Attendance via conference call: Marissa Axell, Fergus Tanaka, Carla Richard, Erik Salander, James Grady, Florian Schneider, Alex Winter

Absent: Stephen Roulac,

Guest: Annabell Holland, Wagner Souza

1. Board Director Reports:

1A. Approval of the previous month’s meeting minutes

- The August meeting minutes are APPROVED by a vote of 7

Bike Breakin and security measures were discussed.

Super districts post-mortem:

Fergus apologized for dropping the ball and not communicating the need for help promoting the weekends of Super districts. This forced the overwhelm of officials who had to also set up and tear down the race-- essentially also doing the promoter duties.

For 2026:

Promotion dates should be on the calendar asap in 2026, and we are interested in keeping Friday and Sunday racing with Saturday as a day off in between.

Moving forward:

- Post the clearly defined promoter.
- Solidify the schedule of events 30 days ahead of time, ensure details are correct
- Promote via email and social channels 14 days ahead of time
- Be on site to set up and tear down the event.

As a measure of extra shared accountability, all Board members will be responsible for checking in to make sure the above are happening in the 30 days before the event.

**2A. NCVA Treasurer Report– NCVA Treasurer Report – August 14 - September 16, 2025
(as of 8pm 2025/09/16)**

Accounts:

Main: \$105,564.33

Juniors: \$1,713.93

subtotal: \$107,278.26

PayPal: \$331.40

TOTAL: \$107,609.66**Revenue:**

Donations: \$10.00

Training & Racing fees via Square: \$3,340.14

Sales via BikeReg: \$4,735.00

Other: \$100.00

TOTAL: \$8,175.14**Expenses:**

Background Check, First Aid: \$130.00

General Expenses: \$252.92

Office Expenses: \$127.49

Repairs and Maintenance: \$157.09

Utilities: \$193.96

Coaching, Racing: \$5,824.00

TOTAL: \$6,685.46**(Revenue – Expense) = +\$1,489.68**

Discussed taking \$50,000 cash and deciding if we want to renew the CDs- Carla and Florian will recommend one place to move the money and we will approve via an email vote.

Carla and Alex to discuss more about whether to move bank institutions.

1C. President's report -(Florian Schneider)

- Updated the county about insurance docs and haven't heard if anything is changing for 2026. More updates to come.
- Erik and Florian worked on the USAC survey and returned it to USAC
- Short track speed skating club are interested in rollerblading around the apron at Hellyer. Discussion on how this would work, concerning our lease, insurance, and supervisors. Florian to follow up with the county and see if it's a possibility.--Pending, Searching whom to talk to at the county.

1D. Vice-President's Report (Erik Salander)

- Erik followed up with Larry, asking for solutions about reclassifying of beg/int/advanced sessions. No updates as of yet.

2. Committee Updates:**2A. Sponsorship/Marketing/Publicity (Marissa Axell)**

- Created a template to easily send to your contacts for outreach and get new riders to the track.

- Working on Email Service Provider in offseason. Last update was looking to use Mailchimp - Fergus to share a form to collect data for Eric to submit the email list and we can upload to start our list.

2B Racing/Scheduling (Fergus Tanaka, Chair)

- Districts happened - see above for the rehash.
- Fergus to follow up: Specialized wants to do 6 days of testing at Hellyer, 10/28, 29, 30 and 11/1, 2, 3 and we have quoted them our full day price. Fergus to follow through and if in case they book we will assign supervisors.

2C Infrastructure (Alex Winter, Chair)

Ebike and Motorcycle purchase discussion.

Now that we have the ability to moto-pace at Hellyer, we need a moto! Endurance rider needs and sprinting needs were discussed. Given the recent break in, Martin Szwarc has offered to keep the moto in his garage, located in Redwood City until we have a secure container.

In order to make sure the most riders can use and benefit from the moto, we proposed to purchase the Segway branded electric moto with max 35mph because we do not need an M1 license to drive it, thus allowing for more people to become drivers without needing the M1 California driver license. Alex will try to test drive one before purchase. Additionally, Fergus suggested scheduling and hiring an M1 licensed driver to drive a moto session (with a motorcycle) for sprinters to achieve higher speeds than the lower powered e-motos.

2D Supervisor Committee update (Fergus)

No update

2E. Upgrades (Alex)

No update

3. NEW or OTHER BUSINESS

3A. New business

Rental bikes - - No update, table until the offseason? Fergus to organize a maintenance day to overhaul the bikes and reorder supplies. Marissa to help taking inventory. Look at hiring a rental bike care-taker again, perhaps a junior parent might be interested?

3B. other business

none

Next Meeting is on 10/15/25 @ 7pm

The meeting adjourned at approximately 9:05PM.

Marissa Axell; recording the minutes of the September 2025 NCVA Board Meeting.