



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
August 20, 2025 at 7:05 PM, Via Google Meet



Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held via Zoom call, commencing at approximately 7:05 PM.

In Attendance via conference call: Marissa Axell, Fergus Tanaka, Carla Richard, Erik Salander, James Grady, Florian Schneider

Absent: Stephen Roulac, Alex Winter

Guest:

1. Board Director Reports:

1A. Approval of the previous month’s meeting minutes

- The July meeting minutes are APPROVED by a vote of 5

2A. 2. NCVA Treasurer Report– NCVA Treasurer Report – July 14 through August 19, 2025
(as of 7pm 2025/08/19)

Accounts:

Main: \$103,056.43

Juniors: \$1,713.89

CD: \$0

subtotal: \$104,770.32

PayPal: \$1,546.72

TOTAL: \$106,317.04 (-\$1,050.52 from July
13 balance of \$107,367.56)

Revenue:

Donations: \$10.00

Training & Racing fees via Square:
\$6,908.84

Other: \$594.50

TOTAL: \$7,613.34

Expenses:

Background check: \$20.50

Dues & Subscriptions: \$131.82

Government Expenses: \$50.00

Office Expenses: \$20.00

PayPal Fees: \$21.54

Repairs and Maintenance: \$157.09

Utilities: \$442.99

Coaching, Racing: \$7,819.92

TOTAL: \$8,663.86

(Revenue – Expense) = **-\$1,050.52**

1C. President's report -(Florian Schneider)

- Sent update to rangers about schedule until Oct that we are racing until 9pm on Thursdays.
- Calendar for districts is up to date
- Country requests insurance docs on August 19th, Florian making sure there isn't any change in requirements.
- USAC Survey - Erik to help Florian to fill in the data required. Also perhaps ask Matt Martinez for further information on why we have the survey, who is reading it and the purpose of the survey.

1D. Vice-President's Report (Erik Salander)

- Registration tracking problems, the work around and work flow with square is working for the time being. He is moving things back to the online store one at a time.
- Women's Hellyer Track Record opportunities/publicizing -ongoing update the board and past records and how to display them.
- Reclassification of Beg/Int/Adv, no update. Is there opportunity to develop a beg/intermediate mid-week workout? Fergus will follow up with scheduling.

2. Committee Updates:

2A. Sponsorship/Marketing/Publicity (Marissa Axell)

- No update, am creating a template to easily send to your contacts for outreach and get new riders to the track.
- Email Service Provider - Mailchimp - Fergus to share a form to collect data for Eric to submit the email list and we can upload to start our list.
- Promoting Districts, final races and TNTT on social.

2B Racing/Scheduling (Fergus Tanaka, Chair)

- Districts are scheduled with Matt Martinez promoting it, Fergus is assisting, and it's on the calendar - promoting it on social.
- Bryan Larson doing a 1 hour attempt and Alex Winter doing a 4K attempt
- Specialized wants to do 6 days of testing at Hellyer, 10/28, 29, 30 and 11/1, 2, 3 and we have quoted them our full day price. Fergus to follow through and if in case they book we will assign supervisors.
- Carla and Fergus will discuss the end of Tuesday night training, ending the session the last week before Daylight savings so we don't incur charges from the county.

2C Infrastructure (Alex Winter, Chair)

2D Supervisor Committee update (Fergus)

Jeremy and James will receive current supervisor sessions/ training to finish becoming supervisors.

2E. Upgrades (Alex)

No update

3. NEW or OTHER BUSINESS

3A. New business

Rental bikes - Fergus to organize a maintenance day to overhaul the bikes and reorder supplies. Marissa to help taking inventory.

Look at hiring a rental bike care-taker again, perhaps a junior parent might be interested?

Cash Reserves- Discussion about how to best steward our cash reserves. We should invest it in our interest while being responsible of the stewardship of ncva finances. Recommending to put \$25,000 in a treasury bill, and \$25,000 CD that earns 4%+. Carla will follow up with everyone by email and we will vote to decide and next steps.

Annabell to attend the next level of USAC official training in Bentonville.

Motion to cover her entry of \$500. Motion approved unanimously.

Skating short track speed skating club - interested in rollerblading around the apron at Hellyer. Discussion on how this would work, concerning out lease, insurance, and supervisors. Florian to follow up with the county and see if it's a possibility.

3B. other business

none

Next Meeting is on 9/17/25 @ 7pm

The meeting adjourned at approximately 8:30PM.

Marissa Axell; recording the minutes of the August 2025 NCVA Board Meeting.