



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)
January 9, 2025 at 7:05 PM, Via Zoom Call**



Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held via Zoom call, commencing at approximately 7:05 PM.

In Attendance via conference call:, Marissa Axell, Florian Schneider, Annabell Holland, Carla Richard, James Grady, Alex Winter, Erik Salander, Fergus Tanaka, Stephen Roulac

Absent:

Guest:

1. Board Director Reports:

1A. Approval of the previous month’s meeting minutes

- The Nov meeting minutes are APPROVED by a vote of 8 (unanimous).

**2. NCVA Treasurer Report – November 21, 2024 through January 9, 2025
(as of 12 pm 2025/01/09)**

Accounts:

Main: \$53,889.60

Juniors: \$5,233.89

CD: \$38,019.47

subtotal: \$97,142.96

PayPal: \$2,284.00

TOTAL: \$99,426.96

Revenue:

Donations: \$1,209.22

Banner: \$700.00

Season Passes: \$675.00

Training Fees via Square: \$593.00

TOTAL: \$3,177.22

Expense:

Security & Facilities: \$136.99

Equipment: \$266.28

Supervisors: \$450.00

Administrative: \$415.76

PG&E: \$149.29

Accountant Services: \$985.00

TOTAL: \$2,403.32

Notable aspects of the January report:

- Anonymous donation (\$1200), a new banner from Super Sprinkles team (\$700).
- Check for 2025 Insurance (\$2,200) has been received by not yet been cashed by ATRA.

Discussion about receiving donations vs advertising followed. Stephen R brought up a great idea of looking into setting up a donation pathway to easily allow people to donate to the track via a sponsorship pathway.

Junior account discussion - should we keep the accounts separate still? Carla appreciates being able to track the Junior expenses and help articulate how Hellyer is investing in the Juniors.

Motion to combine the junior and the regular accounts in order to save \$30 a month fees. Motion passes.

1C. President's report -(Florian Schneider)

Florian renewed ATRA insurance and sent the certificate to the county.

Election of positions:

Election of officers - the board voted on the following positions:

- Vice President - Erik Salander
- Treasurer - Carla Richard
- Secretary - Marissa Axell
- President - Florian Schneider
- (Public Relations Director) pass for now

Committee delegations:

Appointment of Committees

- Scheduling - Fergus Tanaka chair - Erik S, Annabell Security person
- Racing - Fergus Tanaka, James Grady,
 - Promoters guide handbook is updated
 - Thursday ATRA league night racing
 - Tuesday night training sessions - let the county know that Tuesday night racing will start 2nd week in March. Email head supervisor at the County.
- Infrastructure - Alex Winter chair - Florian and Erik are happy to help. Annabell will be helping to make sure the infield project gets done. Finally.
- Marketing - Marissa will chair. Erik and Carla will be on the marketing committee. We will work with the racing committee to get schedule etc.
- Security - Annabell is still the lead. James can help be back up to the security apps etc. Florian can be "boots on the ground" for the year if needed.
- Supervisors - Fergus Tanaka. Annabell will help transition the position. Double checking everyone is on top of their certs. Also taking care of safesport certifications.
- Upgrades - Florian will ask Matt Martinez to chair, and also John Simmons and Alex happy to be on the committee.

1D. Vice-President's Report

2. Committee Updates:

2A. Supervisors

2B Sponsorship/Marketing/Publicity (Marissa Axell)

- NCNCA Women's series sponsorship - Erik S - Giving away spaces to support women and wfnb at the track throughout 2025.
- Race Photos (Alex) - discussion about the proposal for a photographer to take pics at the track through 2025.
 - Greg Belira photographer- proposal to have him photog at the track during the year.
 - 2 races a month
 - 1 saturday beginner session
 - 1 Tuesday night training session
 - 2 days of KeyIn classic race days
 - Districts coverage - Alex to follow up.
 - Alex will propose adding coverage for juniors - perhaps we would have to get a blanket waiver to include juniors? Or include it in the yearly waiver?
 - Alex will review by asking expanding districts and a new revised proposal to include a complimentary rail banner.

2C Racing/Scheduling (Fergus Tanaka, Chair)

- Women's only racing event was requested by the end of year survey 2024. Still looking for a promoter.
- Florian and Erik mentioned looking at our year-end stats from Bike Reg, Fergus will compile the data
- Update on insurance for moto pacing -

- James Grady noted we are licensed for motos on the track for training and racing, coverage up to \$1M. We can use e-bikes/motorcycles as long as it is not owned by Hellyer, the vehicle and operator are licensed and insured.
 - We need to create a process to vet the moto and moto driver on the track so that should anything happen we will be not liable
 - Tabled discussion until the next meeting. Come with bullet point ideas and qualifications
 - Moto training > Annabell has trained folks > we need to create a guide to write down how to train folks > codify and train the nuances of how to ride around riders.
 - On the hellyer website, we have Volunteer > Supervisors > Moto pacers supervisors

2D Infrastructure (Alex Winter, Chair)

- Asphalt was expanded and finished up. The back gate railboard was put back up but is loose. Annabell will ask for a formal repair after checking on Sunday.

2E. Upgrades (Matt Martinez, Chair)

- no report

3. NEW or OTHER BUSINESS

3A. Other business

- Annabell
 - Jakroo had offered 15 hooded jackets to hand out to supervisors to wear to look more uniform - They should arrive soon and will be handed out.
 - Created a race results document, creating on the day.net style of running race results through the season. Looking for the best way to keep the document.
 - Fergus and Annabell will meet offline and discuss scheduling and results housing.

3B. New business

none

Next Meeting is on 2/20/25 @ 7pm

The meeting adjourned at approximately 8:45PM.

Marissa Axell; recording the minutes of the January 2025 NCVA Board Meeting.