



Minutes of the Board of Directors Meeting of the Northern California Velodrome Association (NCVA)

September 19, 2024 at 7:05 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held via Zoom call, commencing at approximately 7:05 PM.

In Attendance via conference call:, Marissa Axell, Lisa Kiratsous, Florian Schneider, Annabell Holland, Matt Martinez, Alex Winter, Fergus Tanaka, Stephen Doll, Stephen Roulac, James Grady signed in at 7:50

Absent: Carla Richard

Guest:

1. Board Director Reports:

1A. Approval of the previous month’s meeting minutes

- The August meeting minutes are APPROVED by a vote of 5 (Alex, Lisa, and Stephen Doll were absent from the meeting so did not vote).

**1B NCVA Treasurer Report – August 16 through September 19, 2024
(as of 3 pm 2024/09/19)**

Accounts:

Main:	\$57,273.99
Juniors:	\$5,353.89
CD:	\$37,549.70,
subtotal:	\$100,177.58
PayPal:**	\$3,528.87
TOTAL:	\$103,706.45

Expense:

Coaching WNTT:	\$441.00
FNTR Promotion + Officials:	\$1,975.77
Super Districts Officials:	\$4,405.91
Security & Facilities:	\$234.53
Bike maintenance:	\$243.75
Supervisors:	\$500.00
Administrative:	\$35.00

Revenue:

Donations:	\$20.00
Banner:	\$600
Wheel Kids:	\$1,200
Square:	\$1,893.03
Friday Nite Racing:	\$1,823.24
Super Districts:	\$5,610
TOTAL:	\$11,146.27

Refund:
\$13.20
PG&E:
\$94.28

Banner Creation:
\$320.10
TOTAL: \$8,263.54

**Chase acct is now linked with Paypal.

1C. President's report -(Florian Schneider)

Confirming Board Of Director elections process.
James Shleck (sp?) who has run elections.
Florian to start the process at late Nov or early December.

1D. Vice-President's Report (Stephen Doll)

- Nothing to report.

2. Committee Updates:

2A. Supervisors (Annabell Holland, Chair)

- Supervisor status
 - Chris Bonilla is back on the supervisors list and fully certified
 - Supervisors are all updated and good to go.
- Andrew Lanier is having knee surgery and he's asking for some parents to run his program.
 - Lloyd Davies (NICA coach already), Melissa Avery and maybe Jesse Avery are interested and have one extra adult out to help.
 - Proposed we make a junior session substitute, all adults need 3 sessions + all safesport, cpr/aed/first aid.
 - Junior Supervisor/Coach position - fulfill requirement of supervisors, they have to be a coach to be a junior coach, and then create a junior coach substitute and run a session as a substitute.
 - Approved Junior Supervisor / Coach position by all board members present.
- Still looking for a Chief Supervisor with the resignation of Mark K.
 - Encouraged the board members to reach out to folks we know who would be a good fit!

2B Infrastructure (Alex Winter, Chair)

- Rental bike build-up- wrap up wrapping the bars.
- Existing rental fleet maintenance
 - Alex asking Roddy to help wrapping bar tape on rental fleet and create serial numbers on the rental bike fleet so we can keep track of them.

2B Sponsorship/Marketing/Publicity (Fergus Tanaka)

- discussed considering a community outreach, sponsorship, grant writer, marketing employee to help spread the word about Hellyer into the greater bay area community.
- consider giving a commission % of the revenue they acquire for Hellyer, on top of compensation
- Stephen Roulac suggested we look at San Jose State or a community college marketing department or entrepreneur program, or sports marketing program to use hellyer as a class project or intern opportunity
- Goal to send out a rider survey after the final Friday race: 1 for racers and 1 for general community.

2C Racing/Scheduling (Fergus Tanaka, Chair)

- Racing updates
 - Super districts wrapped last two weekends!
 - Huge thank you to Carla and Mark for hosting!
 - Huge thanks to Matt for helping with last minute efforts!
 - Many thanks to Ryan, Matt, Annabell and all the officials!
 - Could not have done the weekends without y'all!
 - Now we have a roadmap to follow for next season.
- After the season ends, Florian proposed we have a discussion to review and recap the season with a full rundown of participation numbers.
- Officials notes (Annabell)
 - Officials have been creating a Hellyer Officials Toolkit
 - Matt bought shop lights for the finish line
 - We need an IPAD for officiating
 - We have a printer thanks to Eve and make sure we have the ability to connect to the computers.
 - Also assembling an Officials Toolkit for Promoters

- Scheduling for 2025 on the horizon
 - Last 2 weekends of June 20 and June 27th for Kelyn Classic
 - Matt trying to coordinate with NCNCA and other west coast tracks.
 - More details should be clear in November.

2D. Upgrades (Matt Martinez, Chair)

- no report (after all those upgrade races!)

3. NEW or OTHER BUSINESS

3A. Other business

Fergus suggested picking a date in October to clean out and organize the office, and make sure the first aid kit is not moved!

3B. New business

none

Next Meeting is on 10/24/24 @ 7pm

The meeting adjourned at approximately 8:00PM.

Marissa Axell; recording the minutes of the September 2024 NCVA Board Meeting.