



Minutes of the Board of Directors Meeting of the Northern California Velodrome Association (NCVA)

April 18, 2024 at 7:05 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held via Zoom call, commencing at approximately 7:05 PM.

In Attendance via conference call: Matt Martinez, Marissa Axell, Carla Richard, Florian Schneider, Annabell Holland, Fergus Tanaka, Stephen Roulac, Alex Winter, James Grady

Absent: Lisa Kiratsous, Stephen Doll,
Guest: none

1. Board Director Reports:

1A. Approval of the previous month’s meeting minutes

- The March month’s meeting minutes are APPROVED by a vote of 7 (unanimous) with Stephen Roulac abstain and James Grady absent for this portion.

1B. NCVA Treasurer Report – 3/26/24 - 4/18/24 - Carla Richard

<u>Accounts (as of 2:50pm 4/18/2024):</u>	TOTAL: \$1,912.03
Main: \$49,603.71	
Juniors: \$5,383.89	Expense:
CD: \$36,651.98	Coaching WNTT/women’s track day: \$652.50
PayPal: \$2,972.77	Security: \$888.42
TOTAL: \$94,612.35	Supervisors: \$200
	Refunds: \$56.76
Revenue:	PG&E: \$67.37
Donations: \$170	TOTAL: \$1,865.05
Square: \$1,742.03	

1C. President's report -(Florian)

- Q from Gabby about pizza for Fri night races
 - We can't sell food/pizza but we can have a donation box and give food for "free" for a donation.
 - We CAN sell prepackaged food (no need for a food license)
- Reminder from Florian to please RSVP for the board meeting on the Google calendar event

1D. Vice-President's Report (Stephen Doll)

- Nothing to report.

2. Committee Updates:

2A. Infrastructure (Alex Winter, Chair)

- Infrastructure updates - Alex
 - Security update
 - Wagner and Ryan welded 6+ hours last Sunday, PLUS extra help to protect the alarm/sirens.
 - New container lock is really strong
 - Squirrels are coming through the track fence. Erik will help repair, Thank you Erik!
 - Rental Bike fleet:
 - Organized a little better during the women's day
 - Need help with servicing and fixing up rental bikes
 - Need to get a volunteer to wrangle the fleet
 - Fergus suggested that we put supervisors in charge that we have a specific protocol for breaking down bikes. Bikes shouldn't be broken down and left.
 - Alex suggests two visits total, one to assess and one to do the work. Fergus will help with ordering parts as needed.
 - Once Fergus orders parts, Florian and Alex will meet to update fleet.
 - Security - Revisit Annabell's proposal for video cameras (#3 in [Feb minutes](#))

- (3) Security System with cameras \$1,000/
\$100.00 monthly
 - a stipend of \$500 to Elena for camera system research and implementation
 - Annabell recommended an additional \$250 for getting security done - spent over 30 hours getting all the reinforcements.
 - Unanimously passed \$750 stipend to Elena
 - Fergus proposes giving a specific note to the locker “residents” to make an assessment and fair warning of what security measures we have made.
- New rental bikes will be going into the containers once security is set.
 - Replacement light for turn 3 - working with Mark Rodemaker to replace.
 - Soundsystem Update:
 - projected really well, not ear piercingly loud!
 - Alex organized everything in one tote box and it was easy to hook up. The speaker stands go into a bag, 4 speakers.
 - User Manual from Teo - Alex will print 2 and will keep one for the office and one for promoter easy reference on how to connect and set up everything, plus general troubleshooting. Will have for all promoters to use.
 - Dumpster and garbage, who has responsibility for removal of trash?
 - Currently nobody, Alex working on a sustainable system

2B. Sponsorship/Marketing/Publicity (Fergus Tanaka)

- Promo Postcards ([email](#)) - met with a few printers to determine costs. done and ready to print.
- Fabric Numbers ([email](#)) ordered!
- Info graphic on social (thanks Marissa) - Fergus is posting regularly each week
- Emails from Hellyer are well received - suggested to post a flyer with all race dates on it starting in May.

2C. Racing/Scheduling (Fergus Tanaka, Chair)

- Racing updates
 - Friday nights racing - May and June, there are a few gaps in July and August.
 - One hurdle is making sure we have officials. How do we recruit more officials? Annabell, Fergus and Matt to meet and coordinate the officials for May/June Races.
 - Should Hellyer standardize the # of officials we want per event based on sign ups? Recommend focusing on bigger nights and aiming for 3 officials and an announcer for race night.

- Scheduling Updates - Annabell handling scheduling (outside of racing) for now. Includes final approval of events, regular sessions, new sessions or new programs approval

2D. Upgrades (Matt Martinez, Chair)

- nothing new to report

2E. Supervisors (Annabell Holland, Chair)

- Supervisor status
 - Need some more Saturday supervisors!

3. NEW or OTHER BUSINESS

3A. Other business

none

3B. New business

none

Next Meeting is on 5/16/24 @ 7pm

The meeting adjourned at approximately 8:45PM.

Marissa Axell; recording the minutes of the April 2024 NCVA Board Meeting.