



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)
December 21, 2023 at 7:05 PM, Via Zoom Call**



Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held via Zoom call, commencing at approximately 7:05 PM.

In Attendance via conference call: Lisa Kiratsous, Annabell Holland, Marissa Axell, Stephen, Carla Richard, James Grady, Fergus Tanaka, Bill Nighan, Florian Schneider, Matt Martinez, Alex Winter

Absent: John Simmons, Alana Mari,

Guest: none

1. Board Director Reports:

1A. Approval of the previous month’s meeting minutes

- o The November meeting minutes are APPROVED by a vote of 4 (unanimous)

1B. Treasurer’s Report

NCVA Treasurer Report – 11/18/2023 – 12/21/23

Accounts (as of 12/21/2023):

Main: \$60,722.84

Juniors: \$5,383.89

CD: \$26,353.40

PayPal: \$7,489.85

TOTAL: \$99,949.98

Revenue:

Donations: \$140.00

Square: \$645.84

TOTAL: \$785.84

Expense:

Zoom: \$149.90

Background checks: \$55.50

Supervisors: \$150

Xero:\$30

Dropbox: \$119.88

Maintenance (fence stretcher): \$76.52

Refunds: \$72.77

PG&E: \$76.52

TOTAL: \$735.49

1C. Vice-President’s Report (Annabell Holland)

- o - Container Security research update

Discussed Internet, cameras, cost of monitoring, additional fencing, welding something else on to make it harder to breach, and proposing pricing.

Wagner et al are available to do more welding - steel and metal to make it harder to gain access.

More options forthcoming in the new year.

- - Meeting with County at Hellyer on 12/13/23 -Summary

The county is happy with our lease, based on how well Hellyer works

We didn't "call" the county rep when the break-in and thefts occurred, they did NOT know that we were broken into. Rangers did NOT pass the word along, note we need to get in touch with our rep immediately if another break-in happens, the county has security help on offer.

Looking to add security cameras, or further security options. More meetings to come.

1D. President's report - nothing to report until new president is installed

2. Committee Updates:

2A. Infrastructure (vacant)

- County "hq" was not happy with the granite/concrete infield project not finished.
- Erik might be following up with the county - Annabell to follow up.

2B. Sponsorship/Marketing/Publicity (Vacant)

- outstanding project - website redesign - follow up with Alana?

2C. Supervisors (Annabell Holland, Chair)

- Looking for someone to be the chair. Work with Mark Koenig who manages the supervisors. He doesn't schedule private sessions. The chair communicates with other supervisors, communicate issues with rental fleet
- - **Rental maintenance:** update. Stephen D has taken over the rental bike update project - missing 54cm bikes that were stolen.

- Chris B no longer helping to maintain the rental fleet. Stephen will ask Joe to help.
- Fergus is in discussions to get the fleet replaced by a sponsor, reaching out with others in the industry, stay tuned.
- We've had two donations of bikes since the breakin.

2D. Scheduling (Stephen Doll, Chair)

- Training sessions
- - Calendar/Square/HellyerReg coordination - Erik S is still working this
- Annabell to stay on to mentor

2E. Racing (Stephen Doll, Chair)

- Meeting on Dec 28th -
- Alex, Fegus, James,
- Discussed that Racing and Scheduling will become one committee

2F. Upgrades (Matt Martinez, Chair)

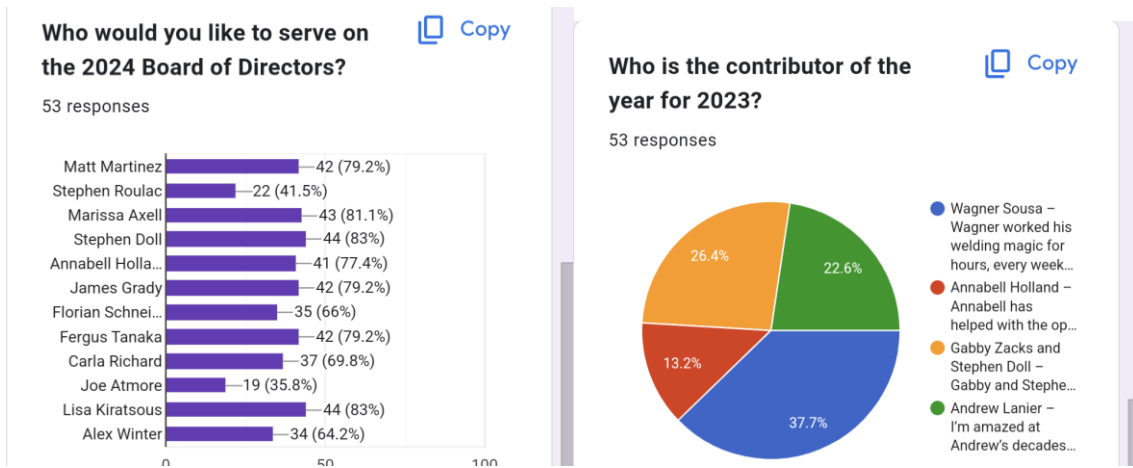
- No upgrades.

3. Ongoing BUSINESS

3A. Other business

- Bill Nighan will be present as a mentor to be a steady presence in leading the board. billnighan@gmail.com;
- If anyone needs help/questions with board things, reach out to him. Thank you Bill.

3B. Election



11 Board members are Ratified - Passes unanimously 11 members + Bill N will mentor

- Officers

- President - Florian - Unanimously ratified.
- Vice President - Stephen Doll - unanimous ratified
- Secretary - Marissa Axell - unanimous ratified
- Treasurer - Co - Treasurer - Lisa K and Carla Unanimous ratified
- Public Relations - remains empty

-Committee Chairs and Members:

- Supervisors - Annabell will do until June, someone else will do afterward
 - Mark Koenig is the lead
 - Fergus as a member
 - Scheduling,- Stephen D - chair and will combine racing into the Schedule committee
 - Marissa - committee member
 - Racing committee -
 - Alex W, James G, Florian, Fergus T, Gabby Z
 - Infrastructure -Alex - tentatively chair
 - Erik will stay on the committee
 - Marketing - Fergus T
 - Sponsorship - Carla is interested in helping, Erik S is in place with continuing his work.
 - Upgrade - Matt M Chair
 - John Simmons
 - Alex Winter
- We discussed latest USAC upgrade pathway.

3B. New business

- Discussion of permit needs into 2024
- 2024 is a Lease extension hear, highlights of the lease, submitting financials in March - review maintenance requirements within the lease.
- Overall as a board, we're working towards hiring a velodrome operations staff
- Stephen R putting together a member survey -

Next meeting will be January 11, 2023 at 7pm by zoom.

The meeting adjourned at approximately 8:35PM.

Marissa Axell; recording the minutes of the December 2023 NCVA Board Meeting.