



**Minutes of the Board of Directors Meeting of the  
Northern California Velodrome Association (NCVA)**  
*Sept 21, 2023 at 7:05 PM, Via Zoom Call*



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:05 PM.

**In Attendance via conference call:** Matthew Martinez, Marissa Axell, John Simmons, Erik Salander, and Stephen Doll

**Absent:** Annabell Holland, Lisa Kiratsous,

**Guest:** none

**1. Board Director Reports:**

**1A. Approval of the previous month's meeting minutes**

- The previous month's meeting minutes are APPROVED by a vote of 5 (unanimous)

**1B. Treasurer's Report No Report - Lisa is away. Secretary input the treasurer data after the meeting.**

**NCVA Treasurer Report – August 18, 2023 – September 21, 2023**

**Accounts (as of):**

Main: \$58,097.76

Juniors: \$5,383.89

CD: \$26,062.76

PayPal: \$467.02 (+\$10,000 pending coming from  
the Main account in the next few days)

**TOTAL: \$90,011.43**

**Revenue:**

Donations: \$40

Square: \$10,035.95

Wheel Kids: \$1,200

**TOTAL: \$11,275.95**

**Expense:**

Race Director fees: \$5,624

Supervisors: \$500

Background check: \$25.50

PG&E: \$75.27

Xero: \$26.00

Code of Conduct stickers: \$92.48

**TOTAL: \$6,269.48**

**1C. Vice-President's Report (Annabell Holland)**

- Nothing to report.

**1D. President's report -(Erik Salander)**

- - Code of Conduct: Social = done, on site = done, spectator sign?, webpage redo? (Alana)
- - Statement of Inclusion: on hold until USAC announcement - Alana and Marissa advocate for a specific status of inclusion welcoming women, trans, femme, non-binary, and open fields. And explain how we also race adhering to usac rules.
- - Annual Survey: initial draft being worked on. To learn feedback, the good, the things we can improve on. The survey is targeted to anyone who attended a session or a race in 2023.
- - LiveStreaming: stalled.

- - Swap Meet, 10/1, status: 11 folks registered. Permit still outstanding - Erik following up.
- - NCNCA/NCVA Celebration, 10/15, status: Permit outstanding -

## 2. Committee Updates:

### 2A. Infrastructure (Erik Salander, Chair)

- - Infield Landscaping Project, by County.
- - DG status: from Maintenance on 9/20:
- We're setting a meeting to nail down the best course of action. I think a short-term solution could be more compaction to break down rough points, then more stabilizer, and a top coat of sealant to hopefully prevent water damage but I want to touch base with a few others on how likely that would be to work.
- - Infield landscaping - from Maintenance:
- "working on having BrightView take over the project... waiting on clear direction from our procurement department on contract status with BrightView and how best to proceed... will have staff mow the infield again and spread out the dirt berm behind the DG pad."
- **Containers (John and Matt)?** - Additional container?
- John talked about rearranging/consolidating contents.
- - Hellyer has a booth in the Swap Meet 10/1
- **List of maintenance/facility issues:**
- - Rebar in parking lot - finally removed
- - Restroom power - restored on 9/19
- - any other facility topics?

### 2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Designer work:
- - tshirt - order window closes on the 24th
- Discussing remaining work on the website with Kyra
- - Kick off sponsorship drive - Erik, still working on this.

### 2C. Supervisors (Annabell Holland, Chair)

- Supervisor status: email/social posts were made about Lisa and Matt, new supervisors.
- - Beginner session - supervisor scheduling ahead
- - Rental maintenance: update.
- - Need more accident report forms, Andrew Lanier was looking for a hard copy?
  - Now it's an online process, Matt described the process.
  - Could we upgrade the accident form into sign now? Erik to discover if we can do this before next meeting.
  - Matt suggested Perhaps a refresher meeting with supervisors and officials on the processes.
- - other Supervisor topics?

### 2D. Scheduling (Annabell Holland, Chair)

- Private sessions - Nvidia request, waiting to hear back

- - Training sessions - WNTT coming up Oct/Nov
- - Matt's Wed night is going to fill in for the canceled race 9/20.
- - Calendar/Square/HellyerReg coordination.

## **2E. Racing (Stephen Doll, Chair)**

- Friday night race series in 2024.
- on nights when James/Alana aren't hosting a race.
- Alternate promoters on different nights for Friday night racing, Going to drum up a few more supervisors to help oversee with racing etc.
- Looking at helping take on more responsibility with calendar/square/hellyer registration and systemize it.
- Stephen heading up a similar approach as NCNCA scheduling, populating the race calendar

## **2F. Upgrades (Matt Martinez, Chair)**

- Despite Matt holding USAC races, rider upgrades have been very inconsistent due to USAC not consistently applying their rules to upgrade riders.

## **3. NEW or OTHER BUSINESS**

### **3A. Other business**

Scholarship request by SkyExpress Events for \$500

Board will review and put together, propose and approve a specific scholarship plan for the NCVA promoters to apply for. Tabled for now and we work to approve by Nov/Dec board meeting.

### **3B. New business**

The meeting adjourned at approximately 8:06PM.

Marissa Axell; recording the minutes of the September 2023 NCVA Board Meeting.