



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
January 19, 2023 at 7:05 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held via Zoom call, commencing at approximately 7:05 PM.

In Attendance via conference call: Annabell Holland, Matthew Martinez, Lisa Kiratsous, Marissa Axell, John Simmons, Erik Salander, and Stephen Doll

Absent: none.

Guest: Alana Mari

1. Board Director Reports:

1A. Approval of the previous month’s meeting minutes

- o The previous month’s meeting minutes are APPROVED by a vote of 7 Yes No

1B. Treasurer’s Report 12/16/2022 – 1/19/2023 - (Lisa Kiratsous)

Accounts:

Main: \$55,448.32

Juniors: \$7,757.16

CD: \$25,447.91

PayPal: \$4,434.27

TOTAL: \$93,087.66

Revenue:

Donations: \$440

Annual Pass (paypal): \$200

Locker rental: \$3,000

Square (includes 2 AP): \$549.10

TOTAL: \$4, 189.10

Expense:

SignNow (x2*): \$360

1 st Aid supplies: \$85.96

ATRA: \$1,900

Xero: \$13.00

DropBox: \$119.88

PGE: \$32.43

TOTAL: \$2,511.27

Banner and sponsorship for Cleveland Velodrome. Suggesting \$1000. Stephen motioned to donate \$1000. Lisa 2nd. Passed Unanimous. Matt to confirm if we can donate 3 extra bikes from Hellyer Maintenance Locker.

1C. Vice-President’s Report (Annabell Holland)

- o Parking passes start in Feb
- o extending coupons for Annual Training Pass holders

1D. President’s Report (Erik Salander)

- o Insurance policy - ATRA insurance renewed for 2023, documents sent to the County, coverage for e-bikes included.

2. Committee Updates:

2A. Infrastructure (Erik Salander, Chair)

- o John has managed and repaired leak in Office Container roof.
- o Track was "shutdown" for a while due to flooding at roadway after Sylvandale gate. Erik coordinated with Mike Tobin, lead Hellyer Ranger.
- o - County meeting at Hellyer - Project updates:
 1. Infield water fountain needs repair or replacement.
 2. Infield Landscaping project, from Park Maintenance lead ***"The infield project planning is underway. At this time, prep work like trenching, establishing/adjusting irrigation, and box scraping will start soon and finish towards the end of the month. I'm planning for most of the work to take place starting in January through February."***
 3. We're trying to get them to provide a description of the Landscaping project.
- o - **Future:**
 - o - with concrete repair, lines need repainting (red line already needed repainting)
 - o - paint picnic tables
 - o - Supplies, is anything needed?
 - o Discussed organizing a group work day at the track, especially lines needing to be repainted.

2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- o Sponsors: Erik to work on a sponsors newsletter, targeted for January.
- o Cats Hill sponsorship. Info from Diana: *"For primes, if you do cash, we would request a minimum of \$50. If you want to do free beginners sessions, that would be great - could you combine 2 with \$20 cash? Race sponsorship amounts range from \$250-\$800."*
- o ***We made a motion to donate \$250 - unanimous in favor to donate the cash.***
- o *60 year anniversary in '23, Design Contest for 60 yr anniv tshirt? Going to reach out to Philip get an idea of cost: and then the other person?*

2C. Supervisors (Annabell Holland, Chair)

- o Supervisor certifications status – minimal discussion, seems the spreadsheet is up to date.
- o Board Members all SafeSport + Background checks. Koenig to send links to new board members.
- o Rental Fleet update – an email was sent to ncvasups on 11/17 about some wheels missing from the rental fleet, no replies to date.
- o Reimbursing Chris Bonilla for tools. Freshly tuned up bikes before start of season.

2D. Scheduling (Annabell Holland, Chair)

- o Private sessions discussion
- o Few more training sessions getting onto the calendar.
 - Stephen creating a structured team pursuit session on a weekend.
 - Scheduling and Treasurer asked folks to create a 7 day buffer before adding sessions to the calendar

- o - **Racing - general discussion.**
- o confirmed events are listed in the calendar.
- o [All Nationals dates are on this calendar](#)
 - August is a heavy Nationals month. We need to look at cancelling, or offering something different such as lower category racing, get ready to race, or structured training on the first 3-4 Wed nights
- o Districts Champs have all been scheduled except Elite Sprints
- o Still waiting on NCNCA champ dates
- o Dates available for non-conflicting NCNCA events, are labeled in the calendar
- o Annabell began working on the season flyer (will need name for Steven & Fergus's weekend race event)

- o - Calendar/Square/HellyerReg coordination.
- o Still working toward one Beginner Session per month for Juniors.

2E. Racing (Stephen Doll, Chair)

- o Update from Jan 5th meeting.
- o Upgrades changed to must have a USAC race before upgrading.
- o Suggested connecting a team with a promoter to help promote and enhance the experience. Talking with Matt offline.
- o Search for a race announcer - reach out to Stephen

2F. Upgrades (Matt Martinez, Chair)

- o Trish at USAC needs for riders to supply some valid track race results instead of just asking for an upgrade.
- o Riders will need at least one USAC sanctioned track race results to get upgrade.

3. NEW or OTHER BUSINESS

3A. Other business

None

3B. New business

None

The meeting adjourned at approximately 8:20 PM.

Marissa Axell; recording the minutes of the January 2023 NCVA Board Meeting.