



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)
December 15, 2022 at 7:05 PM, Via Zoom Call**



Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held via Zoom call, commencing at approximately 7:05 PM.

In Attendance via conference call: Annabell Holland, Matthew Martinez, Lisa Kiratsous, Marissa Axell, John Simmons, Erik Salander, and Stephen Doll joined late.

Absent: none.

Guest: none

1. Board Director Reports:

1A. Approval of the previous month’s meeting minutes

- The previous month’s meeting minutes are APPROVED by a vote of 4 yes, 0 no, 0 abstain,

1B. Treasurer’s Report 11/18/2022 – 12/15/2022 - (Lisa Kiratsous)

Accounts:

Main: \$55,966.14
 Juniors: \$8,529.81
 CD: \$25,447.91
 PayPal: \$1,601.31
TOTAL: \$91,545.17

Expense:

Square refunds: \$38.42
 SportsEngine: \$20.50
 PG&E: \$53.31
 Xero: \$13.00
 Supervisors: \$150
 Rental Repair: \$62.50
 Race director USAC reimbursement: \$625
TOTAL: \$962.73

Revenue:

Amazon Smile: \$21.16
 Square: \$204.20
 Donation: \$10
TOTAL: \$235.36

- Two transfers from the juniors account to the main account were made to account for reimbursements to Andrew Lanier. Total transfer: \$2,946.02

1C. Vice-President’s Report (Annabell Holland)

- Nothing to report.

1D. President’s Report (Erik Salander)

- Swap Meet during offseason – this is cancelled for early ’23 due to the County’s Infield Landscaping Project.
- Hellyer Park Stakeholders meeting on 11/19 – nothing to report, no Park maintenance reps in attendance.
- It appears eBike coverage will be included in next year’s ATRA general liability policy.
- Board elections and COTY voting – completed.

2. Committee Updates:

2A. Infrastructure (Erik Salander, Chair)

- With the County:
 - Infield water fountain needs repair or replacement.

- Need more information about the Infield Landscaping project. This is the latest info. ***From Zach Vasquez on 12/7, "The infield project planning is underway. At this time, prep work like trenching, establishing/adjusting irrigation, and box scraping will start soon and finish towards the end of the month. I'm planning for most of the work to take place starting in January through February.***
- Need to do:
 - Paint lines
 - Paint picnic table
- Discussed organizing a group work day at the track, especially lines needing to be repainted.

2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Discussed '23 Hellyer tshirt design ideas.

2C. Supervisors (Annabell Holland, Chair)

- Supervisor certifications status – minimal discussion, seems the spreadsheet is up to date.
- Rental Fleet update – an email was sent to ncvasups on 11/17 about some wheels missing from the rental fleet, no replies to date.

2D. Scheduling (Annabell Holland, Chair)

- Private Sessions: none in the pipeline.
- Training Session discussion: all quiet on the training session front.
- Racing:
 - 2022 wrap up, Matt will send the rev/expenses for his USAC races to the Board.
 - 2023 planning, Annabell is working on this, working mainly with Matt but also checking with other Promoters and seeing what they are up for. The weekly road calendar is available, the calendar of NCNCA and USAC champ events is Not available.
- Still working toward one Beginner Session per month for Juniors.
- Brief look at the Calendar/Square/HellyerReg coordination.

2E. Racing (Stephen Doll, Chair)

- SkyExpress Events was paid \$625 (11/30/22) to help offset USAC overhead for Masters and Elite District Championship events.
- Annabell and Matt summarized presentation made on 12/2. '23 race planning still underway.
- The next committee meeting is scheduled for 1/5/23.

2F. Upgrades (Matt Martinez, Chair)

- Trish at USAC needs for riders to supply some valid track race results instead of just asking for an upgrade.
- Riders will need at least one USAC sanctioned track race results to get upgrade.

3. NEW or OTHER BUSINESS

3A. Other business

- The last remaining business of the 2021 NCVA Board was to ratify the 2022 Election Results. Since there were only seven Board candidates there was no election process necessary. A motion was made by Erik to "ratify the Election results", seconded by Annabell, APPROVED by vote of 5 yes, 0 no, 0 abstain (vote among 2022 officers).
 - **2023 NCVA Board members:** Annabell Holland, Erik Salander, Matt Martinez, Lisa Kiratsous, Stephen Doll, Marissa Axell and John Simmons.
- 2023 NCVA Board Officers were nominated and approved.
 - **OFFICERS:** Erik Salander, Board President; Annabell Holland, Board Vice-President; Lisa Kiratsous, Board Treasurer; Marissa Axell, Board Secretary
- 2023 Committees were nominated and approved.

- **COMMITTEE CHAIRS and MEMBERS:**

- Supervisors Committee:* Mark Koenig – Lead, Annabell Holland - Chair, John Simmons.

- Scheduling Committee:* Annabell Holland - Chair; Bess Hernandez-Jones, Lisa Kiratsous, Matt Martinez, Erik Salander.

- Infrastructure Committee:* Erik Salander - Chair; Mark Rodamaker, John Simmons, Matt Martinez

- Upgrade Committee:* Matt Martinez - Chair; John Simmons, Larry Nolan.

- Marketing Committee:* Erik Salander – Chair, Matt Martinez, Stephen Doll, Bess Hernandez-Jones.

- Racing Committee:* Stephen Doll - Chair, Erik Salander, Larry Nolan.

- Andrew Lanier, Junior program leader and coach, was the 2022 Contributor of the Year.

3B. New business

- Matt made it known that if he hosts Masters and Elite Championship events in '23 that they will not be USAC permitted events.

The meeting adjourned at approximately 8:31 PM.

Erik Salander; recording the minutes of the December 2022 NCVA Board Meeting.