



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
July 21, 2022 at 7:00 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:02 PM.

In Attendance via conference call: Annabell Holland, Lisa Kiratsous, Stephen Doll, Matt Martinez and Erik Salander. **Absent:** none. **Guest:** Mark Koenig

1. Board Director Reports:

1A. Approval of the previous month's meeting minutes

- The previous month's meeting minutes are APPROVED by a vote of 4 yes, 0 no, 0 abstain (Matt joined after the meeting minutes vote).

1B. Treasurer's Report 6/17/22 – 7/21/22 - (Lisa Kiratsous)

Accounts:

Main: \$56,423.06
Juniors: \$10,703.18
CD: \$25,419.47
PayPal: \$865.06
TOTAL: \$93,410.77

Revenue:

Donations: \$40
Water bottles: \$70
Rail Board sponsor: \$1,400
Square: \$8,427.12
CD interest: \$16.02
TOTAL: \$9,953.14

Expense:

Insurance: \$573
PG&E: \$72.01
Sports Engine: \$61.50
Xero: \$12.00
Return check fee: \$10.00
M Martinez (race director): \$6,534
Fergus (race director): \$500
Donations to races: \$600
Supervisors: \$550
TOTAL: \$8,912.51

1C. Vice-President's Report (Annabell Holland)

- Nothing to report.

1D. President's Report (Erik Salander)

- Erik called the Hellyer Park Lead Ranger to discuss some accident response time issues, at the request of a junior's parent. First item to verify was that we had the correct County dispatch phone number. On July 6th, we had two ambulance visits, the Park Rangers did not come to the track for the first accident. The Ranger indicated that the call for the first accident was dispatched incorrectly. Also, some response times have been slow compared to the past. The Lead Ranger informed me they have a slight staffing shortage and expect it to be resolved in mid-August.
- Jayme Dickson, from SC County, contacted us with some questions about their Turf Reduction project. We have a meeting with Jayme and other SC County people at the track on the morning of August 23rd.
- ATRA is having a conference call on July 24th, Matt and Erik plan to join in the call.

2. Committee Updates:

2A. Infrastructure (Erik Salander, Chair)

- Track interior apron and warm-up circle asphalt repair and reseal scheduled for Aug 4th.

- Annabell commented that the new shade structure can sway. This is nothing new, it's been that way since it was built, not many have noticed. If it becomes a problem, braces can be added.
- Begin looking into a couple projects: repair/reseal asphalt apron and warmup circle, shade structure of some kind for grandstands.
- Ongoing maintenance – update.

2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Sponsors:
 - Pen Velo and SJBC – renewals, DONE!
 - Alto Velo – NEW, in progress.
 - Pedali Alpini (Eric Peterson) – NEW, in progress.
 - BikeFlights – renewal, in progress. Erik had a conference call with Sue George (VP) and Michael Potter (Partnerships) of BikeFlights. They suggested we give them sponsor updates, maybe annually or quarterly. Also, send them pictures. Erik has a reminder on the calendar for a sponsorship update at the end of the race season. I'll talk to our pro photographers about some special photos.
 - Working through both new and renewals.
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2C. Supervisors (Annabell Holland, Chair)

- Supervisor certifications status: Mark provided an update. Mark has updated the Staff Certification status google sheet.
- New Supervisors: Annabell and Mark provided an update. Josh McDonald is far along, others are getting started.
- Rental Fleet update.

2D. Scheduling (Annabell Holland, Chair)

- Private Sessions: update.
- Training Session discussion: Monday Night Track Training planned, Erik will notify Rangers about another evening event.
- Racing:
 - July 16th, Mid-Summer Racing - Promoted by Fergus, wrapped up except for results which are in the works.
 - District Champs and Kelyn Akuna Classic – Matt discussed his plans for these, the plans were for the most part fine, there were some details brought up (which is always the case when scheduling). Matt will finalize soon.
- Still working toward one Beginner Session per month for Juniors.
- Brief look at the Calendar/Square/HellyerReg coordination.

2E. Racing (Stephen Doll, Chair)

- The next Racing Committee meeting is scheduled for July 26th.
- We had a general discussion about a variety of things: the survey, safety videos, mentoring, the BRP program and recruiting of officials, supervisors and promoters. As well as a discussion about the upcoming Mon Night Track Training session structure.

2F. Upgrades (Matt Martinez, Chair)

- No report.

3. NEW or OTHER BUSINESS

3A. Other business

3B. New business

- none

The meeting adjourned at approximately 8:30 PM.

Erik Salander; recording the minutes of the July 2022 NCVA Board Meeting.