



**Minutes of the Board of Directors Meeting of the  
Northern California Velodrome Association (NCVA)**  
April 21, 2022 at 7:00 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:03 PM.

**In Attendance via conference call:** Annabell Holland, Lisa Kiratsous, Stephen Doll, Matt Martinez and Erik Salander

**Absent:** none

**1. Board Director Reports:**

**1A. Approval of the previous month's meeting minutes**

- The previous month's meeting minutes are APPROVED by a vote of 4 yes, 0 no, 1 abstain.

**1B. Treasurer's Report 3/18/22 – 04/21/22 - (Lisa Kiratsous)**

**Accounts:**

Main: \$44,864.91  
 Juniors: \$10,703.18  
 CD: \$25,403.45  
 PayPal: \$3,474.69  
**TOTAL: \$84,446.23**

**Expense:**

Supervisors: \$650  
 Fleet maintenance: \$87.50  
 Stools, weed maintenance: \$249.51  
 L. Nolan WNTT: \$1,126.00  
 CBG sessions: \$720  
 Race director fees: \$2,139  
 Xero: \$24  
 USPS & CSOS: \$9.33  
 PG&E: \$32.87  
 Umbrellas: \$92.28  
**TOTAL: \$5,130.49**

**Revenue:**

Donations: \$780  
 Square: \$6,606.53  
 CD interest: \$10.26  
 Water bottles: \$40  
 Annual Pass: \$200  
**TOTAL: \$7,636.79**

- All tax forms are filed.
- Lisa will look into making a funds transfer from Juniors to Main, to settle the 2021 Juniors expenses paid out of Main account.

**1C. Vice-President's Report (Annabell Holland)**

- Annual parking passes provided to the velodrome – this is in progress.
- In the queue, contact Jayme about fee changes for open sessions and '22 locker rental.

**1D. President's Report (Erik Salander)**

- Contact Lead Ranger about policy for notifying Rangers of velodrome incidents.
- Cats Hill Expo summary – not many visitors to our booth. The announcer was very vocal about the velodrome, so our primes were valuable. Expo participation, at any event, just depends on the vols willing to do, as long as the cost is reasonable.
- Annual batch of financial documents were sent to our SC County lease Rep in the end of March.
- Reach out to NCNCA proactively about our District Champ dates.
- Need to writeup an eBike statement.

**2. Committee Updates:**

**2A. Infrastructure (Erik Salander, Chair)**

- Project updates:
  - Berm project – about 95% complete

- Fence maintenance, ongoing – 1) by main gate, 2) turn 3, 3) by turn 1.
- Squirrel abatement – ongoing.
- Discussion about putting a small storage box in the infield. Considering a jobsite box. Need to have locks that match our current key.
- General Supplies: bought some umbrellas and stools.

## **2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)**

- Sponsors:
  - New – Bicycle Law, James Grady, invoice paid, artwork in progress.
  - Renew – Mark Richards and Jakroo
- We have more promotional Post Cards, still some in the office.
- Matt will be producing a tshirt this year, so the NCVA will not be.

## **2C. Supervisors (Annabell Holland, Chair)**

- General Supervisor discussion: certifications, Beg Session staffing, etc..
- Larry Knaus is moving, so we are losing one of our Beginner Session supervisors.
- Rental Fleet update

## **2D. Scheduling (Annabell Holland, Chair)**

- Private Session: The Human Powered Vehicle (HPV) group is coming up. The Live in Peace bike shop would like a private session of sorts.
- Session, Racing and Districts general discussion about coordination of events.
- Still working toward one Beginner Session pe month for Juniors.

## **2E. Racing (Stephen Doll, Chair)**

- Stephen summarized the 3/24 and 4/7 Racing committee meetings.
- Items being worked on are: Beginner Session curriculum, Road Map to racing, Beginner Session survey,

## **2F. Upgrades (Matt Martinez, Chair)**

- Matt and Upgrade committee handled about a half-dozen upgrades.

## **3. NEW or OTHER BUSINESS**

### **3A. Other business**

### **3B. New business**

- Erik pointed out that 2023 will be the Velodrome's 60<sup>th</sup> anniversary so we need to put some plans in place for that.

The meeting adjourned at approximately 8:39 PM.

Erik Salander; recording the minutes of the April 2022 NCVA Board Meeting.