



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
March 17, 2022 at 7:00 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:06 PM.

In Attendance via conference call: Annabell Holland, Stephen Doll, Matt Martinez and Erik Salander

Absent: Lisa Kiratsous

1. Board Director Reports:

1A. Approval of the previous month's meeting minutes

- The previous month's meeting minutes are APPROVED by a vote of 4 yes, 0 no, 0 abstain.

1B. Treasurer's Report 2/18/22 – 03/17/22 - (Lisa Kiratsous)

Accounts:

Main: \$41,802.75
 Juniors: \$10,703.18
 CD: \$25,393.19
 PayPal: \$3,195.73
TOTAL: \$81,094.85

Revenue:

Square: \$3,002.63
 Donations: \$50.00
 Langster Frame: \$250
 Annual Pass: \$400
 Rental deposits: \$200
 Banner: \$600
 Amazon Smile: \$30.36
TOTAL: \$4,532.99

Expense:

PG&E: \$45.11
 Menards (vinyl barrier): \$37.31
 Supervisors: \$100
 Cats Hill Primes (SJBC): \$250
 Race director fees: \$1,029
 Reimburse (Promo cards): \$181.83
 Amazon (Accidental personal charge): \$5.00*
 Xero: \$12.00
 Zaavy: \$136.59
TOTAL: \$1,796.84

- Erik presented the Treasurer's report in Lisa's absence.
- Profit/Loss is finished.
- 199 e post card is filed (3/14/22)

1C. Vice-President's Report (Annabell Holland)

- Two topics to contact Jayme Dickson about:
 - Parking pass – gathering info, will send soon
 - Fee changes – open sessions and next year's locker rental.

1D. President's Report (Erik Salander)

- Contact Lead Ranger about policy for notifying Rangers of velodrome incidents.
- Erik wrote three PSAs for the Cat's Hill Crit race announcer to use.
- Annual batch of financial documents are due to Jayme Dickson around the end of March.
- Reach out to NCNCA proactively about our District Champ dates.
- Need to writeup an eBike statement.

2. Committee Updates:

2A. Infrastructure (Erik Salander, Chair)

- Project updates:
 - Berm project – about 90% complete, only part remaining is by main entrance.
 - Fence maintenance, ongoing – 1) by main gate, 2) turn 3, 3) by turn 1.
- Discussion about putting a small storage box in the infield. The Judges stand looks like the best place. Matt brought up the idea of a jobsite box: Ridgid and Husky have them at Home Depot.
- General Supplies: umbrellas, stools.

2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Sponsors: New – Bicycle Law, James Grady.
- Need to kick off sponsorship renewal process.
- We have more promotional Post Cards, still some in the office.
- 2022 Hellyer T-shirt design contest will be kicked off.

2C. Supervisors (Annabell Holland, Chair)

- General Supervisor discussion: certifications, Beg Session staffing, etc..
- Rental Fleet update
- eBike guidelines, Erik to write something up.

2D. Scheduling (Annabell Holland, Chair)

- Private Session: Wheel Kids has increased from one to the usual three, very good news. The Human Powered Vehicle (HPV) group is back too.
- Session, Racing and Districts general discussion about coordination of events.

2E. Racing (Stephen Doll, Chair)

- The 3/9 meeting did not happen, the following info is from the 2/23 meeting.
- Items being worked on are: Beginner Session curriculum, Road Map to racing, Beginner Session survey,

2F. Upgrades (Matt Martinez, Chair)

- No activity

3. NEW or OTHER BUSINESS

3A. Other business

3B. New business

The meeting adjourned at approximately 8:31 PM.

Erik Salander; recording the minutes of the March 2022 NCVA Board Meeting.