



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
January 20, 2022 at 7:00 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:02 PM.

In Attendance via conference call: Annabell Holland, Lisa Kiratsous, Stephen Doll, Matt Martinez and Erik Salander

Absent: none

1. Board Director Reports:

1A. Approval of the previous month's meeting minutes

- o The previous month's meeting minutes are APPROVED by a vote of 4 yes, 0 no, 0 abstain.

1B. Treasurer's Report 12/17/21 – 01/20/22 - (Lisa Kiratsous)

Accounts:

Main: \$38,000.65
 Juniors: \$10,703.18
 CD: \$25,393.19
 PayPal: \$4,434.54
TOTAL: \$79,531.56

Expense:

PG&E: \$46.70
 Reimbursements (CPR, Dropbox): \$239.88
 Rental Repairs: \$37.50
 Supervisors: \$540
 Shelter build balance: \$5,172
signNow: \$180
 Insurance: \$2,000
 MISC (refund, Xero, efile, sportsengine,
waiverelectronic): \$89.94
TOTAL: \$8,306.02

Revenue:

Square: \$1,052.77
 Donations: \$40
 Annual Pass: \$1,200
 Locker Rentals: \$3,400
TOTAL: \$5,692.77

- o 1099s are filed.
- o WaiverElectronic is supposed to be cancelled, yet they charged us anyway. I'm working on fixing that.
- o GivingTuesday fundraiser donations still pending, as expected.
- o Discussion about Fees. Annabell will contact Jayme (our SCC real estate liaison) about increasing unstructured session fees and locker rental fees.

1C. Vice-President's Report (Annabell Holland)

- o Annabell will begin looking into Parking Passes for the upcoming period.

1D. President's Report (Erik Salander)

- o Matt provided a summary of the annual ATRA meeting held in Oct 2021.
- o Our 2022 insurance information has been provided to the County.
- o 2022 Waivers are all set up and running. The NCVA now has its own DropBox account.
- o The Code of Conduct refresh is complete: in the waiver list, on the web page, onsite too.
- o Erik will send out announcement of 2022 committees, including the new Racing committee.

2. Committee Updates:

2A. Infrastructure (Erik Salander, Chair)

- Project updates:
 - Shade structure – Done, finished in Dec just after Dec Board meeting
 - Berm project – in progress.
 - Fence repair – 1) by main gate 2) turn 3 3) turn 1.
- We have some insight to the VPCC track construction, they did three things:
 - added some seams to relieve pressure on cracks
 - completely removed and replaced on slab
 - mostly scraped the surface and resurfaced. ???
- Need to get some extra keys made for new Supervisors.
- General Supplies: none

2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Sponsors: sponsor who paid \$1200 on 9/1 has still NOT provided artwork. ???
- NCNCA Womens Series & Hellyer collaboration – the proposal is to provide 75 vouchers to the NCNCA Womens Series:
 - Gabby Zacks is series coordinator and presented the proposal
 - vouchers are for free attendance, for two people, to a Beginner session
 - includes free rental bike
 - vouchers to be used in 2022
 - proposal was approved, 5 AYE, 0 NO
 - Erik will get the vouchers printed
- 10 Hellyer flyers provided to SCC Parks for Info Boards at Hellyer

2C. Supervisors (Annabell Holland, Chair)

- Supervisor certifications.
- Beginner Sessions staffing.
- Rental maintenance: in good shape.
- 2022 Supervisor Agreement – Done, in place for 2022.

2D. Scheduling (Annabell Holland, Chair)

- Private Session: Wheel Kids is back, just one session for now, not the usual three.
- Training Session discussion.
- Racing: schedule draft is being circulated and discussed.
- Discussion to coordinate the calendar, Square events, Square event dates, calendar and Square events out in the future.

2E. Upgrades (Matt Martinez, Chair)

- No activity
- Matt reported there are 21 new Officials in training. Good news!

2F. Racing (Stephen Doll, Chair)

- Not much, just getting going.
- We were contacted about joining a Slack channel (YCA, Youth Cycling Assn) to coordinate Junior Development among velodromes, Juniors Clubs or Race Teams.
- Matt discussed some of his long-term promotion ideas.

3. NEW or OTHER BUSINESS

3A. Other business

3B. New business

The meeting adjourned at approximately 8:30 PM.

Erik Salander; recording the minutes of the January 2022 NCVA Board Meeting.