



**Minutes of the Board of Directors Meeting of the  
Northern California Velodrome Association (NCVA)**  
*December 16, 2021 at 7:00 PM, Via Zoom Call*



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:10 PM.

**In Attendance via conference call:** Annabell Holland, Lisa Kiratsous, Stephen Doll, Erik Salander

**Absent:** Mark Koenig, Matt Martinez

**1. Board Director Reports:**

**1A. Approval of the previous month's meeting minutes**

- The previous month's meeting minutes are APPROVED by a vote of 2 yes, 0 no, 0 abstain.

**1B. Treasurer's Report 11/19/21 – 12/16/21 - (Lisa Kiratsous)**

**Accounts:**

Main: \$44,416.52  
Juniors: \$10,703.18  
CD: \$25,377.19  
PayPal: 823.39  
**TOTAL: \$81,320.28**

**Revenue:**

Square: \$706.83  
Donations: \$330  
Amazon Smile: 9.55  
**TOTAL: \$1,046.38**

**Expense:**

PG&E: \$49.27  
Reimbursements (Zoom, Home Depot): \$556.76  
Rental Repairs: \$175.00  
Supervisors: \$350.00  
**TOTAL: \$1,131.03**

- Supervisor payment for Alto Velo, invoice needed?
- Lockers and Annual Training Pass (ATP) info to go out before January.
- Discussion about increasing the ATP fee. A motion was made by Erik to "increase ATP cost from \$180 to \$200", seconded by Lisa, APPROVED by vote of 3 yes, 0 no, 0 abstain (vote among 2021 officers).
- Lisa will also make the Locker Rental an ATP available to purchase on Square.

**1C. Vice-President's Report (Annabell Holland)**

- Covid-19 waiver will be included in 2022 set of "waivers to ride".

**1D. President's Report (Erik Salander)**

- Will check with Matt for summary of annual ATRA meeting (held 10/23/21) at next Board meeting.
- Election and COTY process is wrapped up.
- Code of Conduct rewrite is done, adding to waiver set, to website and onsite at the track.
- Creating a new Racing Committee.

## 2. Committee Updates:

### 2A. Infrastructure (Erik Salander, Chair)

- Project updates:
  - Shade structure – should be finished TOMORROW (12/17).
  - Berm project – started.
  - Fence repair – Doug and Dana fixed the latest fence breach, just to the left of the main entrance.
- Contact VPCC about their 2+ month long shutdown for resurfacing their track.
- General Supplies: none

### 2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Sponsors: sponsor who paid \$1200 on 9/1 has still NOT provided artwork. ???
- HomeLight Real Estate has inquired about a sponsorship. Erik will follow up.
- Daryl Hemenway sent out a FFWD discount code to the email list. Thanks Daryl.
- SCC Parks wants some flyers from the Velodrome to place in the Info Boards throughout the park. They asked for 10 flyers, they will be adding more Info Boards. Erik will provide.
- Our website SEO has greatly improved after installing the Yoast plug-in on our website.
- Stephen asked about our outreach to new riders, general discussion about outreach.

### 2C. Supervisors (Annabell Holland, Chair)

- Supervisor certifications were not reviewed in detail – Mark not present.
- Beginner Sessions staffing? Mark not present but the calendar he provides looks good thru Jan.
- Rental maintenance: in good shape.
- 2022 Supervisor Agreement – in final stages.

### 2D. Scheduling (Annabell Holland, Chair)

- Private Session: none in the works.
- Training Session discussion.
- Racing: Annabell and Matt have had are working on 2022 racing schedule and Annabell is laying out the overall season racing schedule, taking into consideration all the related pieces.
- Discussion to coordinate the calendar, Square events, Square event dates, calendar and Square events out in the future.

### 2E. Upgrades (Matt Martinez, Chair)

- Matt not present to discuss. Probably nothing going on.

## 3. NEW or OTHER BUSINESS

### 3A. Other business

- The last remaining business of the 2021 NCVA Board was to ratify the 2021 Election Results. Since there were only five Board candidates there was no election process necessary. A motion was made by Erik to “ratify the Election results”, seconded by Annabell, APPROVED by vote of 3 yes, 0 no, 0 abstain (vote among 2021 officers).
  - **2022 NCVA Board members:** Annabell Holland, Erik Salander, Matt Martinez, Lisa Kiratsous and Stephen Doll.
- 2022 NCVA Board Officers were nominated. A motion was made by Erik to “accept the Officer nominations”, seconded by Annabell, APPROVED by vote of 4 yes, 0 no, 0 abstain.
  - **OFFICERS:** Erik Salander, Board President;  
Annabell Holland, Board Vice-President;  
Lisa Kiratsous, Board Treasurer
- 2022 Committees were nominated. A motion was made by Erik to “accept the Committee nominations”, seconded by Stephen, APPROVED by vote of 4 yes, 0 no, 0 abstain.

- **COMMITTEE CHAIRS and MEMBERS:**

- Supervisors Committee:* Mark Koenig - Chair; Annabell Holland, John Simmons.

- Scheduling Committee:* Annabell Holland - Chair; Bess Hernandez-Jones, Lisa Kiratsous, Matt Martinez, Erik Salander.

- Infrastructure Committee:* Erik Salander - Chair; Mark Rodamaker

- Upgrade Committee:* Matt Martinez - Chair; Daryl Hemenway, John Simmons.

- Marketing Committee:* Erik Salander – Chair, Matt Martinez, Stephen Doll, Bess Hernandez-Jones.

- Racing Committee:* Stephen Doll, Erik Salander, Matt Martinez, Larry Nolan (Chair is TBD).

- Michael Dhuey, photographer, was the 2021 Contributor of the Year.

### **3B. New business**

- none

The meeting adjourned at approximately 8:58 PM.

Erik Salander; recording the minutes of the December 2021 NCVA Board Meeting.