



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
October 21, 2021 at 7:00 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:16 PM.

In Attendance via conference call: Annabell Holland, Matt Martinez, Erik Salander, Lisa Kiratsous, Mark Koenig

Absent: no one

1. Board Director Reports:

1A. Approval of the previous month's meeting minutes

- o The previous month's meeting minutes are APPROVED by a vote of 4 yes, 0 no, 1 abstain.
- o Online vote subsequent to meeting – During the meeting we discussed the details of adding another shade structure to the infield (see below, in Infrastructure). After the meeting the discussion continued over email, an online vote was held and the result was 5 yes, in favor of building the wooden structure, contractor Tim Le, cost not to exceed \$10k (quote is for \$8900).

1B. Treasurer's Report 9/17/21 – 10/21/21 - (Lisa Kiratsous)

Accounts:

Main: \$47,598.50

Juniors: \$10,703.18

CD: \$25,377.19

PayPal: \$2,824.09

TOTAL: \$86,502.96

Expense:

PG&E: \$137.48

GoDaddy: \$199.99

Umbrella: \$43.93

Race Director: \$1,499.00

Coaching (L. Nolan): \$213.00

Reimburse (Lanier) for State Champ Jerseys: \$1,012.94

Zaavy: \$190.06

Supervisors: \$500

TOTAL: \$3,796.40

Revenue:

Square: \$2,915.32

CD interest: \$10.60

Donations: \$190.00

Misc.: \$15.00

Rental Deposit: \$100

Facility Rental fee contrik

TOTAL: \$3,280.92

Notes:

- o The expenses for Juniors will come out of the Juniors account, but I don't have a smooth way to transfer that. I may have to do it manually.
- o Major Taylor/ Eclipse failed to pay the full fee for their facility rental.

1C. Vice-President's Report (Annabell Holland)

- o Annabell reminded someone about our social media guidelines. Accordingly, we plan to add the Code of Conduct to our set of waivers to be signed, prior to riding at the track in 2022.

1D. President's Report (Erik Salander)

- The American Track Racing Association (ATRA) is holding their annual meeting via Zoom call on Oct 23rd. Matt is attending the call to represent Hellyer
- The meeting with the SCC Parks reps finally occurred on Sept 21. It wasn't really an optimal meeting due to scheduling mix-ups.
- Hellyer Race Series update.- discount cards are available at LDV Bike Shop.
- Mention of upcoming elections.
- Brief discussion about adding a Racing Committee.

2. Committee Updates:

2A. Infrastructure (Erik Salander, Chair)

- Project updates:
 - Shade structure – project summary email sent prior to the meeting. Looking into building a structure of identical size to the existing structure except the new structure will be wood (existing structure is steel). The estimate for the wooden structure is \$8900, estimate for a steel structure (from Milroy construction) are 10x. The structure will be position in the back/middle of the concrete slab. It cannot obstruct the view of the track from the judges stand. Discussion held during the meeting. Some questions were raised and a couple alternative ideas suggested. No vote was held.
 - Berm project – we need to install top course of blocks, almost complete.
- General Supplies: an umbrella was purchased.

2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Sponsors: sponsor who paid \$1200 on 9/1 has still NOT provided artwork. ???
- Replaced three banners that were in bad condition: SJBC, BikeFlights, Summit Bicycles.
- Hellyer merchandise and cycling clothing: no new news.

2C. Supervisors (Mark Koenig, Chair)

- Supervisor certifications were reviewed – OK.
- Beginner Sessions are all staffed going forward – OK
- Rental maintenance: this is generally being attended to on the 3rd Monday of the month.
- We need to revisit the Supervisor agreement.

2D. Scheduling (Annabell Holland, Chair)

- Private Session: We discussed our private session payment process and agreed we want to be strict about collecting the full fee prior to the event, in order to avoid extending admin effort beyond the event.
- Training Session discussion.
- Discussion to coordinate the calendar, Square events, Square event dates, calendar and Square events out in the future.

2E. Upgrades (Matt Martinez, Chair)

- In progress, these are taking time going through the USAC process.

3. NEW or OTHER BUSINESS

3A. New business

- none

The meeting adjourned at approximately 8:50 PM.

Erik Salander; recording the minutes of the October 2021 NCVA Board Meeting.