



**Minutes of the Board of Directors Meeting of the  
Northern California Velodrome Association (NCVA)  
September 16, 2021 at 7:00 PM, Via Zoom Call**



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:05 PM.

**In Attendance via conference call:** Annabell Holland, Matt Martinez, Erik Salander, Lisa Kiratsous.

**Absent:** Mark Koenig

**1. Board Director Reports:**

**1A. Approval of the previous month's meeting minutes**

- o The previous month's meeting minutes are APPROVED by a vote of 3 yes, 0 no, 1 abstain.

**1B. Treasurer's Report 8/20/21 – 9/16/21 - (Lisa Kiratsous)**

**Accounts:**

Main: \$49,894.58  
 Juniors: \$10,703.18  
 CD: \$25,366.59  
 PayPal: \$1,056.28  
**TOTAL: \$87,020.63**

**Expense:**

Supervisors: \$400  
 Fleet Maintenance: \$50  
 Race Director: \$6,166.00  
 Junior District/Natl: \$1,325.08  
 Target Painting (pole): \$600  
 PG&E: \$148.76  
 Square refunds: \$637.40  
**TOTAL: \$9,327.24**

**Revenue:**

Square: \$8,143.98  
 Banner sponsor: \$1,164.83  
 Private session balance: \$200  
 Water Bottles: \$460  
 Donations: \$170  
**TOTAL: \$9,968.81**

**Notes:**

I transferred 2 times \$5,000 from the NCVA main bank account to PayPal to account for race director fees, etc. on 8/24 and 9/15. I also requested another \$5,000 transfer 9/16 (currently pending).

Race Director payout for (8/20-9/16)

Invoice #	Date of payment	Date(s) of event	event	director	payment total
7	8/24	8/21-8/22	Masters Districts	M. Martinez	\$2,019.00
8	9/3	8/25	WNTL	M. Martinez	\$1,280.00
9	9/7	9/1	WNTL	M. Martinez	\$1,598.00
10	9/16	9/8	WNTL	M. Martinez	\$1,269.00

### **1C. Vice-President's Report (Annabell Holland)**

- Nothing VP-specific at this time.

### **1D. President's Report (Erik Salander)**

- Still pursuing walk-through meeting with County Maintenance and Ranger leads.
- Hellyer Race Series update.
- Mention of upcoming elections.

## **2. Committee Updates:**

### **2A. Infrastructure (Erik Salander, Chair)**

- Project updates:
  - Berm project – we need to install top course of blocks.
  - Infield project – no update since last meeting.
- General Supplies: our 48' string of patio lights were stolen, we may buy another set depending on duration of WNTT.

### **2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)**

- Sponsors: two new sponsors, they have paid but have not yet provided banner artwork.
- Hellyer merchandise update: Mark Koenig has sold all of the bottles he had in stock.
- Hellyer cycling clothing: no new news.
- Viva Calle SJ presence: unfortunately not able to make this happen this year. Eugene Bernosky posted some signage at the Velodrome.

### **2C. Supervisors (Mark Koenig, Chair)**

- Supervisor certifications were reviewed – OK.
- Beginner Sessions are all staffed going forward – OK
- Monthly AED checkup: Checked out OK on ????
- Rental maintenance: this is generally being attended to on the 3<sup>rd</sup> Monday of the month.
- We need to revisit the Supervisor agreement.

### **2D. Scheduling (Annabell Holland, Chair)**

- Private Session: Santiago Campos is running a combo session with Eclipse Racing and Major Taylor East Bay Cycling Club on 10/16.
- Training Session discussion.
- WNTR wrap up discussion.
- WNTT resumption discussion, all good.
- Discussion to coordinate the calendar, Square events, Square event dates, calendar and Square events out in the future.

### **2E. Upgrades (Matt Martinez, Chair)**

- 11 recent upgrades.

## **3. NEW or OTHER BUSINESS**

### **3A. New business**

- none

The meeting adjourned at approximately 8:34 PM.

Erik Salander; recording the minutes of the September 2021 NCVA Board Meeting.