



**Minutes of the Board of Directors Meeting of the  
Northern California Velodrome Association (NCVA)**  
August 19, 2021 at 7:00 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:03 PM.

**In Attendance via conference call:** Annabell Holland, Matt Martinez, Erik Salander, Mark Koenig.

**Absent:** Lisa Kiratsous

**1. Board Director Reports:**

**1A. Approval of the previous month's meeting minutes**

- The previous month's meeting minutes are APPROVED by a vote of 3 yes, 0 no, 1 abstain.

**1B. Treasurer's Report 7/16/21 – 8/19/21 - (Lisa Kiratsous)**

**Accounts:**

Main: \$48,136.76

Juniors: \$10,703.18

CD: \$25,366.59

PayPal: \$2,178.80

**TOTAL: \$86,385.33**

**Revenue:**

Square: \$11,702.50

Donations: \$119.90

AmazonSmile: \$11.49

CD Interest: \$15.98

Wheel Kids (rental): \$300

Track frame: \$250

Track Rental deposit: \$100

**TOTAL: \$12,499.87**

**Expense:**

PG&E: \$145.53

Umbrella: \$43.94

GoDaddy: \$539.28

Race Director fees: \$5,464

Fleet Maintenance: \$50

Supervisors: \$300

Elementor PRO: \$36.75

Fleet sticker: \$24.61

**TOTAL: \$6,604.11**

**Notes:**

- I transferred \$5,000 from our bank account to PayPal to cover promoter fees.
- I spoke with our personal banker about our CD maturity. They recommended I keep our CD as is since the rates are so low. This will probably be this way until after COVID is over.
- Our Square revenue reflects the revenue from the most recent Cancelled WNTL. We haven't given refunds yet, so that really should be ~\$1,000 less after we give refunds. This process will take some time. I will need a list of names to check off to make sure we have given all the refunds.

**1C. Vice-President's Report (Annabell Holland)**

- We had a general discussion, led by Annabell, about the pandemic situation, the Delta variant, unvaccinated folks, etc..

**1D. President's Report (Erik Salander)**

- Still pursuing walk-through meeting with County Maintenance and Ranger leads.

- Hellyer Race Series update

## **2. Committee Updates:**

### **2A. Infrastructure (Erik Salander, Chair)**

- Project updates:
  - Flagpole – Done!
  - Asphalt patch/sealing in turn 4 – Done!
  - Berm project – we need to install top course of blocks.
  - Infield project – NCVA input sent to Jason, forwarded to his mgmt
- NOTE – we have a bunch of excess cleaning supplies.
- General Supplies: none needed at this time.

### **2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)**

- Sponsors: no new activity.
- Hellyer merchandise (other than cycling clothing) – all distributed.
- Hellyer cycling clothing – launched!
- Hellyer Velodrome Videos YouTube Channel – launched!
- Viva Calle SJ presence – working on it, Bess is doing the most to make it happen

### **2C. Supervisors (Mark Koenig, Chair)**

- Supervisor certifications were reviewed – OK.
- Beginner Sessions are all staffed going forward – OK
- Monthly AED checkup: Checked out OK on ????
- Rental maintenance: this is generally being attended to on the 3<sup>rd</sup> Monday of the month.
- We need to revisit the Supervisor agreement.

### **2D. Scheduling (Annabell Holland, Chair)**

- Private Session: Jose Garzona and friends on 9/4, Larry K. is supervising
- Training Session discussion.
- WNTR discussion, very good attendance at #9 = 81 racers!
- Districts discussion
- Discussion to coordinate the calendar, Square events, Square event dates, calendar and Square events out in the future.

### **2E. Upgrades (Matt Martinez, Chair)**

- Three recent upgrades: two 5 to 4, one 4 to 3.

## **3. NEW or OTHER BUSINESS**

### **3A. New business**

- Matt informed us we are out of District Championship medals.

The meeting adjourned at approximately 8:05 PM.

Erik Salander; recording the minutes of the August 2021 NCVA Board Meeting.