



**Minutes of the Board of Directors Meeting of the  
Northern California Velodrome Association (NCVA)**  
*June 24, 2021 at 7:00 PM, Via Zoom Call*



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:05 PM.

**In Attendance via conference call:** Lisa Kiratsous, Annabell Holland, Matt Martinez, Erik Salander, Mark Koenig.

**1. Board Director Reports:**

**1A. Approval of the previous month's meeting minutes**

- The previous month's meeting minutes are APPROVED by a vote of 5 yes, 0 no, 0 abstain.

**1B. Treasurer's Report (Lisa Kiratsous)**

**Treasurer's Report 5/21/21- 6/24/21**

**Accounts:**

Main: \$43,554.88

Juniors: \$10,703.18

CD: \$25,350.61

PayPal: \$777.58

**TOTAL: \$80,386.25**

**Revenue:**

Square: \$5,572.46

Donation (Benevity, Fidelity): \$980

Annual Pass: \$180

Misc. (race fee, donation, water bottle): \$76

**TOTAL: \$6,808.46**

**Expense:**

Rental Fleet supplies: \$265.48

Sports Engine (Bckgrd check): \$25.50

PG&E: \$58.94

Umbrella: \$98.75

T-shirts, etc.: \$992.80

Track rental refund: \$100

Promo stickers: \$150.34

Coaching (R. Nolan): \$240

Zaavy: \$70.02

Race director (R. Martinez): \$475

Coaching (J. Atmore): \$105

LED lights (reimburse): \$54.72

Race director (F. Liam): \$89.50

Supervisors: \$350

Rental repairs: \$175

**TOTAL: \$3,251.05**

## **1C. Vice-President's Report (Annabell Holland)**

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## **1D. President's Report (Erik Salander)**

- Still pursuing walk-through meeting with County Maintenance and Ranger leads.
- No decision yet from County regarding our request to increase ATP fee in 2022.
- Our D&O policy premium is due on 7/1.
- Annabell and Erik met with Jason, County Maintenance Lead, he informed us that Santa Clara County Parks intend to reduce the cost of maintaining the Hellyer County Park Velodrome by replacing the turf area inside the velodrome with a hardscape of some kind. We'll work on a document to provide them with our input.

## **2. Committee Updates:**

### **2A. Infrastructure (Erik Salander, Chair)**

- Board Projects update was sent to FB and email list in the last few weeks to let the community know what we have going on.
- Project updates: Flagpole, power-washing (not allowed), asphalt patch, fence repair, officials stand.
- Berm project, needs to have Volunteer form filled out.
- Some minor purchases: umbrella, patio lights, a couple landscaping blocks to fill gap.
- NOTE – we have bunch of excess cleaning supplies.
- General Supplies: none needed at this time.

### **2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)**

- Sponsors: Pop-Up Talent and SCC Parks banners installed.
- Hellyer Racing Series has been launched – sponsorship from La Dolce Velo bike shop.
- Tshirt/caps/stickers order is being distributed. Here are the financials for the merch order:
  - Tshirts and caps - production cost = \$992.80, sales to date = \$800, we have some surplus available on Square, if all items sell = \$1180
  - Stickers - production cost = \$150, sales to date = \$97, we have surplus, if all items sell = \$500
- Cycling clothing – Annabell and Lisa are working with Jakroo on the design and the store.

### **2C. Supervisors (Mark Koenig, Chair)**

- Supervisor certifications were reviewed.
- Monthly AED checkup: Checked out OK on ????
- We have a new supervisor, Sydney Richardson.
- We got a brief update on the Rental bike maintenance.
- We need to revisit the Supervisor agreement.

### **2D. Scheduling (Annabell Holland, Chair)**

- General discussion about Private and Training sessions.
- We may have a bi-monthly intermediate endurance session put on the calendar.
- Erik will send out a Hints and Tips type of FB post/email for online registration.
- General discussion to review the calendar and Square and online registration procedures..

## **3. NEW or OTHER BUSINESS**

### **3A. New business**

- None

The meeting adjourned at approximately 8:45 PM.

Erik Salander; recording the minutes of the June 2021 NCVA Board Meeting.