



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
April 15, 2021 at 7:00 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:02 PM.

In Attendance via conference call: Lisa Kiratsous, Annabell Holland, Matt Martinez, Erik Salander, Mark Koenig.

1. Board Director Reports:

1A. Approval of the previous month's meeting minutes

- The previous month's meeting minutes are APPROVED by a vote of 5 yes, 0 no, 0 abstain.

1B. Treasurer's Report (Lisa Kiratsous)

Treasurer Report 3/24/21 - 4/15/21

Accounts:

Main: \$35,673.50

Juniors: \$10,703.18

CD: \$25,340.02

Paypal: \$3,388.89

TOTAL: \$75,105.59

Revenue:

Square: \$1,567.83

Track Rental: \$300

Annual Pass: \$150

Locker Rental: \$140

Total: \$2,157.83

Expense:

PG&E: \$24.96

Coach/supervisor: \$575

Race director: \$740

Reimbursements: \$62.34

TOTAL: \$1,402.30

- We held a discussion of possibly increasing the NCVA fee to account for our Square online processing fees, discussion to continue.

1C. Vice-President's Report (Annabell Holland)

- SCC Parking Pass distribution is underway.
- We are removing the requirement for wearing masks among Team Sprint and Team Pursuit riders. The STT flyer and our Covid-19 web page will be updated.

1D. President's Report (Erik Salander)

- In the end of March we supplied our 2020 financial documents to SC County Parks. We also presented the proposal to increase our 2022 ATP charges to \$200-250. As of today, our County representative is "...confirming Parks position."

2. Committee Updates:

2A. Infrastructure (Erik Salander, Chair)

- Power washing – Mark Rodamaker and Jim Turner continue making great progress, at this time they have cleaned almost two-thirds of the track. They needed to purchase a new 100 ft hose.
- Some of the cracks on the track are starting to be sealed using Sakrete Concrete Crack Filler.
- A section of asphalt around the drains by the pursuit line has been sealed.
- We'll schedule a walk-through with the County maintenance and rangers for late April or May.
- The maintenance section (Part 1) of the Hellyer Facility Manual has been updated to reflect 2020 and 2021 maintenance activity such as: blue band painting, structure painting, asphalt sealing, power washing and crack filling.
- General Supplies: none needed at this time.

2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Sponsors: Team Fremont has been notified they've been extended for a year. Sponsorship activity may be improving.
- Casual clothing – 2021 Tshirt Design Contest voting is underway. There were 22 designs submitted by seven designers. Considering what other casual items to offer.
- Cycling clothing – Annabell and Lisa are working with Jakroo on the design and the store.

2C. Supervisors (Mark Koenig, Chair)

- Supervisor certifications were reviewed.
- Monthly AED checkup: Checked out OK on 4/6/21.
- Mark discussed the schedule for Sat AM Beginner Session supervisors over the next 4-6 weeks. It was also recommended the Sat AM sessions be listed with a start time of 830am instead of 9am, will do.
- Mark enlisted Chris Bonilla to perform some regular rental fleet maintenance. Chris made his initial visit to check out the bikes on 4/4. Repairs will proceed every 2-3 weeks to address a backlog of needed repairs.

2D. Scheduling (Annabell Holland, Chair)

- A few private sessions have wrapped up, a few more ahead.
- Regular sessions are going along fine. There are no Weds sessions in April.
- Races are scheduled for the next couple weekends.
- We looked at the calendar and decided which sessions to extend out and how far to extend them.
- Square and HellyerReg page – minimal discussion.

3. NEW or OTHER BUSINESS

3A. New business

- We started a discussion about facility improvement plans but decided it was too much of a topic to start so late in the meeting. Erik will kick off an online discussion for the purpose of putting items on the table, then prioritizing/categorizing the ideas. This will give us a head start before discussing in a meeting.

The meeting adjourned at approximately 8:52 PM.

Erik Salander; recording the minutes of the April 2021 NCVA Board Meeting.