



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
March 23, 2021 at 7:00 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:02 PM.

In Attendance via conference call: Lisa Kiratsous, Annabell Holland, Joe Atmore, Matt Martinez, Erik Salander, Mark Koenig.

1. Board Director Reports:

1A. Approval of the previous month's meeting minutes

- The previous month's meeting minutes are APPROVED by a vote of 5 yes, 0 no, 1 abstain.

1B. Treasurer's Report (Lisa Kiratsous)

Treasurer Report 2/19/21 – 3/23/21

Accounts:

Main: \$34,130.62

Juniors: \$10,703.18

CD: \$25,340.02

PayPal: \$4,184.94

TOTAL: \$74,355.76

Revenue:

Square: \$2,213.91

Amazon Smile \$13.65

CD Interest: \$15.62

Rental Deposits: \$200

Annual passes: \$360

Donation: \$10

Total: \$2,813.18

Expense:

USPS: \$3.60

Square refunds: \$83.13

PG&E: \$29.70

Rental fleet tools: \$33.77

10 bike tubes: \$43.60

Appreciation gifts: \$120

Private/beginner/coached session supervisors: \$725

Power wash nozzle: \$21.87

TOTAL: \$1,060.67

Housekeeping:

2020 Forms submitted: SI-100, 990e Postcard, 199N, P&L, RRF-1
DONE with our 2020 forms! ☺

1C. Vice-President's Report (Annabell Holland)

- The County is about to resume collecting parking fees at the park. Annabell supplied Jayme with the names and info for our 2021 set of parking passes. They'll be mailed to the Ranger station. The Rangers have been informed to be on the lookout for the package.

1D. President's Report (Erik Salander)

- In the end of March we need to supply SC County Parks with our 2020 financial documents. At that time we will also ask them if we can increase our Annual Training Pass fee in 2022. The ATP currently costs \$180, we plan to ask for an increase in the range of \$200-250.

2. Committee Updates:

2A. Infrastructure (Erik Salander, Chair)

- Power washing – Mark Rodamaker and Jim Turner are making great progress, at this time they have cleaned more than 50% of the track. Some new nozzles needed to be purchased for the power washer.
- The main gate to the track was fixed so it would latch securely, this will prevent it from blowing open when the track is unattended.
- General Supplies: none needed at this time.

2B. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Sponsors: need to notify Team Fremont of extension. Sponsor activity may be improving.
- Cycling clothing – Annabell and Lisa are working on the design.
- 2021 Tshirt Design contest – NO designs submitted by original 3/17 deadline, extended to 3/31. It isn't a hard deadline. Erik is contacting potential designers.
- Private sessions are seen as a way of raising awareness of the velodrome, see notes in Scheduling section of minutes.

2C. Supervisors (Annabell covering for Mark)

- Supervisor certifications are in good shape, very much improved recently.
- Monthly AED checkup: Checked and serviced on mm/dd/yy. (not yet).

2D. Scheduling (Annabell Holland, Chair)

- Coordination discussion about the races scheduled for the upcoming weekend.
- Discussed the private/special sessions on the April calendar.
- As discussed in earlier meetings and still the case, we won't be considering Mass Start events until SC County enters the Yellow Tier.
- We had a request to reserve a race date in the end of June, we placed an event/date holder on the calendar
- We'll look into asking someone to maintain the rental fleet on a regular basis at the Supervisor rate of pay.

3. NEW or OTHER BUSINESS

3A. Ongoing business

- There was a proposal to purchase a start gate. We had a discussion about cost, operation, storage and maintenance – along with some personal experiences with start gates. The proposal was withdrawn.

The meeting adjourned at approximately 8:50 PM.

Erik Salander; recording the minutes of the March 2021 NCVA Board Meeting.