



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
January 21, 2021 at 7:00 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:00 PM.

In Attendance via conference call: Lisa Kiratsous, Annabell Holland, Joe Atmore, Mark Koenig, Matt Martinez, Erik Salander

1. Board Director Reports:

1A. Approval of the previous month's meeting minutes

- The previous month's meeting minutes are APPROVED by a vote of 6 yes, 0 no, 0 abstain.

1B. Treasurer's Report (Lisa Kiratsous)

- Our 2021 ATRA insurance premium has been paid, not yet reflected in financials below.
- We had a discussion about tweaking Square to handle one transaction for multiple people.

Treasurer Report 12/18/20 – 1/21/21

Accounts:

Main: \$33,780.31

Juniors: \$10,703.18

CD: \$25,324.40

PayPal: \$4,748.58

TOTAL: 74,556.47

Revenue:

Square: \$1,030.81

Donation: \$145

CD interest: \$10.58

Annual Passes: \$1,350.00

Lockers: \$400

TOTAL: \$ 2,936.39

Expense:

SignNow: \$180.00

PG&E: \$27.72

Rental fleet tools: \$62.09

Asphalt sealant: \$111.21

TOTAL: \$381.02

Housekeeping:

2020 Forms submitted so far:

SI-100, 990e postcard (online), 199N (online)

Forms to be submitted soon:

RRF-1 (due April 15) (to be mailed via USPS)

1C. Vice-President's Report (Annabell Holland)

- We received notification from Jayme Dickson at SCC that there will be Covid testing conducted in the track parking lot on M/W/F starting Feb 8th. it should not impact our schedule, we may have to park in the parking lot closer to the entrance. We'll have to stay in touch with SCC on this.

1D. President's Report (Erik Salander)

- USAC announced their fees for 2021 and the "per rider" fee has increased from \$4.75 to \$5.00. Matt said there may yet be some refinements made to 2021 USAC fees.

2. Committee Updates:

2A. Infrastructure (Erik Salander, Chair)

- Monthly AED and First-Aid supplies checkup: Checked by Sara on 1/4/21.
- Power washing – the power washer in the stg container is being tuned-up to return to active duty.
- Asphalt sealing – the entry to the warm-up circle has been resealed at a cost of approx. \$100 (3.5 buckets of sealant @\$25 + misc).
- Jason from SCC Parks maintenance was contacted and he suggested a spring-time walk-thru of the track with us & his team.
- There are reports of the blue band being slick when wet. Need to look into this.
- General Supplies: none needed at this time.

2B. Supervisors (Mark Koenig, Chair)

- Mark Koenig, Chief Supervisor, reviewed the CBC, SafeSport and CPR certifications.
- We need to catch up on paying the supervisors for our Beginner sessions of the last few months.
- Had a brief discussion about "advancing beyond beginner sessions" into either intermediate sessions (4 Beginner sessions req'd) or Cat 5 racing (3 Beginner sessions req'd).

2C. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Sponsors:
 - no new activity for general track sponsorships
 - Joe is getting some swag for his sessions
- Discussed some recent website updates: addition of Juniors page, information about "advancing beyond beginner sessions).
- Annabell presented the creation of Hellyer-branded cycling clothing.
- Erik presented the creation of Hellyer-branded casual clothing (and 2021 tshirt design contest).

2D. Scheduling (Annabell Holland, Chair)

- The requests for special/private sessions seem to trickle in. None are being followed through at this point. Will look into better documenting the offering of "Private sessions" on the website.
- That said, WheelKids has booked their dates for summer time 2021. WheelKids is a reg customer.
- We had a discussion about expanding our Square functionality to handle WNTL pre-registration and possibly the pre-reg necessary for more complex events like Districts (w/ many events).

2E. Upgrades (Matt Martinez, Chair)

- No activity.

3. NEW or OTHER BUSINESS

The meeting adjourned at approximately 8:40 PM.

Erik Salander; recording the minutes of the January 2021 NCVA Board Meeting.