



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
December 17, 2020 at 7:00 PM, Via Zoom Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via Zoom call, commencing at approximately 7:00 PM.

In Attendance via conference call: Lisa Kiratsous, Annabell Holland, Joe Atmore, Mark Koenig, Kira Maximovich, Matt Martinez, Erik Salander **Absent:** MaryAnn Levenson

1. Board Director Reports:

1A. Approval of the previous month's meeting minutes

- The previous month's meeting minutes are APPROVED by a vote of 7 yes, 0 no, 0 abstain.

1B. Treasurer's Report (Lisa Kiratsous)

- Filed the NCVA's SI-100 statement to the CA Sec. of State on 12/3/20, cost of \$25.
- A motion was made to offer 2020 Annual Training Pass holders a 50% discount toward a 2021 ATP (because the track was shut down for 5 months in 2020). The motion was APPROVED by a vote of 7 yes, 0 no.

Treasurer Report 11/20/20 – 12/17/20

Accounts:

Main: \$32,817.22

Juniors: \$10,703.18

CE: \$25,313.82

PayPal: \$3,067.28

TOTAL: \$71,901.50

Revenue:

Square: \$446.34

Donations: \$200

TOTAL: \$646.34

Expense:

Picnic table maintenance: \$151.43

PG&E: \$45.49

CA SOS: \$25

Square refund: \$9.90

TOTAL: 231.82

1C. Vice-President's Report (Annabell Holland)

- There was an online discussion about waiver processing, questioning whether we should start another waiver renewal period on Jan 1, 2021 or if we could extend the recently signed (as of Aug of 2020) waivers for 12 months. We decided to keep our waiver processing on a calendar year and handle exceptions as they arise, as was done in Aug of 2020.

1D. President's Report (Erik Salander)

- Erik will update the Fee Structure document for 2021. No end user fee changes, just adding some information and making it more comprehensive.

- The Board Election and Contributor of the Year contest have concluded. Thanks to James Schek for managing these two endeavors. Since there were fewer than 12 Board candidates a formal election was not held. The election of officers and committee assignments will be carried out at the end of this meeting.

2. Committee Updates:

2A. Infrastructure (Kira Maximovich, Chair)

- Monthly AED and First-Aid supplies checkup: Checked today, 12/17/20.
- Picnic Tables Project: almost complete.
- General Supplies: none needed at this time.

2B. Supervisors (Annabell Holland, Chair)

- Mark Koenig, Chief Supervisor, reviewed the CBC, SafeSport and CPR certifications.

2C. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Sponsors: No new activity. We had a discussion about making more announcements on behalf of our sponsors. For example, sharing some of their social media posts to our FB group/page. We'll work on that.
- The website updates will be made for Board page, the Juniors page (new), COTY page, some other minor changes for the new year.
- The online communication lists will be updated for the new Board, officers and committees (if necessary)

2D. Scheduling (Annabell Holland, Chair)

- We had a discussion about the session schedule, there are a few vague special requests.
- The calendar will be updated through Feb of 2021.

2E. Upgrades (Matt Martinez, Chair)

- No activity.

3. NEW or OTHER BUSINESS

- The last remaining business of the 2020 NCVA Board was to ratify the 2020 Election Results. Since there were only six Board candidates there was no election process necessary.
 - **2021 NCVA Board members:** Annabell Holland, Erik Salander, Matt Martinez, Lisa Kiratsous, Joe Atmore, and Mark Koenig.
- 2021 NCVA Board Officers and Committees were nominated, accepted and agreed upon:
 - **OFFICERS:** Erik Salander, Board President; Annabell Holland, Board Vice-President; Lisa Kiratsous, Board Treasurer
 - **COMMITTEE CHAIRS and MEMBERS:**
 - Supervisors Committee:* Mark Koenig, Chair; Annabell Holland, John Simmons, Joe Atmore.
 - Scheduling Committee:* Annabell Holland, Chair; Bess Hernandez-Jones, Lisa Kiratsous, Matt Martinez, Erik Salander.
 - Infrastructure Committee:* Erik Salander, Chair; Mark Rodamaker
 - Upgrade Committee:* Matt Martinez, Chair; Daryl Hemenway, John Simmons.
 - Marketing Committee:* Erik Salander, Matt Martinez, Joe Atmore, Bess Hernandez-Jones (Chair is TBD)..
- The Rental Fleet Overhaul Team received the most votes for Contributor of the Year.

The meeting adjourned at approximately 8:15 PM.

Erik Salander; recording the minutes of the December 2020 NCVA Board Meeting.