



**Minutes of the Board of Directors Meeting of the
Northern California Velodrome Association (NCVA)**
August 20, 2020 at 7:00 PM, Via ZOOM Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via conference call, commencing at approximately 7:00 PM.

In Attendance via conference call: Lisa Kiratsous, Annabell Holland, Joe Atmore, Mark Koenig, Matt Martinez, Kira Maximovich, Erik Salander

Absent: MaryAnn Levenson

1. Board Director Reports:

1A. Secretary's Report (Vacant: acting Erik Salander)

- Approval of the previous month's meeting minutes: The previous month's meeting minutes are APPROVED by a vote of 7 yes, 0 no, 0 abstain.

1B. Treasurer's Report (Lisa Kiratsous)

Treasurer Report 07/17/20 - 08/20/20

Accounts:

Main Account: \$31,094.25
Juniors: \$10,703.18
CD: \$25,288.31
PayPal: \$3,098.48
TOTAL: \$70,184.22

Revenue:

Donation: \$9.41
Annual Pass: \$174.48
Square: \$887.89
Amazon Smile: \$20.30
CD Interest: \$16.90
TOTAL: \$1,108.98

Expense:

Zaavy: \$76.85
T-Shirt refund: \$15.00
Reimbursements
 Erik: \$43.78
 Ambrisko (container lights): \$351.48
Amazon (flags): \$54.76
PG&E: \$28.57
T-Shirts: \$1,675.94
Covid signs: \$186.58
TOTAL: \$2,432.96

Square updates: Lisa will look into 1) changing from charging \$10.50 to \$10 + online fee, 2) specify the refund policy: refunds will be made if sessions are canceled (eg. smoke or rain).

1C. Vice-President's Report (Annabell Holland)

- Resumption of activities discussed later, in Scheduling Committee discussion.

1D. President's Report (Erik Salander)

- Brief discussion about upcoming Elections and Contributor of the Year award. Publicize COTY more: announce nominations as they are made, "honorable mention" to all nominees, all nominees to COTY webpage.
- NCNCA Diversity and Inclusion committee: Hellyer and track racing knowledgeable members of the committee are Matt Martinez and Santiago Campos. We had a discussion about "programs" in general (eg. Juniors, Loaner bikes, etc...). Most of these are doable, however, the first step is recruiting a person(s) to manage/champion each program.
- There was a brief discussion of Barbara Gicquel's USADA suspension.

2. Committee Updates:

2A. Infrastructure (Kira Maximovich, Chair)

- AREA FIRES: Kira contacted Jason Gorman (Park Maintenance Lead) and discussed. Jason will let us know if there are any Velodrome issues. At this point, the problems seem to be to the east of Hellyer Park. Metcalfe Motorcycle Park is affected.
- Monthly AED and First-Aid supplies checkup: Checked on 8/24/20.
- Locks and Keys Project: Distributing keys to supervisors as they visit the track, ongoing.
- Squirrel Abatement Project: Progress seems to have stalled, need to check with Park Maintenance.
- LED Lighting Project: LED lights have been installed in the Office and Rental containers.
- We purchased a Water Adapter so we can tap into the irrigation system without having to arrange with the County to use one of theirs. Cost was \$45.
- We purchased two sets of US and CA flags. One set has been deployed.
- General Supplies: None needed.
- Gas-powered blower: There was discussion about better utilizing this blower, especially in winter.

2B. Supervisors (Annabell Holland, Chair)

- Mark Koenig, Chief Supervisor, reviewed the CBC, SafeSport and CPR certifications that have expired or are about to expire. Those Supervisors and Board members will be contacted about renewing their certifications.
- There are some questions about parts and tools in the Rental container, those are being answered via the ncvasups email list.

2C. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Sponsors: No new activity. A Ritchey banner has been hung at the track.
- 2020 Online Clothing Project: Distribution is underway, 80% complete.

2D. Upgrades (Matt Martinez, Chair)

- Nothing new to discuss.

2E. Scheduling (Annabell Holland, Chair)

- We received the "OK to Reopen" on 8/5 from the SCCP&R Director. We had our first sessions on 8/18, there was both a 10am session and an afternoon Juniors session. All went well. There was a lot of activity around reopening such as: waivers, online registration and payment, signage, website updates, announcements, cleaning supplies to the track and more.

The meeting adjourned at approximately 8:30 PM.

Erik Salander; recording the minutes of the August 2020 NCVA Board Meeting.