



**Minutes of the Board of Directors Meeting
of the
Northern California Velodrome Association (NCVA)**
June 18, 2020 7:00 PM, Via ZOOM Call



Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via conference call, commencing at approximately 7:00 PM.

In Attendance via conference call: Lisa Kiratsous, Erik Salander, Annabell Holland, Joe Atmore, Mark Koenig (late, joined @, Kira Maximovich, Matt Martinez, MaryAnn Levenson

Absent: Mark Koenig partially absent, arrived after infrastructure report out

Guests: None

1. **Approval of Minutes:** Eric motions to approve the May meeting minutes, Annabell 2nd,
 - a. APPROVED by a vote of 7 yes, 0 no, 1 abstain.

2. Board Director Reports:

2A. Secretary Report (Vacant: acting Annabell Holland)

- o None

2B. Treasurer's Report (Lisa Kiratsous)

For the period of 5/22/20-6/18/20

- o Main Account: **\$31,559.82** in the;
- o Juniors Account **\$10,703.18**;
- o CD **\$25,271.41**;
- o PayPal **\$3,494.32**;
- o **Total \$71,028.73.**

- o Monthly Expenses since last Board meeting:
 - o Office supplies- File box-dividers: \$36.28
 - o PG&E: \$21.45
 - o Target Painting: \$5,507.73
 - o **TOTAL: \$5,507.73**

- o Revenue: **\$9.41 Jackie Mardell** ,
 - o Donation: Pending \$600 from James Schek

- o **FTB update:** none
- o **RRF-1:** Accepted

2C. Vice-President's Report (Annabell Holland)

- Resumption of activities (moved to end of meeting for discussion)

2D. President's Report (Erik Salander)

- D&O liability insurance began on June 15, 2020: On June 6, 2020 the Board voted by email to purchase D&O insurance. The motion was made by Erik and seconded by Annabell - To buy the Directors and Officers liability insurance policy (w/o EPL) based on the proposal from the Camp Team for \$555. The results of the vote were 7 yes, 0 no, 1 abstain. The motion passed.

3. Committee Updates

3A. Infrastructure (Kira Maximovich, Chair)

- AED and First Aid supplies inspected on 6/18/20
- Locks and Keys Project – Joe: All locks replaced except one puck lock on Rental container. Requires a different lock to fit
- Squirrel Abatement Project – ongoing
- Painting Project - last step, restore track distance markings, stencils have arrived
- Lighting for rental container is needed. Possible candidate for solar. Kira and MaryAnne will look into battery operated lanterns. Eric will meet with Doug A. to evaluate more permanent options.

3B. Supervisors (Annabell Holland, Chair, Mark Koenig Chief Supervisor)

- Supervisor status: Cert renewals and expirations – No updates
- Review of Rental Fleet Maintenance procedures developed by the Supervisors. Full procedure archived on Supervisor email group and on Hellyer Website admin page
- Motor Pacing Guidelines update for eBike use – No updates

3C. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Sponsors: No new sponsors
- T-shirt/Hoodie production proposal by Eric to move forward with securing a low cost vendor for t-shirts and hoodies, with Bay Area Custom Shirts, and take pre-order. Annabell motioned to approve, MaryAnne 2nd. Approved 7-0-1

3D. Upgrades (Matt Martinez, Chair)

- Nothing new to discuss.

3E. Scheduling (Annabell Holland, Chair)

- Resumption of Activities Discussion
 - Hellyer Park reopening status
 - Submittal requirements by the County to re-open the Velodrome
 - Review of Draft Submittal documents and track rules
 - New COVID Waiver draft reviewed
- Board Motion to proceed with re-open submittal and if approved to re-open Hellyer Park Velodrome. Erik motions for approval, MaryAnne 2nd. APPROVED by unanimous vote 8-0.

4. Ongoing business, not yet covered - All:

5. NEW or OTHER BUSINESS

- NCNCA Road - Matt – no races pending.
- USAC has another webinar for race directors on Monday next week.
- Open Velodromes:
 - Kissena, Marymoor, Alpenrose, Cleveland, and Encino

Erik Salander made a motion to adjourn the meeting at approximately 8:01 PM, the motion was unanimously supported.

Annabell Holland; recording the minutes of the June 2020 NCVA Board Meeting