

**Minutes of the Board of Directors Meeting
of the
Northern California Velodrome Association (NCVA)
MARCH 19, 2020 7:00 PM, Via Conference Call**

Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via conference call, commencing at approximately 7:00 PM.

In Attendance via conference call: Lisa Kiratsous, Erik Salander, Annabell Holland, Joe Atmore, Mark Koenig, Kira Maximovich

Absent: Matt Martinez, MaryAnn Levenson

Guests: Sara Stearns

Calling In:

1. Approval of Minutes: Kira motions to approve the minutes, Mark 2nd, all approve

2. Board Director Reports:

2A. Secretary Report (Vacant: acting Annabell Holland)

- o Sara Stearns resigned from the Board
- o On March 14th the board voted via email to amend the February 20th approval of the painting contract to include sealing the concrete Blue Band and below. The motion passed (7-0-2)

Amend our 2/20/20 painting project vote, which was:

1. bands - wash/seal/paint 2 ft blue band and S/F white band for \$3500

2. judges stand for \$975

to:

1. bands - wash/seal/paint 4 ft blue band and S/F white band for \$4475

2. judges stand for \$975

2B. Treasurer's Report (Lisa Kiratsous)

- o **\$41,493.69** in the Main Account; Juniors Account **\$10,703.18**; CD **\$25,234.05**; PayPal **\$7,828.68**; Total **\$85,259.60**.
- o Monthly Expenses since last Board meeting: Banners, PG&E, USPS, totaling **\$431.84**.
- o Revenue: **\$3825.00** –session fees (via PayPal), banner payment, donations.
- o Sent in additional form to explain how we promote the health and common good of the community. This should be the final step in updating our FTB.
- o All tax forms have been filed except for the RRF 1, which is due April 15.
- o Squirrel Barrier expense summary: \$930.56

2C. Vice-President's Report (Annabell Holland)

- o Hellyer is closed due to COVID – 19 Pandemic. USAC has cancelled all permits through May 3rd note to the Hellyer Community COVID update add note re: reimbursement
- o Renters and promotors have been contacted

2D. President's Report (Erik Salander)

- o Revenue reductions for 2019 due to COVID-9 closure and continuation of projects discussion
 - o Two \$5,000 projects approved by the Board for 2019 (painting and rental fleet update)
 - o One additional essential project needed this year: patching of concrete cracks
- o **CBC for all Board Members: Mark motions, Joe Seconds, passes unanimously**
 - o **Mark will send people the links**

- **Mark motions that all Sups and Board members be required to take Safe Sport, Kira Seconds, All yes, no oppose**

3. Committee Updates

3A. Infrastructure (Kira Maximovich, Chair)

- **Painting project approved via email (see Presidents report)**
- **Squirrel abatement; County obtaining 3 quotes for their ground squirrel control project at Hellyer and the Velodrome**
- **Infrastructure plan document outline in development review at /admin page**
- **Key/lock update: Joe contacted a lock smith who can provide the product. The locksmith is closed due to COVID-9. Will purchase when they re-open.**

3B. Scheduling (Annabell Holland, Chair)

- Will contact Human Powered Vehicles regarding cancellation of event due to COVID-19 closure
- USAC Recommends closure through May 3rd

3C. Sponsorship/Marketing/Publicity (Erik Salander, Chair)

- Hammer and Bianchi Banners have been installed (3-year Sponsors).
- Motion to extend 2019 one-year sponsors through the end of 2020 at no charge this year in order to provide stimulus post COVID-9. Mark Koenig motions, Eric 2nd, all approve, motion passes
- Cat Hills cancelled. Hellyer is sponsoring this race which is being rescheduled for September. We will keep our sponsorship
- Hellyer Post Cards are being distributed
- T-Shirt contest received 8 submittals. The submittals will be sent to eh Hellyer Community for a 'favorite' vote to determine the winner

3D. Upgrades (Matt Martinez, Chair)

- Nothing new to discuss.

3E. Supervisors (Annabell Holland, Chair)

- Some of the supervisor's first aid certs have expired, and have been notified that they cannot run sessions until all certs are current.
- The supervisor manual is in its final update phase for 2020.
- Fergus sent an update as to the progress of the refurbishment of the rental fleet. \$1,500 in parts being purchased to begin refurbishment.
- E-bike Moto Pacing Guidelines, are they needed?

4. NEW or OTHER BUSINESS

- Need a new Board Secretary. Joe will assist, as will Eric. Rotation of duties will ensue.
- When we are able to return to racing let's consider a special event
 - Also consider extending the racing season

Erik Salander made a motion to adjourn the meeting at approximately 8:36 PM, the motion was unanimously supported.

Annabell Holland; recording the minutes of the March 2020 NCVA Board Meeting