

**Minutes of the Board of Directors Meeting  
of the  
Northern California Velodrome Association (NCVA)  
September 19, 2019, 7:00 PM, Sports Basement Campbell**

Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held in person at Sports Basement in Campbell, commencing at approximately 7:05 PM.

**In Attendance:** Annabell Holland, Lisa Kiratsous, Sara Stearns, Erik Salander, Kira Maximovich

**Absent:** Bill Nighan, MaryAnn Levenson, Mark Rodamaker, Sarah Trent

**Calling In:** Barbara Gicquel, Matt Martinez

**1. Introductions were made**

**1A. First order of business:**

- Annabell put forth the Agenda for tonight's meeting
- Barbara added some topics to the Agenda
- The Minutes from the July Meeting were Approved

**2. Board Director Reports:**

**2A. President's Report (Bill Nighan; Annabell Holland covering)**

- No updates from the County Meeting from the previous month. A walk through with the Parks Director, and the real estate representative was accomplished at that time. The meeting was productive, although the "as-built" plans (final plans) for the restoration of the banking in turns 1 and 2 had not yet been found. We have the "as built" plans for the apron and irrigation. A commitment was made by the County to inspect the banking in turns 1 and 2 to determine integrity. They also acknowledged the proposed "bender board" installation to the rail boards to address the squirrel issue was a separate issue, but we (the NCVA) would install it just the same. Discussion ensued on the bender boards and the growing squirrel population.
- The County put the NCVA Board on notice that when the Lease for the velodrome next comes up for renewal that they would like us to handle the landscaping duties for the velodrome grounds.

**2B. Treasurer's Report (Lisa Kiratsous)**

- Lisa reported that in the Main Account there was \$35698.00; \$650.00 is waiting to be deposited; the PayPal Account has \$7350.11; the Juniors Account has \$11578.18; the Certificate of Deposit has \$25084.22; for a **Total of \$79710.57**. Total expenses, which included County Overtime, a new lock for the cash box, PG&E, Zavvy and Paypal fees were \$1097.51. Revenue: CD interest, cash box deposits, checks received, and funds from the cash box came to \$6027.87. This included \$1135.00 cash, \$500.00 donation from Mills Tenken (?), \$600.00 from VeloTech, and race and session fees.
- There is no update from the FTB 3500 (Franchise Tax Board, State of California non-profit status) as of yet.
- In last month's Treasurer's Report, Lisa indicated that there were some funds missing from the cash box, and it was discovered that some of the funds had not yet been sent in. It is possible some funds are still missing. Discussion ensued.
- How to address thanks to donors for donations was discussed.

**2C. Vice-President's Report (Annabell Holland)**

- See the President's Report.

## **2D. Secretary Report (Sara Stearns)**

- Sara completed the previous minutes. They were approved earlier in the meeting. She had nothing else to add.

## **3. Committee Updates**

### **3A. Infrastructure (Kira Maximovich, Chair)**

- Dean is still available to install the bender boards, and MaryAnn has spoken with him. He is going to go ahead and do the bender boards, and the Board has approved \$1000 to do the job. Arrangements were discussed for getting Dean a key and allowing him to be at the track to work without a supervisor or Board Member present. Dean would like a rail board banner for his company in exchange for his labor. Sara made a motion for a rail board banner to be presented to Dean in exchange for his labor. The motion approved.
- Two more Eagle Scout Projects are underway. One involves landscaping the area near the front entrance, adding to the previous landscaping job completed by another Eagle Scout. The other involves cleaning and painting the shade structure. The landscaping will happen the weekend after the Board Meeting. The shade structure will also start fairly quickly. Logistics was discussed.

### **3B. Scheduling (Annabell Holland, Chair)**

- It is the time of year to start looking towards the 2020 season. The NCNCA's draft Road Schedule is out, and discussion among the NCVA Board involved addressing dates not in conflict with but complementing the NCNCA schedule with our track events.
- The goal is to put together a cohesive training and racing schedule, covering all track disciplines, as well as (new) road bike introductory sessions. There would be a need to add personnel to cover this expanded schedule. Several names were mentioned and discussed.
- Erik and Annabell will meet in December to flesh out some ideas, such as possible Saturday Night Racing.
- Matt talked about what he has done in the past, what seemed to work and what didn't, which provoked some more discussion. Matt and Annabell agreed to meet soon to discuss this further. This elicited a lengthy discussion among the Board members.

### **3C. Sponsorship (Bill Nighan, Chair)**

- Bill was not present. Erik spoke about new banners he has been trying to get sponsored. He mentioned that the banner sales are now slowing down. Sara mentioned contacting a road event sponsor, and Erik said he'd look into it.

### **3D. Upgrades (Matt Martinez, Chair)**

- Nothing new.

### **3E. Supervisors (Bill Nighan, Chair)**

- Nothing new, Bill was not present.

## **4. NEW or OTHER BUSINESS**

- Annabell said it is election time again, and said she'd talk to Mark Koenig about running them once again this year. Annabell asked if there were people we should reach out to as prospective Board Members.
- Barbara talked about the five year age grade increments for the Masters District Championships, and the absence of that age break out for Masters Districts this year. The focus was for the awards, not necessarily who was in the actual race. It was

agreed that after a certain age group the disparity in ability becomes larger. Discussion ensued.

- Barbara asked about the awards for Districts which were yet to be distributed.
- Barbara asked about the 20% discount for Sports Basement, which the store had offered earlier in the year. Discussion ensued.
- Annabell mentioned looking towards a Juniors Program. Discussion ensued.

Annabell Holland made a motion to adjourn the meeting at approximately 8:35 PM, the motion was unanimously supported.

Sara Stearns; recording the minutes of the September 2019 NCVA Board Meeting