

**Minutes of the Board of Directors Meeting  
of the  
Northern California Velodrome Association (NCVA)  
May 23, 2019, 7:00 PM, Sports Basement Campbell**

Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held in person at Sports Basement in Campbell, commencing at approximately 7:05 PM.

**In Attendance:** Bill Nighan, Kira Maximovich, Annabell Holland, Lisa Kiratsous, MaryAnn Levenson, Mark Rodamaker, Sara Stearns, Erik Salander, Matt Martinez (calling in)

**Absent:** Barbara Gicquel, Sarah Trent

**1. Introductions were made:**

- MaryAnn Levenson asked about ratifying the previous month's meeting minutes. Mark Rodamaker had some comments about the format of the minutes. Discussion ensued.

**2. Board Director Reports:**

**2A. Treasurer's Report (Lisa Kiratsous)**

- **Total in Accounts:**
  - Combined Presidents and Treasurer Report. Bill reported that he and Lisa were "just about" to open a new bank account with First Republic. They were unable to complete the task because there was a lapse in the nonprofit status with the State of California, which needs to be resolved before the account can be opened. The Federal non-profit status is still in effect. The bank account opening is ready to go pending the resolution of the state nonprofit status. Further discussion ensued.
  - Total in accounts: Lisa has a check for the Main Account - \$51367.86; PayPal Account - \$4036.01; check for Junior's Account - \$10603.18. Total in accounts - \$66007.05. The cash box has \$369.00 in cash, and \$370.00 in checks.
  - Supervisor payments were done via PayPal. Total was \$650.00.
  - Received three payments for railboards. Three are still outstanding.
  - Fergus Liam has been repairing track rental bikes, and Chris Bonilla has been helping voluntarily. It was agreed to compensate Chris for his help with Fergus. Motion was forwarded to pay Chris \$15.00 per hour, and was seconded. Motion was passed.

**2B. Vice-President's Report (Annabell Holland)**

- Nothing to report.

**2C. Secretary Report (Sara Stearns)**

- Sara will write the minutes in the new format forthwith.

**3. Committee Updates**

**3A. Infrastructure (Kira Maximovich, Chair)**

- Kira updated the Board on the progress of the judge's stand refurbishment by the Eagle Scout who had agreed to take on the task. Kira did a power washing job on the stand herself. The Boy Scout will do his part next. Kira reported that there is considerable rust on the stand that needs to be addressed in order to do a proper paint job on the stand. Kira felt that would involve considerable work. She also suggested that the fiberglass awning over the stand be replaced with a metal awning. She felt the wood panels will need replacing within a short period of time. Much discussion ensued.
- Kira suggested revisiting the quote from the professional painters for a complete refurbishment of the judge's stand. She recalled the quote had included the shade structure, replacing the roof on the judge's stand, and a thorough job on the painting. The quote was \$4200 for the job from the professional painters. It was agreed to allow the Scout to finish his work before further work was done on the judge's stand.
- Kira spoke about the "bender boards", squirrel barrier, around the bottom of the rail boards. The life of the rail boards was estimated at five years, so bender boards need not last much longer than that. Discussion followed.
- MaryAnn discussed her efforts with finding quotes and methods for "squirrel eradication". Anything done about squirrel eradication would be at our cost. Much discussion followed. MaryAnn will continue with a follow up, including getting quotes.
- Weeds. Landscaping was discussed. We are responsible for landscaping inside the track – weeds coming up between the track and the apron, and the warm down circle edging. It was agreed that NCVA Board representatives should meet with the Park Rangers on landscaping. Sara Stearns agreed to contact Lopez Landscaping to get a quote on edging the infield, and weed eating around the containers, grandstands, and banking behind turns one and two, NOT the outside of turns three and four. It was felt that the best time would be the end of June, when everything had dried out from the late spring rains.
- A new banner needs to be commissioned for the judge's stand. Bill will speak to Bess about a banner design.

### **3B. Scheduling (Annabell Holland, Chair)**

- Nothing new.

### **3C. Sponsorship (Bill Nighan, Chair)**

- Erik Salander discussed the work he has been doing securing new railboard sponsors.
- Shimano, Specialized, Mike's Bikes, Summit Bicycles have been contacted. Shimano owns multiple companies and there is a possibility for multiple rail board banners.
- Four new banners will be up within the next couple of weeks.
- Erik suggested Hellyer branded water bottles. Specialized can provide water bottles at a very good price. Matt Martinez spoke about the sale of water bottles at Alpenrose Velodrome. It was suggested to ask Bess Hernandez for help with the artwork on the bottles. Discussion ensued.
- MaryAnn asked about T-shirts. A lengthy discussion followed. Matt Martinez provided information on Castelli clothing. More discussion. The Board agreed to have Matt contact his representative at Castelli to inquire about clothing options.
- Erik noted that FFWD offered a 30% discount to NCVA members. Discussion followed as to who this would apply to and how to announce this.

### **3D. Upgrades (Matt Martinez, Chair)**

- One new upgrade request. Matt will discuss with Daryl.

### **3E. Supervisors (Bill Nighan, Chair)**

- Kira sent keys out to Barry, and now has no spares. New keys need to be made. Discussion progressed on purchasing new locks or re-coring the ones we have. Annabell committed to finding out about a new core for the “hockey puck” lock she has.
- It was agreed to make a spread sheet to include who has which keys.

### **4. NEW or OTHER BUSINESS**

- None.

Bill Nighan made a motion to adjourn the meeting at approximately 8:40 PM, the motion was unanimously supported.

Sara Stearns; recording the minutes of the May 2019 NCVA Board Meeting