

**Minutes of the Board of Directors Meeting
of the
Northern California Velodrome Association (NCVA)
April 18, 2019, 7:00PM, Sports Basement Campbell**

Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held in person at Sports Basement in Campbell, commencing at approximately 7:00 PM.

In Attendance: Bill Nighan, Annabell Holland, Mark Rodamaker, Barbara Gicquel, Lisa Kiratsous, Erik Salander, Sara Stearns; calling in Matt Martinez, MaryAnn Levenson; Not in attendance – Kira Maximovich, Sarah Trent

1. Introductions were made

2. Board Director Reports:

2A. President’s Report (Bill Nighan)

- Bill is working on updating the By-Laws. It may require a legal filing when it is finished, so attorney assistance may be needed.

2B. Treasurer’s Report (Sarah Trent (Absnt), Lisa Kiratsous, Assistant)

○ **Total in Accounts:**

- In Sarah’s absence, Lisa submitted the month’s report.
- Larry and Barry had paid for their sessions, and had also collected for the Ranger Overtime. Sarah Trent had to confirm.
- Murray Engineering is mailing their check for their railboard rental.
- Lisa said she would set up a PO Box.
- Erik Salander said he would change the physical address mentioned on the web page as soon as he knows what that address will be.

2C. Vice-President’s Report (Annabell Holland)

- Human Powered Vehicle Group rented the track on Sunday April 14. There was some misunderstanding about the fee for the daily rental. Their previous agreements for the 4-5 hour rental was \$300 plus the fee for the supervisor, which was \$100. The group paid in cash on the day.
- Chris Bonilla’s junior sessions are up and running. There have been two sessions so far, feedback has been good, although attendance has not been high. Annabell expects to see growth in junior attendance numbers next year as we implement a consistent program at the beginning of the season.

2D. Secretary Report (Sara Stearns)

- A discussion ensued on the level of detail legally required in meeting minutes. The Board is behind on approving minutes and is working toward getting caught up and minutes posted on the Website. Discussion ensued to confirm which minutes were approved so they could be posted on Hellyervelodrome.com.

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3. Committee Updates

3A. Infrastructure (Kira Maximovich, Chair)

- Kira was not present for the meeting.
- Bill reported that Kira had met with him and the judges stand repair, to be done by an Eagle Scout, had been discussed.
- Judges Stand and Shade Structure Painting Quote: Bill asked Target Painting for a quote: \$4300.00. No motion was put forward as the Board agreed to hold off on this project at this time.
- Barbara Gicquel suggested contacting Dean Poshard (spelling) about infrastructure work. He is a contractor and is qualified to do the work and is willing to volunteer.
- MaryAnn Levenson squirrel abatement update. She reported that she had spoken with Park Supervisors (Jason and Ruben) and that they were willing to help us (NCVA) abate the problem. The first alternative they wanted to see was the placement of “rail board gap filler” around the base of the railboards. If that didn’t work, they would move forward with additional abatement options.
- “Hellyer Park Velodrome” sign, suggested using the person who is doing the rail board banners to create a vinyl sign.

3B. Scheduling (Annabell Holland, Chair)

- Mark Koenig has added some structured sessions on Saturday.
- There is nothing scheduled for a week night as of yet.

3C. Sponsorship (Bill Nighan, Chair)

- Bill reported a good month in sponsorship sales.
- Erik Salander said he had contacted San Jose Bike Club, PenVelo, Castelli, Bianchi. San Jose paid the invoice, and the banner design is being worked on. Castelli is on hold for now. Bianchi has already done their annual budget, but they will try to get us in. PenVelo is pending their upcoming board meeting. La Dolce Velo will be contacted. Most of the new sponsors agreed to three year subscriptions.
- The Mission Crit is coming up; Erik suggested that we contact them to sponsor one of their events next year. James Grady is the contact.
- Matt and Bill discussed co-promoting a race at Hellyer in collaboration with the Mission Crit next year to make a racing weekend out of the event.
- Matt said he had been talking to Castelli, and they suggested sponsoring, promoting and branding our track. They want to do it with merchandise rather than cash. Matt said that we really don’t have any Hellyer logoed wardrobe. The Board discussed and asked Matt to continue his discussions with Castelli.

3D. Upgrades (Matt Martinez)

- Matt reported a couple of upgrades came through.

3E. Supervisors (Bill Nighan, Chair)

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- Bill asked Mark Koenig to create a table listing all supervisors to make sure there is a checklist for first aid, USAC status, background check, and keys.

4. NEW or OTHER BUSINESS

- Justin Nelson of Sports Basement offered 20% discounts to Hellyer riders for a two week period of time, we need to set the dates. He suggested flyers be distributed.
- The next NCVA BoD meeting date has been set back one week to the 23rd of May.
- Social media. We have Facebook, Instagram. We have two Facebook pages, Bess Hernandez is the administrator of them. One is a "page", the other is a "group". She has given Erik Salander access to the Facebook group/pages. Instagram admin still to be researched.
- Erik asked if our letterhead should say "Hellyer Velodrome" or "NCVA". Discussion ensued. "Hellyer Velodrome operated by Northern California Velodrome Association" was suggested, and was tabled for further discussion.

Bill Nighan made a motion to adjourn the meeting at approximately 8:20 PM, the motion was unanimously supported.

Sara Stearns; recording the minutes of the April 2019 NCVA Board Meeting