

**Minutes of the Board of Directors Meeting
of the
Northern California Velodrome Association (NCVA)
May 15, 2018, 7:05 PM, Sports Basement Campbell**

Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held in person at Sports Basement in Campbell, commencing at approximately 7:05 PM.

In Attendance: Bill Nighan, Kira Maximovich, Annabell Holland, Mark Rodamaker, Sarah Trent (calling in), Sara Stearns, Stelios McDonald (calling in).

1. Introductions were made

2. Board Director Reports:

2A. President's Report (Bill Nighan)

- Bill reported the lights had been ordered. Sarah noted the contractor had not been paid yet. Bill said we would "probably" be invoiced when the job was done. Sarah said she would like to pay the contractor as soon as possible. Kira said the lights were "soon", should take two days to install. Sarah wanted an amount so she could have a check ready. Coordination was made with Sarah to get the lights paid for.

2B. Vice-President's Report (Annabell Holland)

- Annabell reported that she went through the storage container and found some tables, which she had been planning to buy. She found three tables.
- Four chairs were donated by Bonnie Denoyer. Old chairs need to be discarded. Annabell feels there are enough chairs at the moment.

2C. Treasurer Report (Sarah Trent)

- Sarah reported that across the two accounts there is \$102,005.00. The Main Account has \$92,412.00 and the Junior Account has "just under" \$9600.00. These amounts did not include a small stack of twenty envelopes Sarah has not had a chance to deposit.
- Sarah has filed our State and Federal taxes.
- Sarah has opened a lottery for one locker that has opened up.
- Sarah has been working with Mark (Rodamaker) on Hugh's transition to being the head supervisor. There was a "little bit of a glitch" in how his supervisor hours were being reported, but that had been taken care of, and now everyone had been paid.
- Annabell and Sarah are still sorting out the employee status.
- Annabell feels we should spend the money and hire a professional to take care of employee pay. It is very time consuming.
- Kira said there was a solicitation/notice in the mail, a poster on how to deal with employees with the EEOC. Sarah asked about 1099's.

Northern California Velodrome Association (NCVA) Board of Directors Meeting

Dec 15, 2016

- Annabell noted that the Annual Report to the county has to be prepared once the taxes are filed. Sarah said a formal P&L statement would be put together to give to the county. Sarah said the P&L would be ready in three weeks.

2D. Secretary's Report (Sara Stearns)

- Sara reported that the meeting minutes had been updated with the corrections and were sent to Bill and Annabell.
- Sara is healed from the Broken Bones!

3. Committee Updates

3A. Infrastructure (Kira Maximovich, Chair)

- Lights have been discussed in the President's Report
- Kira reported three kids who were working on an Eagle Scout Project were interested in doing landscape improvements. Shaun Nolan was interested in doing a metal sign as well as landscaping. The sign in question was the "little brown" sign at the entrance. Kira displayed a photo she had of the sign. Annabell noted the sign was a county owned sign.
- Another young person wanted to either paint the judges stand, or something, Kira said she actually didn't know what the project was he wanted to undertake. There has been an email exchange, but an attachment explaining particulars has not materialized yet.
- Bill noted that the project that seems it will happen is the painting/restoration of the picnic tables. The person came to the track with his dad, met with Bill, and had the documents in order and seemed enthused about the task. There was debate on whether the tables are actually salvageable, there is rot on some of them and they are quite old. The rollers the tables sit on were discussed. They're broken and worn out. It was agreed they should be removed.
- We should have a walk through with Jamie, the county representative. Bill felt that such a walk through would be the appropriate time to discuss landscaping with the county. We need help with the embankments and dealing with the ground squirrels.
- Annabell talked a bit about the California Conservation Corps (CCC), and how the county park was using them to clean up the grounds in Hellyer County Park. The county does not have to pay them, they are funded by the State, and it would be great to be able to use them to clean up the grounds around the velodrome. Bill said he would ask Jason to see if the CCC people could help with some of our landscaping needs.
- Mark did some weed whacking. No "chemical help", not allowed.
- Bill suggested we needed to spend some money, as had been done in previous years, to do some light landscaping, such as edging. \$800 was a fee that was mentioned. Bill said he'd communicate with Jason about that. Last year the blacktop was sealed, and wouldn't have to be done for another seven years.
- Bill said the big thing on infrastructure he'd like to get done was to "get the place painted". That includes the boards, the judging stand, and the containers. He has asked two companies to come out and give us a quote. They have not come out. Boards need to be replaced, not painted. The paint job needs to be done properly, or it won't last. The Eagle Scouts seemed excited about doing it, initially. Bill will share the quotes with the Board when he gets them.

Northern California Velodrome Association (NCVA) Board of Directors Meeting

April 21, 2016

- The track front gate needs a new wheel. The wheel support/pivot is not a great design. A volunteer needs to take on the project. Sara suggested the gate be reengineered to slide. Not practical. It was decided to table the suggestion.

3B. Scheduling (Bill Nighan, Chair)

- Mark said that Wednesdays are going well. Mark ran a successful Saturday Sprint Event. It went very well. Timed events were coming. Mark said for those events four to six helpers were needed, at minimum. Mark said he'd like to see Masters Endurance Racing come out of this. He'd like to see us take the three events, Sprint, Endurance, and Masters, and run them each once a month. Annabell suggested we sit down and meet in October, pull people together, and look at a racing schedule comprehensively. We should have a consistent calendar.
- Elite Track Districts are June 8th, run by Matt. Andrew is running Junior Track Districts.
- Masters Track Districts dates have created some community discussion, there was much complaint about the September dates. Bill spoke with Matt, and he has available August 25/26, September 1/2, September 15/16. September 1/2 caused controversy because it conflicted with the Masters Criterium, September 15/16 conflicts with the District Time Trial (road). It's also too close to Worlds. There is a sprint clinic at LAVRA September 8/9. The main impetus for moving the Masters Districts is to avoid a District Championship. The date decided on had to appeal to sprinters and pursuiteres to guarantee the largest possible turnout. It was decided unanimously after much discussion the best compromise dates for Masters Districts was August 25/26, there were no conflicts. Bill was to email Matt with the decision.
- Matt has asked for a new sound system and a large contractor's lock box. Sara said she'd take that on after being volunteered (gladly).

3C. Supervisors (Bill Nighan, acting)

- Mark Koenig is doing a great job as lead supervisor. He has created a really nice calendar showing which supervisor is on which day. Mark is very organized and does great work. Kevin also created a calendar as well as saving archival information. Lisa Kirastous is interested in helping out with the scheduling committee. She needs to be put on the email list.
- Larry's Monday Nights are going well. The Saturday supervisors are doing a great job making announcements about availability of sessions and attendance has been good.
- Data for Saturday Morning attendance has been consistently tracked. It is important to move forward with scheduling.
- Santiago Campos has been deemed ready by Mark Koenig to be a supervisor.
- We're close to twenty supervisors now, and the comfort level that affords is good.

3D. Sponsorship (Sarah Trent, Chair)

- Stelios has dropped off the call, so nothing new with Sponsorship.

3E. Upgrades (Annabell Holland)

Northern California Velodrome Association (NCVA) Board of Directors Meeting

Dec 15, 2016

- Annabell needs to talk to Daryl. She has seen new upgrades come through by way of NCNCA. It has been put out (?) that upgrades are available through Wednesday Night Racing (WNTL), but it has to go through the Upgrade Committee. Supposedly upgrades are going that route, but nothing has been seen yet. Mike Hardaway is the NCNCA upgrade coordinator, and Sarah suggested he be contacted about upgrade requests. Daryl sent out that upgrades as a result of WNTL racing need to go via Ride the Track/Upgrade Committee, not USAC/NCNCA. Because WNTL is ATRA, we need to submit the upgrades so they are approved. Daryl and Matt may have worked something out with Mike. We need to know for sure if that is the case.

4. NEW or OTHER BUSINESS

- Bill noted that “who gets to race” is very vague. There seems to be no clear way to track experience at the track. Track Category on a license is a good indicator, but not a solid verification. Kira noted that VSC has a certification process with documentation, and individual rider’s certifications are known. Annabell suggested a punch card system. A card is given to a new rider at a beginner session, and the supervisor “punches/notes” each time the rider attends a session, so there would be documentation as to experience. Proof. With that system, the onus is on the rider to prove qualifications, and it’s easier for the track to verify. If they want to race, they need to produce the card with the proper certification on it.
- Cat 2 road racers right now can show up at WNTL and race. That doesn’t mean they are safe. There is an upgrade test on the website for Cat 2’s for them to demonstrate they know and understand track racing and rules.
- The beginner sessions have been sanitized and do not include mock races. Those have been moved to intermediate sessions.
- There are plenty of opportunities to get riders the skills needed to be able to race in mass start events. Intermediate sessions, as well as Larry’s sessions. They should not go from beginner to race, they should go through an intermediate session. It was discussed to possibly run gear restricted races next season. Coached race sessions to help people seqway into full racing is good, and what we do now seems to be popular.
- Regarding the Junior Program. Bill spoke with Bess Hernandez who had given her keys to Doug while she was traveling and she mentioned that Doug was doing a good job and was good with kids. Bill realized that we had been buying jerseys for junior districts championships. Doug has been having the kids buy their own. Mark suggested we buy the jerseys for them. Sarah felt that the money should go towards ways to get the kids to improve, not towards items they may or may not wear. Something paying for coaching, or a trip to LA, opportunities, not material goods. Bill said that Andrew wrote a rough budget for travel to VSC, and that up to \$5000 a year was a good number to budget for travel. Sarah said we needed to be careful with that, because the revenue stream to replenish the funds wasn’t there. Bill asked if there had been a donation from the Harry Lee race; Sarah said she had not seen one yet. Mark suggested “subsidizing” jerseys, Sarah felt that taking the kids to LA and enthusing them ALL was more appropriate.
- Annabell wanted to be sure that our new supervisors had been getting their background checks done, especially if they’ve been having interactions with kids. Also, there needed to be two supervisors present for junior’s sessions. There was a wide range of ability at those sessions.

Northern California Velodrome Association (NCVA) Board of Directors Meeting

April 21, 2016

- We still need more supervisors at the track, especially those willing to work with kids. Mark suggested getting the parent/father of a current kid to help out with supervising. Annabell feels if we can get something started, we could carry it through next year. Kira said she would try to help out.
- Annabell mentioned Chris Bonnia, who turned 18 in December, would be interested in doing an emphasis on juniors, with more like training sessions for them. He wants to run a weekday training session for them. This is an opportunity for next year, to start building for next year.
- Bill asked if a person needed to be 18 to be a supervisor. Lifeguards have to be 16. The history said that adults, 18 and up, traditionally have been supervisors/running sessions. Adults ignore or don't seem to respect young people in authority. Discussion ensued. We should have an assistant supervisor category, which would be great for young people. Good way to break in new supervisors!

Bill Nighan made a motion to adjourn the meeting at approximately 8:43 PM, the motion was unanimously supported.

Sara Stearns; recording the minutes of the May 2018 NCVA Board Meeting