

**Minutes of the Board of Directors Meeting
of the
Northern California Velodrome Association (NCVA)
February 15, 2018, 7:00PM, Sports Basement Campbell**

Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held in person at Sports Basement in Campbell, commencing at approximately 7:00 PM.

In Attendance: Bill Nighan, Kira Maximovich, Annabell Holland, Mark Rodamaker, Bob Cronin, Stelios McDonald, Sarah Trent, Sara Stearns

1. Introductions were made

2. Board Director Reports:

2A. Treasurer’s Report (Sarah Trent)

○ **Total in Accounts:**

- \$99854.00, with one month still to be deposited. Sarah reported that we have \$100000.00 once all of the proceeds are totaled and deposited, and she was a little disappointed she couldn’t formally report \$100000.00 in the account for this meeting.
- More research needs to be done before deciding on payroll software. Square seems to be a good option, and Sarah will try to have a decision finalized by the March meeting.
- Obtaining A PayPal debit card was raised, perhaps. It would have to be in someone’s name. It would work for monthly payments.
- Estimated \$3500.00 for paying people for services (“under 5K”) for 2017.

2B. Vice-President’s Report (Annabell Holland)

- Have ten new stools for the velodrome.
- Taking time to put them together, gathering hardware, etc.
- Priority – tables or chairs? Discussed folding tables vs. picnic tables. Need portable tables.
- Pre approved to procure what is needed as far as tables.

2C. Secretary Report (Sara Stearns)

- Sara reported she had no comments. Minutes are going well!

3. Committee Updates

3A. Infrastructure (Kira Maximovich, Chair)

- Kira said while she was looking at the landscaping needs with the Eagle Scout coordinator (?) there was a pole near the entrance with a giant crack in it. The county replaced it quickly.
- Jason Gorman, in Maintenance at the park, really likes to get stuff done, is very collaborative.
- Bill and Kira went around the track looking at the poles and discovered another “smartly cut” hole in the fence near the back entrance to the track. It is open. It is a flap, and it can be closed.
- Annabell suggested “small diamond” chain link that would work for strategic areas – hard to climb, very hard to cut.

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- Electric fence concept was raised, but quickly rejected.
- Squirrel tunnels. Need to be addressed. The banking is quite deteriorated in areas. This may be an area that indicates county park responsibility.
- Need to get the county to approve even putting experimental lights up. Annabell had some great insight with how that works. Have to keep ping the county to keep our needs in front of them. We want to get the lights moving.
- The light installer reported it will take two days to replace two lights.
- Mark reported that a new sign that had been installed was well done (near the 200 meter line), very durable. Five or six grommets along the top, it was very easy to install.
- Mark borrowed a Sawzall to remove the palm tree at the front straight/grandstand board, had no power – Kira reported that power seemed to be out all around the park. Mark reported that his light key didn't work. A discussion about the keys ensued.
- It was suggested that shotcrete be put in the squirrel tunnels around the banking.
- Need to do an annual walkthrough with Jason.
- An Eagle Scout wanted to paint the judges stand – have not heard or met with him since his first meeting with Bill months ago.
- Need a new judge's stand banner. There are thoughts on whom to get a banner from.
- Palm trees. Need to be removed – talk to Jason about it, the county should be the entity to remove them and remove the squirrels.
- Meeting with Jason Gorman (Senior Park Maintenance Worker at Hellyer) is important.

3B. Scheduling (Annabell Holland, Chair)

- Daryl has agreed to do a race series. It will be the second or third week of April for practice. Details should be ready by March 1.
- Aerotesting? Give the person the LAVRA schedule.
- Timing system – Matt looking at a couple of different systems. It is expensive, and Annabell pointed out that there are other higher priority needs.

3C. Sponsorship (Sarah Trent, Chair)

- New banner up.
- Discussed Peter Bohl's health crisis while he was at the track.
- Bill said he did not believe that Peter should be the supervisor of record if his health remains in it's present state, although he very much likes the idea of Peter helping with any session that he likes. PETER also did not pass his CPR recertification class. We want him to be involved as much as he'd like. He can't be the supervisor of record according to our protocol. He can help, he enjoys the track and the people, and he PROBABLY CAN NOT DO probably cannot do in way that was more iron clad, perhaps with physical requirements.

3D. Upgrades (Annabell Holland)

- Had a request for an upgrade. Annabell talked to the person at one of her sessions. The request was submitted through USAC. Mike Hardaway gets the requests from USAC. Daryl is somehow involved. Mike needs to check with the Board before upgrades are approved. In any case, upgrade approval is somewhat unclear; a clear description of the process should be written and board approved.

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- The question of the number of officials at 2017 Districts seems to be resolved. Bill talked to Matt and Matt told him he had requested extra officials because he thought the racer turnout would be stronger. Bill relayed to Matt that there was some dissatisfaction with the performance of at least one of the USAC officials, and Matt acknowledged the information.

3E. Supervisors (Bob Cronin, Chair)

- Recruiting email. Doug Ambrisko responded. Interested. Had been to a session with John Simmons, John reported he did well. Roddy Gilcrist is interested as well. There is enthusiasm for Roddy. Bill will respond to Roddy. Mark Koenig is training people, Santiago in particular. Much discussion about Santiago. It was decided to give him a “better look”. Doug may agree to pick up some Saturday sessions. Bill got very few qualified responses TO HIS EMAIL SOLICITATION. Terry DEWAYNE was interested. We want Saturday AM sessions covered, but those Supervisors need to be qualified. Most of the present Supervisors did not respond to Bill’s request along the lines of “what would be required for some of you to take on Saturday AM’s”. Larry Nolan is apparently ready, but needs to work with John one more time. He wants to do Monday evening endurance sessions on a regular basis. Stelios said he has not completed First Aid certification, and he is going to be working full time, that he won’t have the time available to him.
- Lee Povey is still a supervisor, provided his first aid hasn’t lapsed.

4. NEW or OTHER BUSINESS

- Stanford Children’s Hospital – Stanford Orthopedics and Sports Medicine. They have formed affiliations with schools and they are reaching out, to us, to offer promotional services to us. Seven people met with Bill, and they proposed very expensive services – bike fitting, nutrition, etc. They have a Retul system and they want to test their concept at our track with our “youth”. They offered to do ten of these fits for free. It’s possibly a better match for Masters. Kira said it doesn’t really fit our needs. Bill agreed that it doesn’t obviously click, but it is positive that they reached out to us, so he is thinking about it. Sarah said to put them in touch with her and she’ll put them in touch with Elaine Ebner at the NCNCA youth program. Lots of discussion about the Stanford group.

Bill Nighan made a motion to adjourn the meeting at approximately 8:15 PM, the motion was unanimously supported.

Sara Stearns; recording the minutes of the February 2018 NCVA Board Meeting