

Northern California Velodrome Association (NCVA) Board of Directors Meeting

September 27, 2016, 5:30PM, by conference call

Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held via conference call, commencing at approximately 5:30 PM.

In Attendance: Sarah Trent, Bill Nighan, Lee Povey, Bob Cronin, Mark Koenig, and Kira Maximovich

Absent: Peter Bohl, Stelios McDonald

1. A brief discussion about events of the last month was held.

2. Board Director Reports

2A. Treasurer (S Trent)

- Sarah reported that our total amount of cash in accounts or in the form of cash or checks about to be deposited was \$65,447 in our general account, and \$10,550 in the Junior account.
- Sarah and Bill discussed that invoices and checks would be processed by Sarah at least 1 time per month.

2B. President's Report (B Nighan)

- Bill reported about the 2016 Elite District Championships and the 2016 Masters District Championships. Bill organized and operated these two race weekends after no other volunteers or promoters were found. Both events were cash positive, albeit the Elite Districts only slightly so. Bill provided full financial report was provide to Sarah and Lee after the two events in order that Bill could be reimbursed for the fees he paid ahead of time on behalf of the event – entry fees with USAC, and in the case of Elites, he wrote personal checks to the officials, which is the major expense of these types of races.
- Elites: entry fee total was approximately \$1225, serving about 34 riders total, or 44 rider days over the two days. Expenses were approximately \$1097, so the event was approximately \$125 cash positive. No mass start races were held at the weekend Elite Districts, as by agreement, the mass start races were held during the Wednesday Night League races. General rider reaction to the races was positive.
- Masters: entry fee total was approximately \$2635, serving 62 riders, or 95 rider days. Expenses were about \$2025, so the race was about \$777 cash positive. General reaction to the races was even more positive than Elites. Matt Martinez was one of the officials for this race, and he was excellent, doing quite a bit of extra work with his finish line camera and his dedication to providing splits to the pursuiter, as well as some announcing. The positive reaction from the Master's racers noteworthy.
- Observation: The races were generally appreciated by the riders, almost as if, they were surprised that the races went so well, especially Masters. Attendance was acceptable but slightly lower than years past.

1. This could be because last year's events were disorganized, so there was likely an expectation that this years would be as well.

2. We did not heavily advertise or promote the Districts

3. For Master's, we did not have an evening race series that would lead up to Districts.

For 2017 we will have addressed all 3 of those and we will have a great Districts turnout!

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- LED lighting - Bill mentioned that he and Mark Koenig would be meeting an LED lighting representative at the velodrome for the purpose of refreshing our quotes on a new LED lighting system. Volunteer Terry Dewayne has also been looking into PG&E incentives that may offset some of the capital cost of doing this kind of work. We don't have quotes yet but we are thinking that this improvement could be in the range of something we could afford (<\$25,000).

2C. VP Report (Lee Povey)

- Lee discussed the upgrades for the month, and reported on the Harry Lee Junior Program, which has been generally successful. Bill Nighan made a motion that Mark Koenig become Secretary of the NCVA Board as of the May 19 Board meeting. Mark agreed and the motion carried unanimously.

3. Committee Updates

3A. Infrastructure (Mark Koenig)

- We discussed the asphalt quote which was on the order of \$5000. It was agreed that we should do this resurfacing, as it is a lease requirement, and it will maintain the asphalt properly for the next several years. We agreed on a date in late November. We agreed that Mark would call the asphalt company to schedule, and that Mark would write a generic work order with our Park Rangers to alert them to the plan.
- MOTION*** Lee made a motion that the Board approve this work, which was immediately unanimously APPROVED all Board members on the phone call.

3B. Scheduling (Bill)

- Bill reported that the Scheduling Committee was working smoothly.

3C. Sponsorship (K Maximovich) -

- No report

3D. Upgrades (no report)

- Lee reported the upgrades during the VP report.

3E. Supervisors (Bob Cronin)

- Bob reported a situation that led to a discussion about our waiver program – how they are signed and how they are maintained both in paper and digital form. It was agreed that we need to improve this process, especially for Juniors where we require a parental signature on site. The need for improvement was identified.
- The overall project of updating the waiver system needs a leader.
- Jonathan Racine said that he would like to be replaced by January 1 (he presently maintains the digital signed waiver database).
- Bill agreed to contact Amara Edwards to see how they handle it.

4. NEW or OTHER BUSINESS

- Kira Maximovich described the benefits of having an AED and EpiPens on site. It was agreed that we may wish to have these items on site, so long as our Supervisors have been trained to use them, which in the case of AED's is true. Kira offered to check into pricing and expiration date issues on these items.

The Board agreed unanimously to adjourn at approximately 8:30PM

Bill Nighan, recording the minutes of the September 27 2016 Board Meeting