

Northern California Velodrome Association (NCVA) Board of Directors Meeting

April 21, 2016, 6:30PM, Sports Basement Campbell, CA

Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held at Sports Basement, Campbell, commencing at approximately 6:30 PM.

In Attendance: Peter Bohl, Stelios McDonald, Sarah Trent, Bill Nighan, Bob Cronin, Mark Koenig, and guest Kira Maximovich

Absent: Victor Tort, Lee Povey

1. Approval of Minutes – The March 17 meeting minutes were approved unanimously.

2. A brief discussion about events of the last month was held.

3. Board Director Reports

3A. President's Report (B Nighan)

- Goals for 2016 and beyond – Facilitate a new level of racing, programs, excitement back to Hellyer, in a sustainable way, while not breaking the bank.
- Facilitate great riding experiences to everyone who want to ride, sustainably : mix of volunteers and professionals
- Double everything in two years: ridership, programs/races, annual income (bank balances)
- Report: Reported meeting with Jayme Dickson of the County, reviewing operations, infrastructure, tentative fees. He generally liked what we are doing. He and his colleagues approved that the NCVA can administrate all events at Hellyer – the Country does not want to be granting permits for events at Hellyer, they do not know how to administrate it. Events like the Women's Clinic or Sprint Clinic or any event in that manner do not require a County permit and therefore do not need to pay County a fee (this is documented in email by both Phil Hearin and Jayme Dickson). Jayme said that he would like us to present to some of his colleagues at the County office regarding our operations and any tentative change. He appreciated all the market comparables we had provided to him (Marymoor and LA, for example).
- Bill described a list of tasks that he had created, that he hope all would review and edit, that he would like to review in the New Business part of the meeting to prioritize.

3B. Vice Presidents (L Povey)

- Lee was absent, travelling to the Giordana Velodrome, so there was no VP report.

3C. Treasurer (S Trent)

- Sarah reported that our total amount of cash in accounts or in the form of cash or checks about to be deposited was \$67,840.47.
- She asked for a vote to close the MeriWest Accounts, which required Board approval. The Board voted unanimously to support this closure, in response to a specifically worded request from MeriWest that she read to the Board. The new accounts at Metropolitan Bank had been set up, with Bill Nighan's co-signature.
- Discussion was held about insuring safeguards that would protect NCVA funds and accounts from improper use. The Board agreed unanimously to allow Sarah to execute a credit card associated directly with the Metropolitan Bank accounts, which could therefore be monitored by other approved Board members. A credit limit of \$500 was approved.
- There was some discussion on fees. The Board unanimously agreed that Sarah would invoice Pen Velo for \$300 for the club session that was held, that was the club's expectation according to Mark K. Additionally, the allocation of their recent check was clarified to have

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been intended for renewing their rail board space. It was also unanimously agreed that Bob Cronin and Mark Rodamaker would be paid \$40 each for being supervisors in that Pen Velo session.

- **3D. Secretary**

- Bill Nighan made a motion that Mark Koenig become Secretary of the NCVA Board as of the May 19 Board meeting. Mark agreed and the motion carried unanimously.

4. Committee Updates

- **4A. Infrastructure (Mark Koenig)**

- A discussion was held about infrastructure like the green shed. We would like it to be removed as it has the potential to be a safety hazard. Bill agreed to introduce Mark Koenig to local Park Ranger and representative Phil Hearin in order to determine the proper approach.

- **4B. Scheduling (Bill)**

- Bill reported that the Scheduling Committee was working smoothly.

- **4C. Sponsorship (V Tort) -**

- Victor was not present. A discussion was held about the fact he was likely to move nearly permanently to Palm Springs, and that he offered to resign from the Board due to inability to attend meetings.
- Sarah offered to become the Sponsorship Chair, which was unanimously approved.
- Sarah was asked to invoice present rail board holders, and she asked that we resend the spreadsheet that Bill and Victor had prepared with that list. Bill agreed to send it shortly after the Board meeting.

- **4D. Upgrades (no report)**

- **4E. Supervisors** – Bob discussed Supervisor matters at length. We discussed a problem where specific, capable people may be interested, capable and experienced enough to be Supervisors for certain sessions and races, but not Saturday AM's due to schedule conflicts. After discussion, Stelios McDonald made a motion to create a 2nd category of "Race/Event/Session Supervisor", to be evaluated on a case by case basis, individual by individual, in addition to our "Saturday AM and General Supervisor" role (the descriptive adjectives are there for clarity). A Supervisor's Committee, initially Bob and Lee, get to make the judgment on a case-by-case basis whether or not an individual is qualified for that role. It is not the same as a full Saturday Supervisor, and therefore the process does not require the candidate to attend Saturday sessions. However the "Race/Event/Session Supervisor" would not necessarily be authorized to be a "Saturday AM and General Supervisor" unless that individual could attend Saturday sessions for training. The first aid and safety requirements for both types of Supervisor are expected to be the same. It is expected that the "Race/Event/Session Supervisor" has track racing experience, a minimum of a Category 3 level was described. This motion passed by simple majority with all Board members in approval, except Peter Bohl.

The Board discussed Daryl Hemenway as Case #1 to be considered. Until he is approved by the Supervisor's Committee to be a "Race/Event/Session Supervisor", Daryl needs a supervisor to join each WNR. At the Board meeting Bill Nighan requested that Bob to come observe the next Weds Night Race as part of the process. Bill agreed to ask Lee by phone the day after the Board meeting to do this same, and he asked Lee to agree to be the Supervisor for this next Weds April 27. Bob tentatively agreed, and is checking his schedule. Bill reported that he personally observed the WNR of last week, April 13, and that he found Daryl to be very organized and to have run a safe event.

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Stelios McDonald left the meeting shortly after 8PM.

5. NEW or OTHER BUSINESS

- Bill Nighan expressed interest in finding a way for the Tuesday Night Masters Racing to be held at Hellyer for the 2016 season. There were no volunteers willing to lead this effort at this Board meeting.
- Bill Nighan expressed the need for the Board to insure that the District Championships take place. The Junior version is covered by Andrew Lanier and John Cheetham, but the Senior timed events and sprints, and the Masters overall were not. The Board generally agreed that it is a Board responsibility to put on the District Championships. Bill agreed to write a list of tasks associated with these Districts in order to identify required roles for Board members and volunteers.
- Bill created a draft list of several open tasks that he asked the rest of the Board to review for next time.

The Board agreed unanimously to adjourn at approximately 8:30PM

Bill Nighan, recording the minutes of the April 21 Board Meeting