

Northern California Velodrome Association (NCVA) Board of Directors Meeting

November 19, 2015

Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held at Sports Basement, Campbell, commencing at approximately 7:09 PM.

In Attendance: Peter Bohl, Bob Cronin, Daryl Hemenway, Bess Hernandez-Jones, Patrick Miller, Lee Povey, Jonathan Racine, and Sarah Trent. New 2016 BoD elects Bill Nighan and Victor Tort were also in attendance. Community member Mark Rodamaker also attended. **Absent:** Dan Smith and Stelios McDonald.

1. Approval of Minutes – The August meeting minutes were approved. Motion: Lee Povey, 2nd: B Hernandez-Jones: 0 abstained.

2. Board Director Reports

- **2A. President's Report (J Racine)**
 - The only item pending for the county audit are the deposit slips. P Miller has committed to getting those to the new board by the beginning of December.
 - Light upgrades. Cupertino Electric needs to know which lights are currently installed.
 - J Racine will provide council and guidance to the new 2016 president as needed.
- **2B. No VP report**
- **2C. Treasurer (P Miller)** reported that we have \$55,010.63 in the bank. There are a few reimbursement checks (from the junior fund) that were recently written.
 - General: \$40,692.68, Women: \$1,000.00, Development: \$1,628.00, Jrs: \$11,689.91
 - Important upcoming dates: county audit in January 2016 and State taxes filing in April (15)
 - P Miller will finish the 2015 P&L and provide guidance to the new 2016 treasurer.
- **2D. Secretary (B Hernandez-Jones)** No report other than the meeting minutes. B Hernandez-Jones will provide any guidance to the new 2016 secretary as needed.

3. Committee Updates

- **3A. Infrastructure (J Racine)**
 - Lighting still needs bids. Cupertino Electric needs to know what type of light we have.
 - Volunteer "work day" at the track – Deferred until January (rail painting, cleaning tables, office cleanup and other general maintenance)
 - P Bohl pointed out that there is another hole in the fence (near the rental container)
 - Website: J Racine has volunteered to stay on as web master for 2016.
 - Waivers: J Racine has volunteered to continue processing waivers for 2016.
 - Google group moderator: B Hernandez-Jones will continue to moderate for 2016.
- **3B. Scheduling (J Racine)**
 - The calendar is fairly open. Fergus Liam started a monthly Saturday race series on October 31st. L Povey has resumed his Tuesday and Friday sessions.
- **3C. Supervisor (B Cronin):**
 - All CPR/First Aid/AED certifications and contacts for current supervisors are up to date. We still need a Saturday AM supervisor for the 1st Saturday of the month. There was general discussion around removing that Saturday's beginner session to allow for racing, other training opportunities.
- **3D. Sponsorship (J Racine and S Trent)**
 - Rocktape is interested in sponsoring a board and possibly more in 2016.
- **3E. Upgrades** – No report

4. Volunteer of the Year (B Hernandez-Jones)

- Nominations for S Trent, B Hernandez-Jones, Michael Hernandez, Fergus Liam, and J Racine.
- The 2015 BoD unanimously chose Jonathan Racine as “Volunteer of the Year.”

5. 2016 NCVA BoD Elections (B Hernandez-Jones/ J Racine)

- Elections coordinator Stelios McDonald was unable to attend so votes were validated by President Jonathan Racine and Secretary Bess Hernandez-Jones.
 - Sarah Trent 34
 - Victor Tort 33
 - Lee Povey 33
 - Peter Bohl 32
 - Stelios McDonald 30
 - Bill Nighan 29
 - Bob Cronin 28

NEW BUSINESS

5. 2016 NCVA Officers

- The following were nominated and confirmed:
 - Bill Nighan – President
 - Lee Povey – Vice President
 - Secretary (TBD)
 - Treasurer – Sarah Trent

6. NCVA Committees

- The following committee chairpersons were confirmed:
 - Scheduling chair: Bill Nighan (volunteers: B Hernandez-Jones, L Povey, K Worley)
 - Upgrades chair: Lee Povey (volunteers: *checking with John Simmons and Dan Smith for availability*)
 - Infrastructure chair: TBD (volunteers: P Bohl, B Hernandez-Jones)
 - Supervisor chair: Bob Cronin (volunteers: B Hernandez-Jones, L Povey)
 - Sponsorship chair: Victor Tort (volunteers: S Trent, B Hernandez-Jones)

7. Other Business

There was general discussion around priorities for the 2016 board, including:

- **Intro to the County Liaison:** Jonathan will provide Bill with the contact information of the new county liaison (Tim Heffington) and facilitate an email introduction.
- **2016 Wed Night Racing:** Confirm that Michael will continue coordinating and promoting in 2016
- **Volunteers:** Need volunteers for committees (S Trent is finalizing a volunteer incentive program)
- **Fence:** The fence needs repairs. B Nighan will compile a list of vendors.
- **Insurance:** ATRA is due in January; need to find new D&O provider (possibly USAC or other private)
- **Meeting location and time:** The next meeting will be Dec. 10 at 6:30p. In Jan., meetings will be 3rd Thursday of the month at 6:30p. B H-Jones will work with Sports Basement to confirm 2016 dates.
- **Lockers:** Current locker rentals expire in January: Notification is sent in 1st week of December and must be confirmed and paid by January 1st. The 2015 annual rental cost for lockers was \$175.00.
- **Sponsorship:** V Tort shared ideas on using digital and social media to increase ridership and intern programs to recruit volunteers.

8. Adjournment

- There being no other business, Pres. B Nighan concluded the meeting at approximately 8:35 PM.

Elizabeth Hernandez-Jones
2015 NCVA Secretary