

## Northern California Velodrome Association (NCVA) Board of Directors Meeting

September 17, 2015

Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held at Sports Basement, Campbell, commencing at approximately 7:12 PM.

**In Attendance:** Lee Povey, Peter Bohl, Daryl Hemenway, Bob Cronin, and Jonathan Racine. Community member Stelios McDonald also attended. **Absent:** Dan Smith, Patrick Miller, Sarah Trent

**1. Approval of Minutes** – The August meeting minutes were approved. Motion: D. Hemenway, 2<sup>nd</sup>: B Hernandez-Jones – 5 approved/0 abstained.

### 2. Board Director Reports

- **2A. President's Report (J. Racine)**
  - We are continuing to gather items for the audit. There are a few items that P. Miller still needs to provide before we submit to county.
  - Working on bids for the upgraded lights. Cupertino Electric needs to know what type of lights are used.
- **2B.** No VP report
- **2C.** Treasurer – J Racine on behalf of P Miller reported that we have \$50,290.59 in the bank. There are a few checks and cash that still needs to be deposited
- **2D.** Secretary – No report other than the meeting minutes.

### 3. Committee Updates

- **3A. Infrastructure (J Racine)**
  - Lighting (see presidents' report)
  - There is some rail painting and other general maintenance that needs to be done now that the race season is over. NCVA will schedule a volunteer work day at the end of October. E Hernandez-Jones volunteered to schedule volunteers.
  - Ground squirrels are still an issue and the county will not pay for extermination. There was discussion around waiting until the rain season starts to see if that helps/minimizes the issue. We can't use poisons/pesticides as they may harm other wildlife in the park.
  - J Racine is discussing option with Ranger Phil on how we can post our metal sign.
- **3B. Scheduling (J Racine)**
  - Dan Smith is extending his Thursday AM session through October 15<sup>th</sup>.
  - L Povey's last Monday night (intermediate/structured) session is next week (9/21). Thursday (intermediate/unstructured) will end next week (9/24) as well. Lee will be at the UCI Masters Worlds event.
- **3C. Supervisor (B Cronin):**
  - We are still in need of a Saturday AM supervisor for the first Saturday of the month.
  - Richard Allen (supervisor in training) still needs a few more session.
  - Stelios McDonald will do a few more mentor sessions and update his First Aid/CPR/AED training.
  - There was general discussion as follows:
    - Creating a Google calendar with the names of each day's supervisor and contact info included. This would only be accessible to the BoD and supervisor pool so

we would have visibility to who should be at the track and where we need coverage.

- Having two supervisors assigned to every Saturday due to the high volume of attendees.
- Creating an “assistant supervisor” role (has keys can open the gates to get sessions set up (waivers, payments, bikes, assists with mentoring...but does not run any sessions)
- New structure for Saturdays (1.5 to 2 hours beginner; 2 hours intermediate/high intensity/race training) to enable a path to racing.
- Paying supervisors per hour to incentivize ownership of session
- **3D. Sponsorship (J Racine on behalf of S Trent)**
  - Sarah is working on two new sponsorships.
- **3E. Upgrades** – No report

#### **4. 2016 NCVA BoD Elections Process (B Hernandez-Jones/ J Racine)**

- Community member Stelios McDonald has volunteered to serve as the 2015/2016 Elections Coordinator. J Racine will provide him with an overview of logistics for managing the election. The election timeline is as follows:
  - **September 23<sup>rd</sup>**: Elections coordinator sends “Call for Candidate’s Statements” notification to the NCVA Google community list
  - **October 23<sup>rd</sup>**: Deadline for all Candidate Statements
  - **October 26<sup>th</sup> to October 31<sup>st</sup>**: Elections open
  - **November 3<sup>rd</sup>**: President sends new board announcement to NCVA Google community list

#### **5. Other Business**

- There was discussion around changing fees for certain intermediate/advanced sessions. These would be licensed coach-led and offer more advanced/intense training. These series sessions would be permitted by the county to avoid fee issues.
- There will be no October board meeting. Committees will used this time to meet separately.

#### **6. Adjournment**

- There being no other business J Racine concluded the meeting at approximately 8:06 PM.

Elizabeth Hernandez-Jones  
NCVA Secretary