

Northern California Velodrome Association (NCVA) Board of Directors Meeting

March 19, 2015

Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held at Sports Basement, Campbell at approximately 7:20 PM.

In Attendance: BoD members Peter Bohl, Bess Hernandez-Jones, Jonathan Racine, Sarah Trent, Patrick Miller, Lee Povey. **Absent:** Dan Smith, Bob Cronin, and Michael Hernandez. Community member Fred Proudman also attended. J Racine acted as chair. B Hernandez-Jones acted as secretary.

1. February Meeting minutes – Deferred for approval to next month.

2. Board Director Reports

2A. President's Report (J. Racine)

- The first monthly meeting with the county liaison (Ian Champeny) today. A Holland and J Racine attended on behalf of NCVA. Topics discussed:
 - Permitting: Castelli and HPV permitting went through the county without NCVA input. The HPV event forces NCVA to cancel Saturday April 25th session, losing revenue. Concerns were expressed over the liability and general responsibility of the velodrome in these cases. The HPV permit requires 8a to 8p staffing. NCVA are looking to the county to manage staffing.
 - Drainage issue: They are aware that it is a safety issue. Standing water must be swept to the grass or empty drain.
 - Audit: In preparation for the next lease compliance audit, the county has provided the following list: (1) 2014 federal tax return, (2) 2014 P&L and balance sheet, (3) bank detail, (4) bank statement for Jan 2015, (6) event calendar for 2014, (7) check register for 2014, (8) sample back up documents (See PDF attachment)
 - Waiver: County likes the waiver process put in place by J Racine.

2.B Treasurer's Report (P. Miller)

- Main account has approximately \$32k
- Anonymous donation made for \$9999 and stipulated to be used for juniors program. The program is now fully funded for coaching stipends and other expenses.
- Property insurance should be coming due in April.

2C. VP Report –VP not present

2D. Secretary Update (B. Hernandez-Jones) - None

3. Committee Updates

3.A Scheduling

District Championships

- May 31 – Juniors (J Racine promoting)
- 20-21 June – Elites (J Racine promoting)
- 11-12 July – Masters. Victor Tort has volunteered to promote the event.
 - Promoters are considering making endurance events in 10 year age groups.
 - Day to day scheduling will likely be the same as last year for all championships.

Jerseys – There was discussion on the NCNCA providing championship jerseys for the road district championships. This will not be provided for the track. Promoter will need to source a vendor to have them manufactured and winners will still need to purchase their own jerseys.

Clinics

- All clinics still have to get permit through the county (\$100 per permit). This was discussed in today's meeting with the county (Ian Champeny); will talk further in April.

Race Nights

- WNR USAC permit completed - 23 nights starting April 1 to Sept 22. Volunteers are needed for registration and lap cards.
- P. Miller has offered to set up a carpool from Specialized in Morgan Hill to the track on Wednesday nights.
- TNR- Adding any aged women category. Starts April 28. Alissa Maglaty will be promoting on behalf of PCC and running the races under ATRA.
- No FNR promoter yet.
- All race night promoters should announce the junior program.
- All Saturday supervisors mention juniors program.

3.B Supervisor – No report

3.C Infrastructure – No report

3.D Sponsorship - No report

- Sarah sent a request to review email on volunteer appreciation program and asked for specific feedback to be sent to her.

4. Other Business

Volunteer Opportunities

- J Racine sent a request for volunteers to the community google list and so far no responses.

Media Relations/PR role

- L. Povey suggested we reinstate the volunteer role to handle PR and media relations. This role would be responsible to actively promoting the velodrome outside of the track community and drive possible activities like corporate challenges, team days, schools outreach, and club nights.
 - Sarah T is interested in the role, just at a later date.
- There was general discussion on how we can better attract teams to come to train and race.
- There was general discussion on how we can better engage schools (example intramural programs)

5. Adjournment

- There being no other business J Racine concluded the meeting at approximately 8:24 PM.

ATTACHMENT – County of Santa Clara Audit Notification – Feb 6, 2015.

Elizabeth Hernandez-Jones
NCVA Secretary