

**NORTHERN CALIFORNIA VELODROME ASSOCIATION  
BOARD OF DIRECTORS MEETING**

May 23, 2013  
Hellyer Park Visitors Center  
985 Hellyer Avenue  
San Jose, CA 95111

Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held at the Hellyer Park Visitors Center, 985 Hellyer Avenue, San Jose, CA 95111 at approximately 7:29 PM.

Board members Rich Allen, Beth Lubov Butrymowicz, Dan Smith, Peter Bohl, Liz Carlson, Michael Hernandez, Elizabeth Hernandez-Jones, Steve Jones, and Greg Tsutaoka were present in person.

Mr. Jones acted as Chair of the meeting and Mr. Tsutaoka acted as Secretary.

1. Treasurer Report

Mr. Jones reported the May 2013 Treasurers Report as of May 23, 2013. On motion made by Mr. Hernandez and seconded by Ms. Hernandez-Jones motion carried the April 2013 Treasure Report was approved and unanimously carried.

2. Minutes Approval

On motion made by Mr. Jones, seconded by Mr. Hernandez and motion carried the minutes of the April 18, 2013, 2013 Board meeting were approved and unanimously carried.

3. Ten Thousand (\$10,000) HVC Underwriting

On motion made by Mr. Hernandez, seconded by Ms. Hernandez-Jones motion carried the \$10,000 underwriting of Hellyer Velodrome Challenge (HVC) was approved and unanimously carried.

4. Brown Act Note

The Brown Act does not apply to the NCVA. All Member inquiry about the Brown Act and NCVA will be forwarded to the County of Santa Clara.

5. Junior/U23 Grant Application

Decisions for the Junior/U23 grant application online form, for a maximum \$250, is based on the application, USA Cycling Coach recommendation, and Board vote. Ms. Lubov Butrymowicz will draft a communication with filing process, criteria, deadlines and award announcement timeline.

6. Policy and Procedure

*Use permits.* If the fee charged for a session is significant, the promoter for the session must get a use permit. Further details will be discussed with the County.

*Code of Conduct/Social Media.* The Board is urged to maintain neutrality to all Members in person and social media. Updated Code of Conduct will trigger execution of new Supervisor and Membership Agreements.

7. Sponsors

In-kind contributions for track signage boards were discussed. If the in-kind contribution is made at the NCVA level, and track signage board are lesser desirable spots. Fast Forward Wheels is a new sponsor.

8. Adjournment

There being no further business for discussion, the meeting was adjourned at approximately 8:59 PM.

*GREG TSUTAOKA*

Greg Tsutaoka  
Secretary