

NORTHERN CALIFORNIA VELODROME ASSOCIATION

BOARD OF DIRECTORS MEETING

September 24, 2013

Hellyer Park Visitors Center

987 Hellyer Avenue

San Jose, CA 95111

Pursuant to notice duly given, a meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held at the Hellyer County Park Visitors Center, 985 Hellyer Avenue, San Jose, CA 95111 at approximately 7:00pm.

Board members present at the meeting were Peter Bohl, Liz Carlson, Elizabeth (Bess) Hernandez-Jones, Dan Smith and Michael Hernandez. Incoming Board members present at the meeting were Jonathan Racine, Patrick Miller, Lee Povey, Zach McClendon and Mike McClendon. Dave McCook, Fabiola Arias and Raul Arias also attended to address a concern with the Board. Steve Jones and Rich Allen were absent.

On September 8, 2013, Steve Jones resigned as President of the Board of Directors of the Northern California Velodrome Association via email. NCVA Vice President Elizabeth Hernandez-Jones began acting as interim President upon notice of Mr. Jones departure.

Ms. Hernandez-Jones acted as Chair of the meeting, validated the 2014 election results and made a motion to elect a President. Mr. Racine was nominated, then appointed; and Ms. Hernandez-Jones handed the meeting over to Mr. Racine to serve as Chair. Mrs. Carlson acted as Secretary.

1. Meeting Minutes Approval

Board members received meeting minutes from the July and August 2013 NCVA Board of Directors meetings via email. Dan Smith made a motion to approve the July meeting minutes, which was seconded by Michael Hernandez and approved unanimously. Michael Hernandez made a motion to approve the August 2013 Meeting Minutes, which was seconded by Dan Smith and approved unanimously.

2. Treasurer's Report

Outgoing President and Acting Treasurer Steve Jones did not attend, so no Treasurer's Report was available for review. Ms. Hernandez-Jones indicated Mr. Jones was working on the financial documents in order to transition the accounts to the new Treasurer, once elected.

The question was raised about how the fiscal year coincides with the board term, with January to January being the fiscal year and board terms running from October to October.

2. 2013/2014 NCVA Board of Directors Results Verification

Jonathan Racine presented his report on the 2014 NCVA Board of Directors Election. The following members have been elected to 2014 NCVA Board of Directors:

Elizabeth Hernandez-Jones

Peter Bohl

Jonathan Racine

Patrick Miler

Michael Hernandez

Lee Povey

Michael McClendon

Dan Smith

Zach McClendon

Mr. Racine said election turn-out was lower than previous years. (See 2014 NCVA B.O.D. Survey Status). Mr. Smith asked how many NCVA waivers are on file. Mr. Hernandez replied 'historically we see 70-80 responses, so a final ballot count of 51 is ok. Not appalling.' Mr. McClendon suggested we have physical ballots available at the track next year vote in person, as opposed to only having an online vote. The new board members were approved unanimously.

3. Election of Officers

A call was made to the floor for nomination of officers, starting with the role of President, then Vice President, Treasurer and Secretary. Mr. Smith was asked if he would serve as President. He politely declined.

Jonathan Racine then volunteered to serve as President. Ms. Hernandez-Jones nominated Mr. Racine for President, Mr. Hernandez seconded the motion. There were no oppositions.

Michael Hernandez volunteered to serve as Vice President in support of Mr. Racine. Ms. Hernandez-Jones nominated Mr. Hernandez, Patrick Miller seconded the motion. There were no oppositions.

Patrick Miller was asked if he would serve as Treasurer, which he accepted. Ms. Hernandez-Jones nominated Mr. Miller for the Treasurer position, Mr. Racine seconded. There were no oppositions.

Mike McClendon was asked if he would serve as Secretary. He said he would give it his best. Ms. Hernandez-Jones nominated Mr. McClendon for Secretary, Ms. Carlson Seconded. There were no oppositions.

The NCVA Board of Directors Officers for 2014 are:

President: Jonathan Racine

Treasurer: Patrick Miller

Vice President: Michael Hernandez

Secretary: Michael McClendon

4. 2013 Year in Review:

The Board briefly discussed the 2013 season. Mr. Racine expressed concern that the Board of Directors was overextended in 2013, causing burnout & high turnover. Mr. Racine suggested the priorities be: cleaning up the race schedule, new rider development and marketing existing programs to regional clubs. Mr. Povey asked to clarify the mission of the NCVA Board of Directors. Ms. Hernandez-Jones replied it was to manage and oversee the scheduling of training and racing opportunities at the Hellyer County Park Velodrome.

Mr. Racine expressed the need for transparency in the organization, and his commitment to open lines of communication both within the board and the NCVA community at large. Changes to the 2014 race schedule will be discussed further on the committee level.

5. Committee Assignments:

The Board determined there were too many committees in 2013 and the decision was made to pare down the number. Committees eliminated were the 50th Anniversary, Marketing, Special Events and Policy & Procedures Committee. The following committees were established, along with the following board members:

Scheduling Committee: Dan Smith, Chair; Jonathan Racine, Bess Hernandez-Jones

Infrastructure Committee: Patrick Miller, Chair; Liz Reap Carlson

Upgrades: Dan Smith, Chair; John Simmons

Sponsorship: Patrick Miller, Chair; Mike McClendon

Supervisors: Lee Povey, Chair

New Rider Development: Jonathan Racine, Chair; Michael Hernandez

5. Race program.

The Board discussed removing Friday Night racing and focusing on the mid-week race series in addition to special events. Dave McCook asked if the NCVA Board was planning to promote the HVC as a championship event in 2014. Mr. Hernandez replied most likely not; but that anyone can promote the event. Mr. Smith further explained that the Board has been evaluating the HVC, and there being a need for the NCVA to allocate resources in a more judicious manner. The discussion was tabled to be addressed further by the Scheduling Committee.

6. Certifications

Ms. Hernandez-Jones and Mr. Hernandez said they were looking into organizing a Red Cross CPR & First Aid class in the North and South Bay region respectively, for Supervisors needing to renew their certifications. Mr. Povey asked if the NCVA requires Supervisors to have any kind of USA Cycling coaching certification. Mr. Hernandez replied that a coaching license was unnecessary, since the role of Supervisor is one of safety not administering training.

Mr. Povey, Mr. Smith and Ms. Carlson disagreed, and expressed support of requiring Hellyer Coaches to secure a license from the national governing body. Ms. Carlson said the background checks a coaching license requires is a benefit, particularly if an organization supports coaches who are working with kids. Mr. Smith said the liability insurance provided by USA Cycling is worth the investment alone. Mr. McCook expressed that the NCVA may lose volunteers if they are required to pay \$150 for a license. The issue was tabled for further discussion by the Supervisor and New Rider Development committees.

7. Lease documents / tax returns / transitions

The Board discussed various documents that needed to be transferred to the new Treasurer, and any insurance policies that needed to be paid. It was determined that we needed confirmation on the status of the 2012 Tax Return from former Acting Treasurer, Steve Jones; and that the NCVA needed to know what the status is on this return.

8. Other Business:

Fabiola Arias, Raul Arias' mother, attended the meeting to request the board print a retraction, stating Raul was not suspended or involved in the disciplinary action in April 2013. Ms. Hernandez-Jones replied, saying Raul was not suspended; he was reprimanded and warned for his involvement and this was explained in the letter mailed to the Arias family. Mrs. Arias expressed she never received the letter. Hernandez said she sent it to the address Raul supplied on his waiver. It was determined there appears to be a miscommunication and the Arias address was incorrectly transcribed somewhere in the process. Mr. Hernandez and Ms. Hernandez-Jones both assured Mrs. Arias that she would get a copy of the letter and the discussion was tabled.

Mr. McCook expressed concern over his disciplinary hearing being treated differently than Michael Hernandez'. Ms. Carlson and Mr. Smith explained it was due to scheduling conflicts among disciplinary committee members' schedules. Mr. McCook said he is looking forward to next season and putting all of this behind him.

9. Independent Audit.

Mr. Smith made a motion that we audit the NCVA books after a year that saw great turnover. Ms. Hernandez-Jones and Mr. Racine seconded the motion. There was no opposition.

10. Adjournment.

With no further business for discussion, the meeting was adjourned at 8:34 pm.

SIGNED: Liz Carlson (Acting Secretary)

Elizabeth Reap Carlson