

**NORTHERN CALIFORNIA VELODROME ASSOCIATION  
BOARD OF DIRECTORS MEETING**

August 22, 2013

Pursuant to notice duly given, a special meeting of the Board of Directors (the "Board") of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the "NCVA"), was held at 995 Hellyer Avenue in San Jose at approximately 7:00 PM.

Board members, Liz Carlson, Michael Hernandez, Elizabeth Hernandez-Jones, Steve Jones, Dan Smith, and Peter Bohl were present. Rich Allen and Greg Tsutaoka absent. NCVA community members Mike McClendon, David McCook, and Kevin George also attended the meeting.

Mr. Jones acted as Chair of the meeting and Ms. Hernandez-Jones acted as Secretary.

**1. Treasurers Report**

Mr. Steve Jones presented the treasurer report summaries for May, June, and July 2013. After review (by month) the board asked several questions. Ms. Carlson asked that further information regarding the "coaching" line item under "Contract Services" be provided and Mr. Jones committed to sharing that after the meeting. Each monthly report was voted on and approved on motion and second as follows:

May - Motion: Hernandez-Jones; Seconded: Jones. Approved=6; No=0

June - Motion: Carlson; Second: Hernandez. Approved=6; No=0

July - Motion: Hernandez; Second: Carlson. Approved=6; No=0

**2. Meeting Minutes Approval**

Mr. Greg Tsutaoka sent the July minutes by email on July 18 but many members had not had a chance to review. Approval had to be deferred to the September meeting.

**3. 2013-2014 NCVA BoD Election**

Mr. Jones provided an update and reminder of the BoD election process and timing. Mr. Jonathan Racine has volunteered to be election coordinator for the 2014 election. Mr. Racine is in the process of setting up the results collector and back-end coordination on the Website. Mr. Mike McClendon inquired about Junior participation on the board. Ms. Hernandez-Jones advised that there is nothing in the bylaws regarding age. A note will be sent to NCVA regarding the elections and time frames for

candidate statements and voting with the next few weeks. Mr. Jones is targeting having this underway by September 1.

#### **4. Other Business**

**Infrastructure:** Ms. Liz Carlson provided a quick update on the county site visit scheduled for August 23 with Ian Champeny. Ms. Carlson plans a walk-through, share recent improvements, discuss planned improvements (including signage, painting, wiring, concrete repairs) and recommendations for improvements in 2014.

**Disciplinary Committee:** Mr. Dan Smith requested an update on the continuation of the 2<sup>nd</sup> Disciplinary Committee next actions. Mr. Jones advised that he would reach out to Mr. Tsutaoka (the appointed chair of the committee).

**3-Hour (Max.) Velodrome Training Sessions:** Mr. David McCook requested that the board provide documentation and any communication regarding the 3-hour session rule that was put in place in April 2013 (All regular training sessions are a maximum of 3 hours). Mr. Jones advised Mr. McCook that all documentation of NCVA meetings can be found on the website under "Meeting minutes." Mr. McCook advised that he should receive all documentation of the 3-hour session rule within 7 days or he will be suing the NCVA. Mr. Jones advised Mr. McCook that all further communications on this subject be made through the NCVA legal counsel (Jeff Fillerup).

**Reinstatement of David McCook as Supervisor:** Mr. Jones advised the BoD that he would be reinstating Mr. McCook as an NCVA supervisor. As the head of the supervisor committee, Mr. Jones advised he made the decision and was confident that Mr. McCook intended to fulfill the volunteer hours and provide an apology to the NCVA as part of the (1<sup>st</sup>) disciplinary reprimand. Mr. Jones would be providing Mr. McCook with his keys to velodrome gates and full access to hold sessions as soon as possible.

#### **5. Adjournment**

There being no other business Mr. Jones concluded the meeting at approximately 8:39PM

*Bess Hernandez-Jones*

Elizabeth Hernandez-Jones  
(Acting) Secretary