

NORTHERN CALIFORNIA VELODROME ASSOCIATION
BOARD OF DIRECTORS MEETING
September 15, 2011
2475 Hanover Street, Palo Alto CA

Pursuant to notice duly given, a meeting of the Board of Directors (the “Board”) of the NORTHERN CALIFORNIA VELODROME ASSOCIATION, a nonprofit California corporation (the “NCVA”), was held at 2475 Hanover Street, Palo Alto CA at approximately 7:00 PM.

Board members Peter Bohl, Cindy Glass, Elizabeth Hernandez-Jones, Steve Jones, Dave McCook, Sam Milroy, Cathy Morgan, Jay Parkhill and Mark Rodamaker were present in person. Board member Dan Smith attended telephonically and Board member Michael Wesley was absent. All present confirmed that they could hear one another clearly. Outgoing Board members Rick Adams and Brian Peterson attended as guests. Mr. Jones acted as Chair of the meeting and Mr. Parkhill acted as Secretary.

1. Opening of Meeting

Mr. Peterson welcomed new members of the Board and presented an overview of Board activities in 2011 as well as the Board’s role in guiding the NCVA.

2. Treasurer’s Report

Rick Adams presented a financial summary of the NCVA’s activities in August as well as an overview of NCVA financial activities and processes throughout the year. Discussion followed and Board members asked numerous questions.

3. Election Of Officers

Mr. Peterson then presided over the election of NCVA officers for 2012. Msrs. Jones and Parkhill were each nominated to serve as NCVA President. Mr. Peterson presented the candidates, Mr. Jones received 6 votes and was elected President of the NCVA for 2012.

Following motions made, seconded and unanimously carried, the following persons were elected to serve as the remaining NCVA officers for 2012:

Vice President	Mark Rodamaker
Treasurer	Cindy Glass
Secretary	Jay Parkhill

4. Banking Resolutions

On motion made, seconded and unanimously carried it was:

RESOLVED, that Ms Glass and Mr. Jones be authorized to sign checks and conduct financial transactions on behalf of the NCVA.

RESOLVED FURTHER, that Rick Adams be authorized to pay outstanding invoices and conduct other necessary financial transactions on behalf of the NCVA for a period of up to 30 days or until Ms. Glass and Mr. Jones are added to the NCVA's accounts and are able to take on responsibility for such transactions.

5. Committees

Mr. Jones then turned to composition of the NCVA's working committees. The Board discussed the objectives for each committee in detail as well as proposed members for each committee. On motions duly made, seconded and unanimously carried, the following persons were appointed to each committee:

Track Scheduling:	Mark Rodamaker Steve Jones Dave McCook
Upgrade:	Dave McCook Dan Smith John Simmons
Sponsorship/ Outreach/Marketing:	Cindy Glass Elizabeth Hernandez-Jones
Communication/Information:	Cathy Morgan Jay Parkhill Elizabeth Hernandez-Jones Dan Smith
Infrastructure:	Sam Milroy Peter Bohl Elizabeth Hernandez-Jones
Policy & Procedures:	Steve Jones Cathy Morgan Jay Parkhill
Officiating:	Tabled pending discussion of need for officials

Each committee was authorized to appoint one member to serve as committee chair and to interview and appoint, in the committee's discretion, non-Board members to serve on such committee.

6. Rental Lockers

Discussion then turned to management of lockers in the storage container at Hellyer. It was noted that lockers are rented from January – January by a signed lease between the lessee

and the NCVA. Interest in lockers has grown in the past year and several lockers are rented, but unused, which has generated questions from the Hellyer community about how to reallocate lockers as leases expire. The NCVA has no policy regarding lease renewals currently. Mr. Rodamaker reported that Bob Cronin had expressed interest in managing locker rentals, renewals and the list of potential new lessees. On motion duly made, seconded and unanimously carried, it was:

RESOLVED, that Bob Cronin be appointed to manage locker rental leases and assignment of available lockers within the NCVA community, under the direction of the Infrastructure Committee.

7. ATRA Annual Meeting

Mr. Jones noted that the annual meeting of the American Track Racing Association would be held October 15 in Northbrook, IL. ATRA officials invited one or more NCVA representatives to attend the meeting. Board members discussed potential attendance at the meeting and determined that no Board members would be able to attend.

8. Meeting Schedule

The Board agreed to continue to meet on the third Thursday of each month, provided that the next two meetings should be held on Thursday October 27 and on Thursday November 10.

Adjournment

There being no further business for discussion, the meeting was adjourned at approximately 9:05 PM.