

**Northern California Velodrome Association
Board of Directors Meeting – June 2009**

Location: Hobee's Restaurant, Palo Alto, CA
Date: June 18, 2009

2009 Directors present:

1. Rick Adams
2. Peter Bohl
3. Cathy Morgan
4. Brian Peterson
5. Keith Rabbin

2009 Directors absent:

1. Warren Geissert
2. Mike Hardaway
3. Matt Martinez

NCVA Members Present:
Glenn Kubacki

Meeting called to order by President Brian Peterson at 7:15 P.M. and the May minutes were approved as submitted.

TREASURER'S REPORT:

Adams: Expenses for May include junior program expenses and supervisors' Red Cross training.

OLD BUSINESS:

1. Information kiosk: This issue is still in process. Anabell Holland is working with the County on the requirements.
2. Public notice: A draft has been prepared and this will be separate from the information kiosk. ACTION ITEM—Peterson will revise the draft language and distribute to the Board.
3. Thank you for Chris Springer: ACTION ITEM—purchase gift certificate.
4. Volunteer for first aid kit: ACTION ITEM—Peterson will send an email to the NCVA list soliciting a volunteer.
5. Junior consent forms: Adams spoke with the County and their stance is that if a parent has signed the consent but is not present if there is an accident, then

there is implied consent by the parent for first aid, etc. It must be the parent's signature only. No faxed forms. ACTION ITEM—Peterson will send John Simmons and email to be distributed to the supervisors on this issue.

6. County first aid/AED: The County has three AEDs and all rangers are trained in their use.

7. Saturday sessions: The website should be updated to emphasize that the beginners' sessions are for new riders and to learn skills, not for racing. This message should also be shared with the supervisors and they should discuss this at the start of each session.

8. Business cards: Kubacki has a template used last year and will have some cards made prior to the Friday night race, with a larger supply to be made later.

9. Slurry job: It was decided that this cannot wait until October. ACTION ITEM—Peterson will follow up with Simmons regarding a contact to do the work. Prior to the slurry job, the apron will need to be swept. Bohl will trim the grass and edges prior.

NEW BUSINESS:

1. Junior Track Camp: Kubacki noted that there is a junior track camp with USA Cycling on the calendar. He asked about the use of rental bikes for the camp, but the answer was not known. He will follow up regarding the use of rental bikes.

2. June 20, 2009 Festival in the Park: Kubacki will set up the booth for the Festival. Leo Menestria and Elizabeth Hernandez-Jones have volunteered to man the booth.

3. AVC: Adams requested the use of the unused bike lockers for hosted, out-of-state athletes. The Board unanimously approved. Adams reported that there are waiting lists in all the men's events. There will be a VIP area in the center of the infield for sponsors. Tessarossa Winery is providing food and drink.

4. August 15, 2009 Park Trail Dedication: NCVA has been requested to attend this event and Simmons can attend.

5. County Lease: Adams reported that the lease has gone through committee and will be sent to the full Board at their August 11, 2009 meeting.

6. Bike rental proposal: Adams reported on a proposal from Steve Sharp. He would like to own and take over the rental fleet at the track and then run a demo program, with a rent-to-buy option. After discussion, it was decided that Adams will contact Sharp and see if a mutual agreeable format can be found.

7. Volunteer jobs: It was suggested that the Board list and delegate various small, discrete tasks that volunteers could do. It was also suggested that an online scheduling system would be helpful.

8. Motor pace guidelines: Peterson noted the motor pace guidelines have been revised and are now on the NCVA website. ACTION ITEM—Bohl to draft an instructional document for new motor pace drivers. A motor pace driver test will also be drafted, similar to the Cat. 2 test.

9. NCVA elections: Elections will be held in September and the Board asked Kubacki if he is willing to serve as Election Coordinator again this year.

10. Future meetings: The July meeting will be moved to July 30, 2009 due to Alpenrose. The August meeting will be moved to August 27, 2009 due to Masters' Nationals.

With no other matters to discuss, the meeting was adjourned at 8:50 P.M.

Submitted by Cathy Morgan, July 29, 2009