

NCVA Board of Directors Meeting 09/20/06

Held at Hobee's Restaurant, Palo Alto CA. Started at 7pm

In attendance: Kevin Worley, Anne Worley, Rick Adams, Mike Hardaway, Matt Martinez, John Simmons, Peter Bohl, Rob Jensen, Mary Maroon

1. Minutes of previous meeting approved

2. Results of election for 2006 NCVA Board of Directors announced

- Mike Hardaway
- Mary Maroon
- John Simmons
- Kevin Worley
- Matt Martinez
- Rob Jensen
- Linelle Northcott
- Rick Adams
- Peter Bohl

3. Selection of BOD officers completed

President – John Simmons

Vice President – split vote between Rob Jensen and Mike Hardaway with four votes each. Linelle Northcott not present at meeting cast her vote via e-mail for Rob Jensen. Final confirmation will take place at the next BOD meeting.

Treasurer – Rick Adams

Secretary – Kevin Worley

4. Maintenance of Hellyer rental bikes brought to BOD by Marc Franklin. Marc felt that many of the bikes weren't being maintained properly and several were dangerous. All BOD members agreed that there needed to be better oversight of rental bike maintenance and the position of Rental Bicycle Maintenance Co-Ordinator was created. Rob Jensen volunteered for the position and was approved.

5. Discussion began on the need for more complete job descriptions as pertains to BOD officers and other BOD responsibilities. The general consensus was that this was a good idea and that a document would be created that contained descriptions and definitions for all the jobs created by the BOD for the purpose of managing the Hellyer Park Velodrome and all related events and activities.

6. BOD level Co-ordinator positions were discussed and the following board members were approved for these positions.

Chief Supervisor – John Simmons

Upgrade Committee – John Simmons, Mike Hardaway, Matt Martinez

Rental Bike Maintenance – Rob Jensen

Santa Clara County Liaison – Mike Hardaway

Sponsorship – Rick Adams

Web Site – Mary Maroon

NCVA Membership – Kevin Worley

NCVA Google List – Mary Maroon, John Simmons

ATRA Liaison – Matt Martinez

Racing Programs – Matt Martinez

In accordance with item #5, each new co-ordinator will write a job description for his/her position and submit it to the Secretary for review by the entire board. Once these descriptions are approved, the document outlining these descriptions will be created.

7. The number of "Ride The Track" t-shirts sold to date and how many unsold shirts remained was discussed. Kevin will check on remaining numbers and report back to the BOD.

8. A **Motion** was made to reimburse Matt for any expenses incurred up to \$1000.00 for his trip to the ATRA national conference taking place in Detroit in October. The motion was seconded and passed.

9. The decision was made that the President will publish the agenda for upcoming meetings to the NCVA list prior to said meetings. Anyone wishing to add agenda items must clear those items through the President.

10. Discussion began on the creation of a document, parallel to the NCVA bylaws, that will compile all procedural decisions and definitions into one document. No final decision was made on the details of this document, so further discussion will continue.

11. Installation of the new PA was brought up now that the new electrical system for the velodrome is underway. Kevin said that he would contact the PA company to ensure that the original bid was still valid and to appraise them of the current electrical situation.

12. Discussion was started on the 2007 racing season. It was felt that the NCVA needed to closer coordinate its racing schedule with the NCNCA schedule. With that in mind, Matt said that he'd contact Casey Kerrigan about the date of the NCNCA scheduling meeting. If that meeting was scheduled to take place before the next NCVA meeting then the possibility of an emergency NCVA meeting to discuss 2007 racing was entertained. Matt will report back asap on his discussion with Casey.

13. No more business was brought up and John Simmons called the meeting to an end at 9pm.

Respectively submitted by Kevin Worley