



# County of Santa Clara

## Parks and Recreation Department

298 Garden Hill Drive  
Los Gatos, California 95032-7669  
(408) 355-2200 FAX (408) 355-2290  
Reservations (408) 355-2201

[www.parkhere.org](http://www.parkhere.org)

August 5, 2020

Eric Salander  
NCVA  
9511 Hellyer Avenue  
San Jose, CA 95111

Subject: Approval Updated Protocol Including Guide for Summer Children's Activities at the Velodrome in Hellyer Park

Dear Eric:

Thank you for the submission of your proposal for the updated activities and COVID-19 protocol at NCVA at Hellyer County Park to the Department for review.

The Santa Clara County Parks and Recreation Department is hereby authorizing the NCVA to include the updated activities and protocol including non-competitive, team track bicycle training and instruction, effective as of the date of this letter per the Santa Clara County Health Orders and the attached Protocol and Appendix A. This authorization is contingent upon the amendment related to Face Coverings. Per County and State Public Health Orders, Face Coverings are **required** to be worn when at an outdoor recreational facility unless the person is actively exercising **AND** can maintain at least 6 feet of social distancing for anyone outside of their household.

As a condition of this re-opening approval, you are required to update the Face Covering requirement, post the Protocol, Appendix A, this memo, and the required signage (as mentioned in Appendix A) at your site and on your website.

Any proposed changes of your modified operations must be submitted in writing to the Real Estate Services Group, attention to Jayme Dickson ([jayme.dickson@prk.sccgov.org](mailto:jayme.dickson@prk.sccgov.org)).

You are required to monitor all advisories and directives from the County Public Health Department, State Public Health, CDC, WHO, County Health Officer, and seek written approval from the Parks and Recreation Department to modify operations as outlined in this approval.

NCVA is responsible to comply with the requirements of the State and county Health Officer Orders, the recreation Directive, the Velodrome's site-specific Social Distancing Protocol, and



applicable COVID-19 Industry Guidance documents from the State and any other applicable laws and regulations. Any violations of the Health Orders or repeated non-compliance of the attached Protocols will result in the cease of operations for the rowing facility.

Sincerely,

*Don Rocha*

Don Rocha, Director  
Santa Clara County Parks and Recreation Department

Attachments: Updated NCVA Protocols  
Social Distancing Protocol (Appendix A)

Cc: Sophie Duong, Real Estate Agent  
Jayme Dickson, Senior Real Estate Agent  
Tim Heffington, Principal Real Estate Agent  
Rich Bender, Senior Park Ranger  
Flint Glines, Park Ranger Operations Manager  
Jason Gorman, Senior Maintenance Worker  
Dan Hill, Maintenance Supervisor  
Mike Will, Park Maintenance Services Manager  
Annie Thomson, Deputy Director  
Janet Hawks, Deputy Director

